



Board of Adjustment Staff Report

Meeting Date: October 7, 2021

Agenda Item: 8A

ADMINISTRATIVE CASE NUMBER: WADMIN21-0011 ((Hyatt Regency Alchemy Conference))

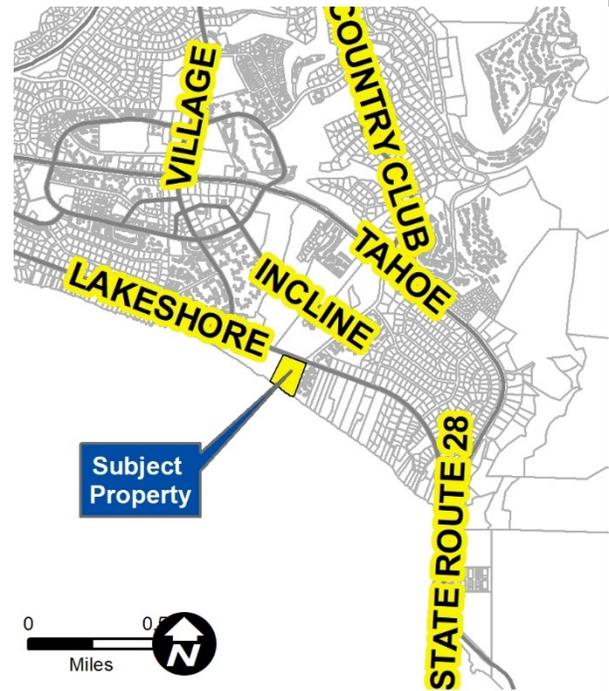
BRIEF SUMMARY OF REQUEST: Outdoor community event for the Entrepreneurs Organization 2021 Alchemy Conference

STAFF PLANNER: Planner's Name: Katy Stark
Phone Number: 775.328.3618
E-mail: krstark@washoecounty.us

CASE DESCRIPTION

For hearing, discussion and possible action to approve an administrative permit for an Outdoor Community Event business license for Red Carpet Events for Hyatt Regency. The Entrepreneurs Organization 2021 Alchemy Conference will be hosted by Red Carpet Events at the Hyatt Regency Lake Tahoe on the cottage green just west of the Lone Eagle Grill. Approximately 500 people will be in attendance. Catering and parking will be provided by the Hyatt. The dates of the conference are October 12-14, 2021, and the event hours will be 9:00 a.m. to 10:00 p.m.

Applicant:	Red Carpet Events for Hyatt Regency
Property Owner:	Hyatt Regency Lake Tahoe
Location:	981 – 993 Lakeshore Blvd, Incline Village
APN:	127-280-02
Parcel Size:	8.561 acres
Master Plan:	Tahoe – Incline Village Tourist
Regulatory Zone:	Tahoe – Incline Village Tourist (TA_IVT)
Area Plan:	Tahoe
Development Code:	Authorized in Article 808, Administrative Permits
Commission District:	1 – Commissioner Hill



Vicinity Map

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

POSSIBLE MOTION

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN21-0011 for Red Carpet Events for Hyatt Regency, with the conditions included as Exhibit A to this matter, having made all five findings in accordance with Washoe County Development Code Section 110.808.25.

(Motion with Findings on Page 8)

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Noticing Map Exhibit C

Project Application Exhibit D

Additional Application Documents Submitted September 8, 2021 Exhibit E

Updated Cottage Green Diagram September 16, 2021 Exhibit F

Administrative Permit Definition

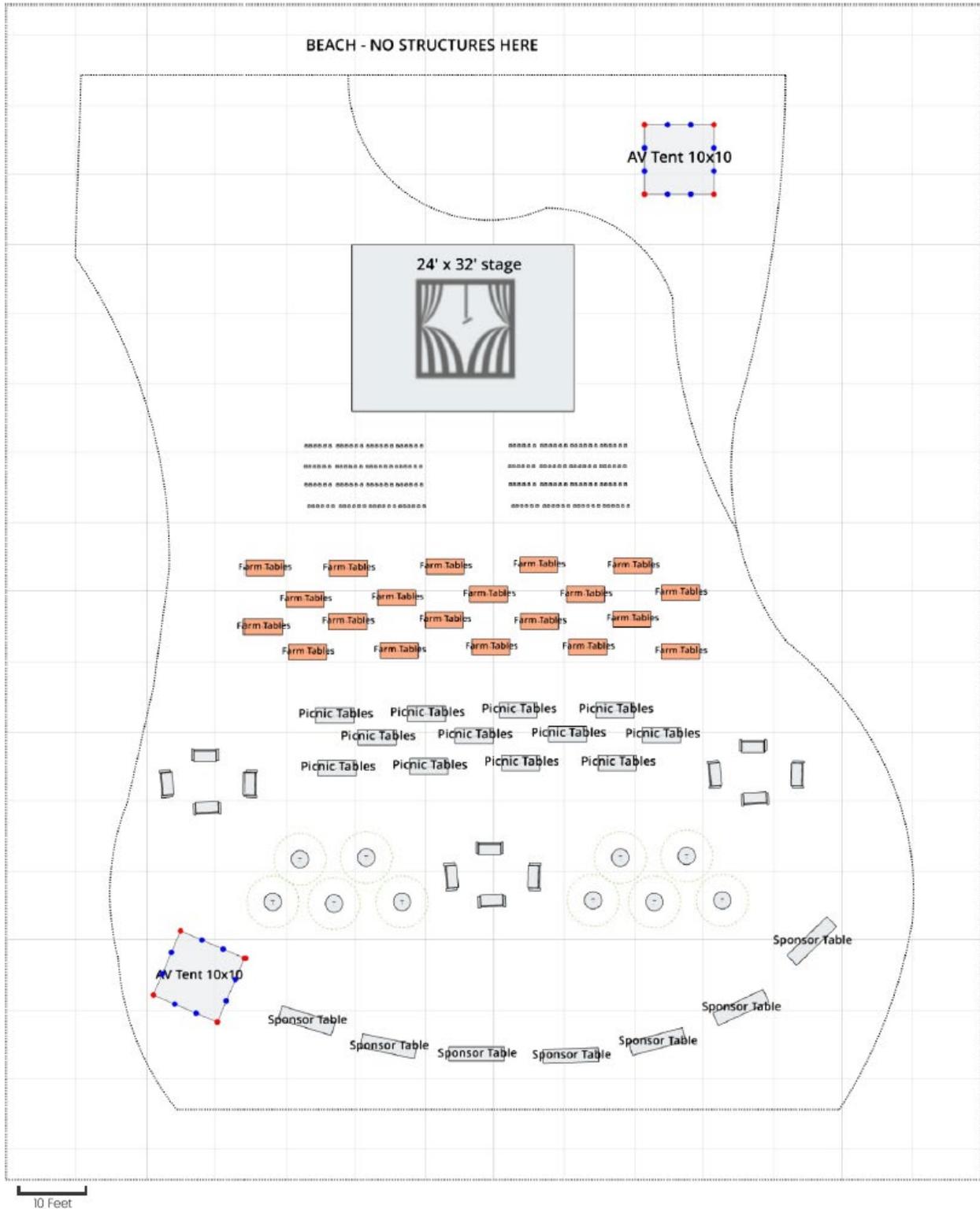
The purpose of an administrative permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN21-0011 is attached to this staff report and will be included with the action order, if approved.

The subject property is designated as Incline Village Tourist (TA_IVT). Based on the applicant's estimated maximum number of attendees on any one day of the event (500), the event qualifies as an "outdoor community event" under Washoe County Code Section 110.25.272, which is allowed in the TA_IVT regulatory zone but requires an administrative permit under WCC Section 110.310.20. The applicant is therefore seeking approval of the administrative permit for the proposed outdoor community event.



Site Plan



Event Setup on the Cottage Green

Project Evaluation

Red Carpet Events is proposing to host the Entrepreneurs Organization 2021 Alchemy Conference at the Hyatt Regency Lake Tahoe (Hyatt). The conference will be held on October 12 – 14, 2021, from 9:00 a.m. to 10:00 p.m., with setup on October 11th and tear down on October

15th. Approximately 500 people are anticipated to attend the event on any one day. This is a corporate event, and the majority of the guests attending the event will be staying at the hotel.

The location for the event will be the cottage green, which is the grass area just west of the Lone Eagle Grille on the Hyatt property. A tent may be provided for shade. North Lake Tahoe Fire Protection District (NLTFPD) and Incline Village General Improvement District (IVGID) have provided conditions for the safe installation and use of a tent, if applicable. These conditions are included in Exhibit A of the staff report. The applicant explained that their primary motivation for holding the majority of this event outdoors is an abundance of caution in meeting COVID-19 regulations.

The applicant indicated that the Hyatt is experienced with hosting these conferences, and many of the conference needs will be filled by the Hyatt. Parking will be provided by the Hyatt on the property, with valet service available as well. The majority of the attendees will already be staying at the Hyatt. Food and beverages will be served by Hyatt catering. Sanitation facilities will be provided by the Hyatt, using existing restrooms located inside the Lone Eagle Grille as well as an outdoor restroom entry near the west end of the Lone Eagle Grille building. The applicant will also provide an executive restroom from Quickspace with four stalls, located in the parking lot of the Lone Eagle Grille. Cleanup and trash removal will be carried out by Hyatt staff. Security and fire protection will also be provided by the Hyatt.

NLTFPD provided conditions requiring a Public Safety Plan and a medical/standby agreement. These conditions are included in Exhibit A of the staff report, and the applicant will work with NLTFPD to meet these conditions.

Tahoe Area Plan

The subject parcel is located within the Tahoe Area Plan. The Hyatt Regency Lake Tahoe is located within the Incline Village Tourist regulatory zone, which is designated as an urban area with the potential to provide intensive tourist accommodations and services or intensive recreation. The following are the pertinent policies from the Area Plan:

Relevant Area Plan Policies Reviewed

Policy	Brief Policy Description	Complies	Condition of Approval
LU2-6	Strengthen the regulatory zone's theme of major tourist accommodation, retail, and services. Encourage retail businesses that serve visitors and residents to locate in and near this regulatory zone.	Yes	NA
LU7-2	Encourage appropriate community events and special events within the planning area.	Yes	NA
R3-2	All temporary events that require a discretionary permit shall show that parking, access, and safety issues have been considered and addressed. If necessary, those responsible for these events should be required to conduct any necessary studies to show the parking, access, and safety issues generated by the event are fully mitigated.	Yes	The applicant indicated that parking is available on the Hyatt property. Security will be provided by the Hyatt. Conditions addressing safety were provided by IVGID, NLTFPD, and the Health District; these conditions are included in Exhibit A of the staff report.

Reviewing Agencies

The following agencies/individuals received a copy of the project application for review and evaluation.

Agency	Sent to Review	Responded	Provided Conditions	Contact
Nevada Dept of Transportation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alex Wolfson / awolfson@dot.nv.gov
Washoe County Water Rights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vahid Behmaram / vbehmaram@washoecounty.us
Washoe County Engineering	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Robert Wimer, P.E./ rwimer@washoecounty.us
Washoe County Sherriff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
WCHD – Environmental Health	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	James English / jenglish@washoecounty.us
RTC Washoe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Washoe-Storey Conservation District	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jim Shaffer & Bret Tyler / shafferjam51@gmail.com & brettyler2@gmail.com
IVGID	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Tim Buxton / tim_buxton@ivgid.org
North Lake Tahoe FPD	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jennifer Donohue / jdohue@nltfpd.net

All conditions required by the contacted agencies can be found in Exhibit A, Conditions of Approval.

Staff Comment on Required Findings

WCC 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1. **Consistency.** That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

***Staff Comment:** The proposed event is located within the Incline Village Tourist regulatory zone, which is designated as an urban area with the potential to provide intensive tourist accommodations and services or intensive recreation. The Tahoe Area Plan also encourages appropriate community events and special events.*

2. **Improvements.** That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

***Staff Comment:** The Hyatt is a facility experienced with and equipped to host events and has parking, sanitation, and water available. Road and utility improvements are not required. The applicant will also provide an executive restroom from Quickspace with four stalls for temporary placement on the property during the event.*

3. **Site Suitability.** That the site is physically suitable for an alchemy conference on the cottage green at the Hyatt Regency Lake Tahoe, and for the intensity of such a development.

***Staff Comment:** The Hyatt is a hotel and special events facility, which regularly hosts meetings, conferences, and events. The site includes parking, utilities, catering, and staff as required for a conference of this size. Additional requirements for the temporary event on the cottage green will be met as addressed in the Conditions of Approval.*

4. **Issuance Not Detrimental.** That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

***Staff Comment:** The temporary event will be held in a location that regularly hosts events and is equipped to do so. There will be no significant impact to the public health, safety or welfare; the event is unlikely to be injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.*

5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

***Staff Comment:** There is no military installation in the area that is required to be noticed for this Administrative Permit; therefore, this finding does not need to be made.*

Recommendation

After a thorough analysis and review, Administrative Permit Case Number WADMIN21-0011 is being recommended for approval with conditions. Staff offers the following motion for the Board's consideration.

Motion

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN21-0011 for Red Carpet Events for Hyatt Regency, with the conditions included as Exhibit A to this matter, having made all five findings in accordance with Washoe County Development Code Section 110.808.25:

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;
2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
3. Site Suitability. That the site is physically suitable for an alchemy conference on the cottage green at the Hyatt Regency Lake Tahoe, and for the intensity of such a development;
4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area;
5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Appeal Process

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: Red Carpet Events
Attn: Karen Nichols
323 Freeport Blvd.
Sparks, NV 89431

Property Owner: Hyatt Regency Lake Tahoe
Attn: Mary Clay
993 Lakeshore Blvd.
Incline Village, NV 89451



Conditions of Approval

Administrative Permit Case Number WADMIN21-0011

The project approved under Administrative Permit Case Number WADMIN21-0011 shall be carried out in accordance with the conditions of approval granted by the Washoe County Board of Adjustment on October 7, 2021. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

Unless otherwise specified, all conditions related to the approval of this administrative permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this administrative permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the administrative permit may result in the initiation of revocation procedures.

Operational conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the operational conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some “conditions of approval” are referred to as “operational conditions.” These conditions must be continually complied with for the life of the project or business.

The Washoe County Commission oversees many of the reviewing agencies/departments with the exception of the following agency:

- **The DISTRICT BOARD OF HEALTH, through the Washoe County Health District, has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.**

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

Washoe County Planning and Building Division

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

Contact Name – Katy Stark , Planner, 775.328.3618, krstark@washoecounty.us

- a. **The applicant shall attach a copy of the action order approving this project to all permits and applications (including building permits) applied for as part of this administrative permit.**
- b. The applicant shall demonstrate substantial conformance to the plans approved as part of this administrative permit. Planning and Building shall determine compliance with this condition.
- c. Setup for the event will occur on October 11, 2021, and tear down and cleanup will be completed on October 15, 2021.

Washoe County Health District

2. The following condition is a requirement of the Health District, which shall be responsible for determining compliance with this condition. The District Board of Health has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.

Contact Name – James English, 775.328.2610, jenglish@washoecounty.us

- a. Ensure the Hyatt meets all of the requirements in SB4/SB386 and NACE 447 along with all in force Governor’s Directives for COVID-19 Mitigation.

Incline Village General Improvement District (IVGID)

3. The following condition is a requirement of Incline Village General Improvement District (IVGID), which shall be responsible for determining compliance with this condition.

Contact Name – Tim Buxton, 775.832.1246, tim_buxton@ivgid.org

- a. If tent stakes are being used, then this event organizer must call for USA utility line locations. Due to tents being installed, the tent stakes could cause damage to any water or sewer utility lines within this area. Please Call Jeff Bendrof, IVGID pipeline supervisor, for any questions at 775-832-1271.

North Lake Tahoe Fire Protection District (NLTFPD)

4. The following conditions are requirements of the North Lake Tahoe Fire Protection District (NLTFPD), which shall be responsible for determining compliance with these conditions.

Contact Name – Jennifer Donohue, Fire Marshal, 775.831.0351 x8127, jdohue@nltpd.net

- a. Ambulance/medical standby agreement shall be in place (signed) and requests shall be submitted a minimum (30) days in advance to ensure staffing.
- b. When/where applicable, a separate building permit is required for platforms and/or stages. 2018 IFC 105/3105.
- c. When/where applicable, a separate building permit is required for temporary membrane structures and tents having an area in excess of 400 square feet. 2018 IFC 105/3103. The submittal shall include the following:
 - i. A legible comprehensive site plan showing emergency vehicle access/staging, 2018 IFC Chapter 31
 - ii. A legible seating plan to include dimensions of aisles, row separations, and chair bonding methods, 2018 IFC Chapter 31
 - iii. Flame propagation certificate required for all tents/canopies, 2018 IFC, 3104
 - iv. Dimensions of all required means of egress in accordance with 2018 IFC, 3103.12.2
- d. A Public Safety Plan is required for gatherings in accordance with 2018 IFC 3106.4.1. Plan shall address/include:
 - i. Items contained within (IFC) 3106.4.1 through 3106.4.7
 - ii. The ten (10) items addressed in (IFC) 403.12.2:

*** End of Conditions ***

From: [Wolfson, Alexander](#)
To: [Stark, Katherine](#)
Subject: WADMIN21-0011
Date: Monday, August 23, 2021 9:05:21 AM
Attachments: [image008.png](#)
[image001.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)

[**NOTICE:** This message originated outside of Washoe County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi Katy,

Upon review, NDOT has no comments or concerns regarding case WADMIN21-0011 (Hyatt Regency Alchemy Conference).

Thank you for the opportunity to comment.



Alex Wolfson, P.E., PTOE

Engineering Manager – District 2

Nevada Department of Transportation

o 775.834.8304 | m 775.301.8150

e awolfson@dot.nv.gov | w dot.nv.gov



From: Fagan, Donna <DFagan@washoecounty.us>
Sent: Monday, August 16, 2021 11:52 AM
To: D2 Traffic DL <D2Traffic@dot.nv.gov>
Cc: Wolfson, Alexander <AWolfson@dot.nv.gov>
Subject: August Agency Review Memo II

NDOT,

Please find the attached Agency Review Memo with cases received this month by CSD, Planning and Building.

You've been asked to review item #1. Click on the highlighted item description for a link to the application.

Please send any questions, comments or conditions to the planner for that item.

Thank you,
Donna

WADMIN21-0011
EXHIBIT B



Donna Fagan

Planning and Building Division | Community Services Department

dfagan@washoecounty.us | Office: 775.328.3616

1001 E. 9th Street, Reno, NV 89521

Email: planning@washoecounty.us

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From: [Behmaram, Vahid](#)
To: [Stark, Katherine](#)
Subject: . Administrative Permit Case Number WADMIN21-0011 (Hyatt Regency Alchemy Conference)
Date: Tuesday, August 17, 2021 10:18:03 AM
Attachments: [image001.png](#)

Hi Katy: No comments or conditions.



Vahid Behmaram
Water Rights & Water Resources Consultant (Temporary Contractor)
vbehmaram@washoecounty.us Office: (775)954-4647; Fax (775) 328-6133

Washoe County Community Services Dept.
1001 E. 9th, St., Reno, NV 89512



WASHOE COUNTY

COMMUNITY SERVICES DEPARTMENT

Engineering and Capital Projects

1001 EAST 9TH STREET
RENO, NEVADA 89512
PHONE (775) 328-3600
FAX (775) 328.3699

INTEROFFICE MEMORANDUM

DATE: August 25, 2021

TO: Katy Stark, Planner Trainee, Planning and Building Division

FROM: Robert Wimer, P.E., Engineering and Capital Projects Division

SUBJECT: **WADMIN21-0011**
APN 127-280-02
HYATT REGENCY ALCHEMY CONFERENCE

GENERAL PROJECT DISCUSSION

Washoe County Engineering staff has reviewed the above referenced application for a frontage sign and cellular communication tower associated with the Hyatt Regency Alchemy Conference. The Engineering and Capital Projects Division recommends approval with no comments or conditions.



INTEGRITY



**EFFECTIVE
COMMUNICATION**



**QUALITY
PUBLIC SERVICE**

Stark, Katherine

Subject: Did you receive August Agency Review Memo II?

From: English, James <JEnglish@washoecounty.us>
Sent: Monday, September 13, 2021 4:29 PM
To: Stark, Katherine <KRStark@washoecounty.us>
Cc: English, James <JEnglish@washoecounty.us>
Subject: RE: Did you receive August Agency Review Memo II?

Katy,

The only requirement for this Administrative Permit is to ensure the Hyatt meets all of the requirements in SB4/SB386 and NACE 447 along with all in force Governor's Directives for COVID-19 Mitigation.

Regards,
Jim

Regional Operations Chief/Health Branch Director
COVID-19 Response & Vaccine Deployment
James English, REHS, CP-FS

Environmental Health Specialist Supervisor | Environmental Health Services | Washoe County Health District
jenglish@washoecounty.us | (775) 328-2610 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512

WASHOE COUNTY
HEALTH DISTRICT
ENHANCING QUALITY OF LIFE



WashoeEats.com

Questions about COVID-19 Vaccines in Washoe County? Visit our website at Covid19Washoe.com for information.

From: Stark, Katherine <KRStark@washoecounty.us>
Sent: Saturday, September 11, 2021 11:33 AM
To: English, James <JEnglish@washoecounty.us>; Rubio, Wesley S <WRubio@washoecounty.us>; Kelly, David A <DAKelly@washoecounty.us>
Cc: EHS Plan Review <EHSPlanReview@washoecounty.us>; Stark, Katherine <KRStark@washoecounty.us>
Subject: Did you receive August Agency Review Memo II?

Hi Jim, Wes & David,

Did you receive the above agency review memo with a request to review Item 1, WADMIN21-0011 (Hyatt Regency Alchemy Conference)? I don't see a review memo/letter from you in Accela. If I missed an email from you, I apologize. If you'd like to provide comments or conditions, please do so by end of day on Wednesday, October 13th. I'm writing the staff report now, but I have a few days to finalize. Thanks!

WADMIN21-0011 

2021 Alchemy Conference
Event at the Hyatt

STATUS

> Submitted
08/10/2021 by Julee Olander

LOCATION

> 995 LAKESH
INCLINE VIL

Documents (1)

Fee (0)

Fee History (0)

Meetings (0)

Inspections (0)

Owner (1)

Menu 

New

New from Scan

Look Up

Man

File Name

Actions

Entity Ty

application

Actions 

Record



Katy Stark

Planner, Planning and Building Division

Community Services Department

krstark@washoecounty.us | Office: 775.328.3618

Visit us first online: www.washoecounty.us/csd

For Planning call (775) 328-6100

Email: Planning@washoecounty.us



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1365 Corporate Blvd.
Reno NV 89502
775 857-8500 ext. 131
nevadaconservation.com

Washoe-Storey Conservation District

Bret Tyler Chairmen
Jim Shaffer Treasurer
Cathy Canfield Storey app
Jean Herman Washoe app

August 27, 2021

Washoe County Community Services Department

C/O Katy Stark, Planner

1001 E Ninth Street, Bldg. A

Reno, NV 89512

R: WADMIN21-0011 Hyatt Regency Alchemy Conference

Dear Katy,

In reviewing to approve an administration permit for an outdoor community event, the Conservation District has no comment.

Thank you for providing us the opportunity to review the project that may have impacts on our natural resources and if there are any questions call us at (775) 750-8272.

Sincerely,

Shaffer-Tyler

Date	8-17-21
Attention	krstark@washoecounty.us
Re	Administrative Permit Case Number WADMIN21-0011
APN	127-280-02
Service Address	981-993 Lakeshore Blvd
Owner	Hyatt

Administrative Permit Case Number WADMIN21-0011 (Hyatt Regency Alchemy Conference) – For hearing, discussion and possible action to approve an administrative permit for an Outdoor Community Event business license for the Entrepreneurs Organization 2021 Alchemy Conference. The event will be hosted by Red Carpet Events at the Hyatt Regency Lake Tahoe on the cottage green just west of the Lone Eagle Grill. Approximately 500 people will be in attendance. Catering and parking will be provided by the Hyatt. The dates of the conference are October 12-14, 2021, with setup on October 11th and tear down on October 15th.

- Applicant: Red Carpet Events for Hyatt Regency
- Property Owner: Hyatt Regency Lake Tahoe
- Location: 981 – 993 Lakeshore Blvd, Incline Village

- Assessor's Parcel Number: 127-280-02
- Parcel Size: 8.561 acres
- Master Plan Category: Tahoe – Incline Village Tourist
- Regulatory Zone: Tahoe – Incline Village Tourist (TA_IVT)
- Area Plan: Tahoe
- Development Code: Authorized in Article 808, Administrative Permits
- Commission District: 1 – Commissioner Hill
- Staff: Katy Stark, Planner
Washoe County Community Services Department
Planning and Building Division
- Phone: 775-328-3618
- E-mail: krstark@washoecounty.us

IVGID Comments: This event organizer must call for USA utility line locations. Due to tents being installed, the tent stakes could cause damage to any water or sewer utility lines within this area. Please Call Jeff Bendrof IVGID pipeline supervisor for any questions at 775-832-1271.

From: [Jennifer Donohue](#)
To: [Stark, Katherine](#)
Cc: [CLAY, MARY \(TVLLT\)](#); melissa.woodley@hyatt.com
Subject: NLTFPD Review Comments/Requirements for WADMIN21-0011
Date: Thursday, August 19, 2021 11:21:51 AM

[**NOTICE:** This message originated outside of Washoe County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Greetings,

The following are NLTFPD's comments/requirements for Administrative Permit Case, WADMIN21-0011 (Hyatt Regency Alchemy Conference, October 11-15/2021). ***It appears some of the exhibits uploaded may be copies of copies and are illegible.

1. Ambulance/medical standby agreement shall be in place (signed) and requests shall be submitted a minimum (30) days in advance to ensure staffing.
2. When/where applicable, a separate building permit is required for platforms and/or stages. 2018 IFC 105/3105.
3. When/where applicable, a separate building permit is required for temporary membrane structures and tents having an area in excess of 400 square feet. 2018 IFC 105/3103. The submittal shall include the following:
 - a. A legible comprehensive site plan showing emergency vehicle access/staging, 2018 IFC Chapter 31
 - b. A legible seating plan to include dimensions of aisles, row separations, and chair bonding methods, 2018 IFC Chapter 31
 - c. Flame propagation certificate required for all tents/canopies, 2018 IFC, 3104
 - d. Dimensions of all required means of egress in accordance with 2018 IFC, 3103.12.2
4. A Public Safety Plan is required for gatherings in accordance with 2018 IFC 3106.4.1. Plan shall address/include:
 - a. Items contained within (IFC) 3106.4.1 through 3106.4.7
 - b. The ten (10) items addressed in (IFC) 403.12.2:

Regards,



Jennifer Donohue
Fire Marshal

Office: [775.831.0351](tel:775.831.0351) x8127 | Cell: [775.434.4555](tel:775.434.4555)

Email: jdonohue@nltfpd.net

[866 Oriole Way | Incline Village | NV 89451](#)



Public Notice

Washoe County Code requires that public notification of an Administrative Permit be mailed to a minimum of 30 separate property owners within a minimum 500 foot radius of the subject property a minimum of 10 days prior to the public hearing date. This proposal was noticed within a 500-foot radius of the subject property, noticing 90 separate property owners a minimum of 10 days prior to the public hearing date.



Public Notice Map

Administrative Permit Case Number WADMIN21-0011

HILL PLANNING, Inc.
P.O. Box 6139 Incline Village, NV 89450
Phone (775) 832-5235 Cell (775)544-4345
e-mail: tahoehills@att.net

MEMO

Date: August 9, 2021

HAND DELIVERED

To: Mojra Hauenstein, Director of Planning and Building
CC: Karen Nichols, Red Carpet Events
From: Kristina Hill, Planning Consultant
Subject: Hyatt Regency Lake Tahoe, Outdoor Community Event

Red Carpet Events is proposing to host the Entrepreneurs Organization 2021 Alchemy Conference on the cottage green which is just west of the Lone Eagle Grille on the Hyatt property. The dates of the event are October 12-14, 2021. Enclosed please find the above referenced application including the following items (3 copies and 1 electronic pdf file):

- Completed Outdoor Community Event License Permit Application form with notarized signed owner affidavit
- \$400 Filing fee
- Administrative permit application with supplemental information including Proof of Property Tax Payment
- Floor / Seating Plan, Attachment A
- Certificate of Liability Insurance, Attachment B
- Under Canvas Tent Lease Agreement, Attachment C
- Evacuation plan, Attachment D
- Project Description, Attachment E
- Approximately 400 people are anticipated to attend
- Hotel Security and Event Planning Guide, Attachment F
- Tent Structural Calculations, Attachment G

Restroom facilities will be provided at the adjacent restaurant, Lone Eagle Grille.

Tasks to be Completed Prior to Issuance of Permit:

- Call Before You Dig will mark all utilities
- Lumos Engineering will perform the uplift test
- NLTFPD will inspect and sign off
- Washoe Co. inspector will review, sign and issue the permit prior to the event.

Any additional fees will be paid by Red Carpet Events upon request.

SPECIAL EVENT APPLICATION
Temporary Sales or Services License

Application date: _____

Applicant Information

Applicant's name: Red Carpet Events for Hyatt Regency
Mailing address: 111 Country Club Dr. Incline Village, NV 89451
Karen Nichols Street or PO Box City State Zip code
Phone: 775 355-1501 (Business) _____ (Home) 775-250-1215 (Cell)
Email: Karen @ redcarpetdmc.com

Event Information

Name of Event: The Entrepreneur's Organization 2021 Alchemy Conf.
Sponsor's Name: Hyatt Regency Lake Tahoe
Date(s) of Event: October 12-14, 2021

List all dates proposed for the event. Most special event licenses may be issued for 31 calendar days in a year.

Hours of operation: _____
Location of Event: 981-993 Lakeshore Blvd, Incline Village
Assessor Parcel Number(s): 127-280-02

Will the event be held at a Washoe County Park facility? Yes No

(If yes, please contact Regional Parks and Open Space at 823-6500 for reservations)

Description of Event: Refer to Project Description, attached

Are you representing a charitable or a not for profit organization? Yes No

If yes, name of organization: _____

The primary purpose of the event or activity is:

- Charity fundraising Group fundraising
 Program for community benefit Government activity

Other: Corporate Event

Will an admission fee be charged for your event? Yes No

If yes, amount and type of fee(s): _____

When will fee be collected? Pre-sales At entrance

Approximate number of participants and other persons: 400

Approximate number of customers and spectators: 100

Approximate maximum number of persons on any one day of the event: 500

Approximate number of vehicles to be parked at the event: 0

Parking Facilities: Location 111 Country Club Spaces available _____

**SPECIAL EVENT APPLICATION
Temporary Sales or Services License
AFFIDAVIT OF PROPERTY OWNERSHIP
and/or PERMISSION TO CONDUCT EVENT**

STATE OF ~~NEVADA~~ ILLINOIS
COUNTY OF ~~WASHE~~ COOK) ss:

I, CHRISTINA URBANSKI being duly sworn, depose, and say that I am an owner* of property involved in this temporary sales or services license application and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the proposed temporary sales or services license application and also own the property or properties on which the sales or services will be conducted;

OR

Affirm that I give permission to the applicants for the proposed temporary sales or services license to conduct the sales and services on the following property or properties which I own:

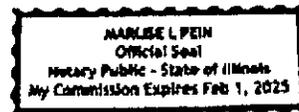
Assessor Parcel Number(s): 127-280-02

Physical Address: 116 Country Club Dr. Incline Village, NV

Signed Christina Urbanski

Subscribed and sworn to before me this 6th day of August, 20 21

Marilee L. Pein
Notary Public in and for said county and state



My commission expires: February 1, 2025

*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Attach notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

- 7. **APPROVALS AND AGENCY SIGN-OFFS.** The applicant will be directed to applicable public agencies for approval. This approval will be recorded by the agency on a sign-off list provided to the applicant. These agencies will contact you separately if more information or changes to the application are required. Untimely return of the information or changes to the application may jeopardize license review and approval. Any food vendors, solid waste disposal, and sanitation needs will require separate permits from the Washoe County Health District (775-328-2434). If any reviewing public agencies have any additional application or permit fees, they will so inform you.
- 8. **CONDITIONS OF APPROVAL.** One or more of the reviewing public agencies may recommend conditions be attached to the temporary sales or services license. Washoe County Business License will determine which conditions are attached to the license, and issue the license with those conditions. All conditions must be met to the satisfaction of the imposing public agency, and it is the applicant's responsibility to contact the agency for condition compliance. Failure to comply with any pre-event conditions may cause Washoe County to not issue the temporary sales or services license. Failure to comply with during-event conditions may cause Washoe County to take appropriate measures to revoke or suspend the license. Failure to comply with post-event conditions may cause Washoe County to impose more stringent conditions on, or potentially jeopardize the approval of, future temporary sales or services license applications.
- 9. **ISSUANCE OF LICENSE.** The temporary sales or services license will be issued after all fees have been paid and all necessary approvals, with or without recommended conditions, have been received from reviewing public agencies. The temporary sales or services license receipt demonstrates proof of payment and acts as the temporary sales or service license, if the applicant does not receive the printed Washoe County temporary sales or services license. The license will be sent to the applicant by Email as an attached file. If an Email address is not provided in the application, the license will be sent through U.S. Postal Mail to the applicant's mailing address. **The license or receipt must be displayed prominently at the event and must be available for inspection.** The license is valid only for the temporary sales or services as contained in this application and approved/issued by Washoe County Business License, and not for any other event or location.

All applications must be signed and dated below by the applicant. By signature, the applicant attests an understanding of the application submittal requirements as contained in the General Procedures; understands that conditions may be attached to the temporary sales or services license and will comply with all imposed conditions; and, will not set up nor sell/provide services or products until the temporary sales or services license is approved and issued.

_____ (signature)

_____ (printed name)

Date: _____

OUTDOOR COMMUNITY EVENT LICENSE GENERAL PROCEDURES

Definition: "Outdoor community event" means an assembly of more than 100 and less than 1,000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 100 and less than 1,000 persons on any one day the event. There is a \$50.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application and one electronic pdf file (memory stick or DVD) must be turned in at least 90 days before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least 90 days in advance of the event.
3. **LICENSING/PERMIT REQUIREMENTS.** An outdoor community event license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event. There are special application processes, depending on the size of the event:
 - a. Events with between 100 and 299 people on any one day of the event. These events require an outdoor community event license only. The Director of the Planning and Development Division shall approve, approve with conditions, or deny the license.
 - b. Events with between 300 and 999 people on any one day of the event. These events shall obtain both an outdoor community event license and an administrative permit. This application shall suffice for the outdoor community event license application and the administrative permit application. No additional fees are required for filing the administrative permit application. The Board of Adjustment shall approve, approve with conditions, or deny the license and permit.
4. **FEES.** The license fee for an outdoor community event is \$350.00 per day plus any booth fees if applicable. If the event is a carnival, circus or tent show the daily license fee is \$300, to a maximum amount of \$4,200, plus booth fees if applicable.

BOOTH FEES			
1-4 booths	\$ 25	50-59 booths	\$ 300
5-9 booths	\$ 50	60-69 booths	\$ 350
10-19 booths	\$ 100	70-79 booths	\$ 400
20-29 booths	\$ 150	80-89 booths	\$ 450
30-39 booths	\$ 200	90-100 booths	\$ 500
40-49 booths	\$ 250	More than 100 booths	\$ 500 plus \$5 for each booth in excess of 100

5. **INVESTIGATION.** The sheriff's office shall conduct a criminal history background check of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada central repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete.
6. **CONDITIONS.** All conditions imposed by the Director or the Board of Adjustment for the outdoor community event license and/or the administrative permit must be met before the license will be issued.
7. **APPROVALS.** The application will be reviewed by the appropriate agencies. The application will be approved by the Director of the Planning and Development Division or the Board of Adjustment.
8. **ISSUANCE OF LICENSE.** The outdoor community event license will be issued after all fees have been paid and all necessary approvals have been received. The event license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

Washoe County Development Application

Your entire application is a public record. If you have a concern about releasing personal information, please contact Planning and Building staff at 775.328.6100.

Project Information		Staff Assigned Case No.: _____	
Project Name: The Entrepreneurs Organization 2021 Alchemy Conference			
Project Description: An outdoor community event on the grass/openspace next to the Lone Eagle Grille, Hyatt Regency Lake Tahoe			
Project Address: 981-993 Lakeshore Blvd., Incline Village			
Project Area (acres or square feet): 8.561 acres			
Project Location (with point of reference to major cross streets AND area locator): On Lakeshore Blvd. on the lakeside across from the intersection with Country Club Dr.			
Assessor's Parcel No.(s):	Parcel Acreage:	Assessor's Parcel No.(s):	Parcel Acreage:
127-280-02	8.56		
Indicate any previous Washoe County approvals associated with this application: Case No.(s).			
Applicant Information (attach additional sheets if necessary)			
Property Owner:		Professional Consultant:	
Name: Hyatt Regency Lake Tahoe		Name: Red Carpet Events	
Address: 993 Lakeshore Blvd.		Address: 323 Freeport Blvd.	
Incline Village, NV	Zip: 89451	Sparks, NV	Zip: 89431
Phone: 775.832.1234	Fax:	Phone: 775.355.1501	Fax:
Email: mary.clay@hyatt.com		Email: karen@redcarpetdmc.com	
Cell: 775.886-6714	Other:	Cell: 775.250.1215	Other:
Contact Person: Mary Clay		Contact Person: Karen Nichols	
Applicant/Developer:		Other Persons to be Contacted:	
Name: Red Carpet Events		Name:	
Address: see above		Address:	
	Zip:		Zip:
Phone:	Fax:	Phone:	Fax:
Email:		Email:	
Cell:	Other:	Cell:	Other:
Contact Person:		Contact Person:	
For Office Use Only			
Date Received:	Initial:	Planning Area:	
County Commission District:		Master Plan Designation(s):	
CAB(s):		Regulatory Zoning(s):	

**Administrative Permit Application
Supplemental Information**

(All required information may be separately attached)

1. What is the type of project or use being requested?

Outdoor community event

2. What section of the Washoe County code requires the Administrative permit required?

Sec. 808

3. What currently developed portions of the property or existing structures are going to be used with this permit?

The area to be used for the event is the grass/open space adjacent to the Lone Eagle Grille.

4. What improvements (e.g. new structures, roadway improvements, utilities, sanitation, water supply, drainage, parking, signs, etc.) will have to be constructed or installed and what is the projected time frame for the completion of each?

Tents for shade

5. Is there a phasing schedule for the construction and completion of the project?

The event will be set up Oct. 11, the event will be the 12-14 and will be tore down on the 15th.

6. What physical characteristics of your location and/or premises are especially suited to deal with the impacts and the intensity of your proposed use?

The Hyatt is located on the lakeshore of Lake Tahoe and is experienced with hosting these conferences

7. What are the anticipated beneficial aspects or effect your project will have on adjacent properties and the community?

None

8. What will you do to minimize the anticipated negative impacts or effect your project will have on adjacent properties?

N/A

9. Please describe any operational parameters and/or voluntary conditions of approval to be imposed on the administrative permit to address community impacts.

Limit hours of event.

10. How many improved parking spaces, both on-site and off-site, are available or will be provided? (Please indicate on site plan.)

Parking will be provided by the Hyatt. Approx. 200 spaces will be available to participants as well as valet service.

11. What types of landscaping (e.g. shrubs, trees, fencing, painting scheme, etc.) are proposed? (Please indicate location on site plan.)

None

12. What type of signs and lighting will be provided? On a separate sheet, show a depiction (height, width, construction materials, colors, illumination methods, lighting intensity, base landscaping, etc.) of each sign and the typical lighting standards. (Please indicate location of signs and lights on site plan.)

None

13. Are there any restrictive covenants, recorded conditions, or deed restrictions (CC&Rs) that apply to the area subject to the administrative permit request? (If so, please attach a copy.)

Yes No

14. Utilities:

a. Sewer Service	IVGID
b. Water Service	IVGID

For most uses, the Washoe County Code, Chapter 110, Article 422, Water and Sewer Resource Requirements, requires the dedication of water rights to Washoe County. Please indicate the type and quantity of water rights you have available should dedication be required:

c. Permit #		acre-feet per year	
d. Certificate #		acre-feet per year	
e. Surface Claim #		acre-feet per year	
f. Other, #		acre-feet per year	

Title of those rights (as filed with the State Engineer in the Division of Water Resources of the Department of Conservation and Natural Resources):

Property Owner Affidavit

Applicant Name: Hyatt Equities, L.L.C.

The receipt of this application at the time of submittal does not guarantee the application complies with all requirements of the Washoe County Development Code, the Washoe County Master Plan or the applicable area plan, the applicable regulatory zoning, or that the application is deemed complete and will be processed.

STATE OF ~~NEVADA~~ ILLINOIS

COUNTY OF ~~WASHOE~~ COOK

CHRISTINA URBANSKI

(please print name)

being duly sworn, depose and say that I am the owner* of the property or properties involved in this application as listed below and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects complete, true, and correct to the best of my knowledge and belief. I understand that no assurance or guarantee can be given by members of Planning and Building.

(A separate Affidavit must be provided by each property owner named in the title report.)

Assessor Parcel Number(s): 127-280-02

Printed Name CHRISTINA URBANSKI

Signed *Christina Urbanski*

Address 150 N. RIVERSIDE PLAZA,
CHICAGO, IL 60606

Subscribed and sworn to before me this
6th day of August, 2021.

Marlene L. Fein

Notary Public in and for said county and state

My commission expires: February 1, 2025

(Notary Stamp)



*Owner refers to the following: (Please mark appropriate box.)

- Owner
- Corporate Officer/Partner (Provide copy of record document indicating authority to sign.)
- Power of Attorney (Provide copy of Power of Attorney.)
- Owner Agent (Provide notarized letter from property owner giving legal authority to agent.)
- Property Agent (Provide copy of record document indicating authority to sign.)
- Letter from Government Agency with Stewardship

December 2018

Account Detail

[Back to Account Detail](#)

[Change of Address](#)

[Print this Page](#)

CollectionCart

Collection Cart	Items	Total	Checkout	View
	0	\$0.00		

Pay Online

Payments will be applied to the oldest charge first.

Select a payment option:

- Total Due \$632,172.01
- Oldest Due \$158,044.53
- Partial

[ADD TO CART](#)

Washoe County Parcel Information

Parcel ID	Status	Last Update
12701009	Active	8/4/2021 1:38:56 AM

Current Owner:
HR LAKE TAHOE OWNER LLC
ATTN: HYATT CORPORATION
150 N RIVERSIDE DR STE 1501
CHICAGO, IL 60606

SITUS:
111 COUNTRY CLUB DR
INCL NV

Taxing District
5200

Geo CD:

Tax Bill (Click on desired tax year for due dates and further details)

Tax Year	Net Tax	Total Paid	Penalty/Fees	Interest	Balance Due
2021	\$632,172.01	\$0.00	\$0.00	\$0.00	\$632,172.01
2020	\$604,609.88	\$604,609.88	\$0.00	\$0.00	\$0.00
2019	\$575,839.63	\$575,839.63	\$0.00	\$0.00	\$0.00
2018	\$570,141.77	\$570,141.77	\$0.00	\$0.00	\$0.00
2017	\$560,122.25	\$560,122.25	\$0.00	\$0.00	\$0.00
Total					\$632,172.01

Disclaimer

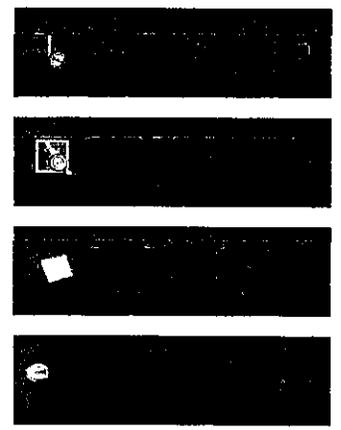
- **ALERTS:** If your real property taxes are delinquent, the search results displayed may not reflect the correct amount owing. Please contact our office for the current amount due.
- For your convenience, online payment is available on this site. E-check payments are accepted without a fee. However, a service fee does apply for online credit card payments. See Payment Information for details.

Pay By Check

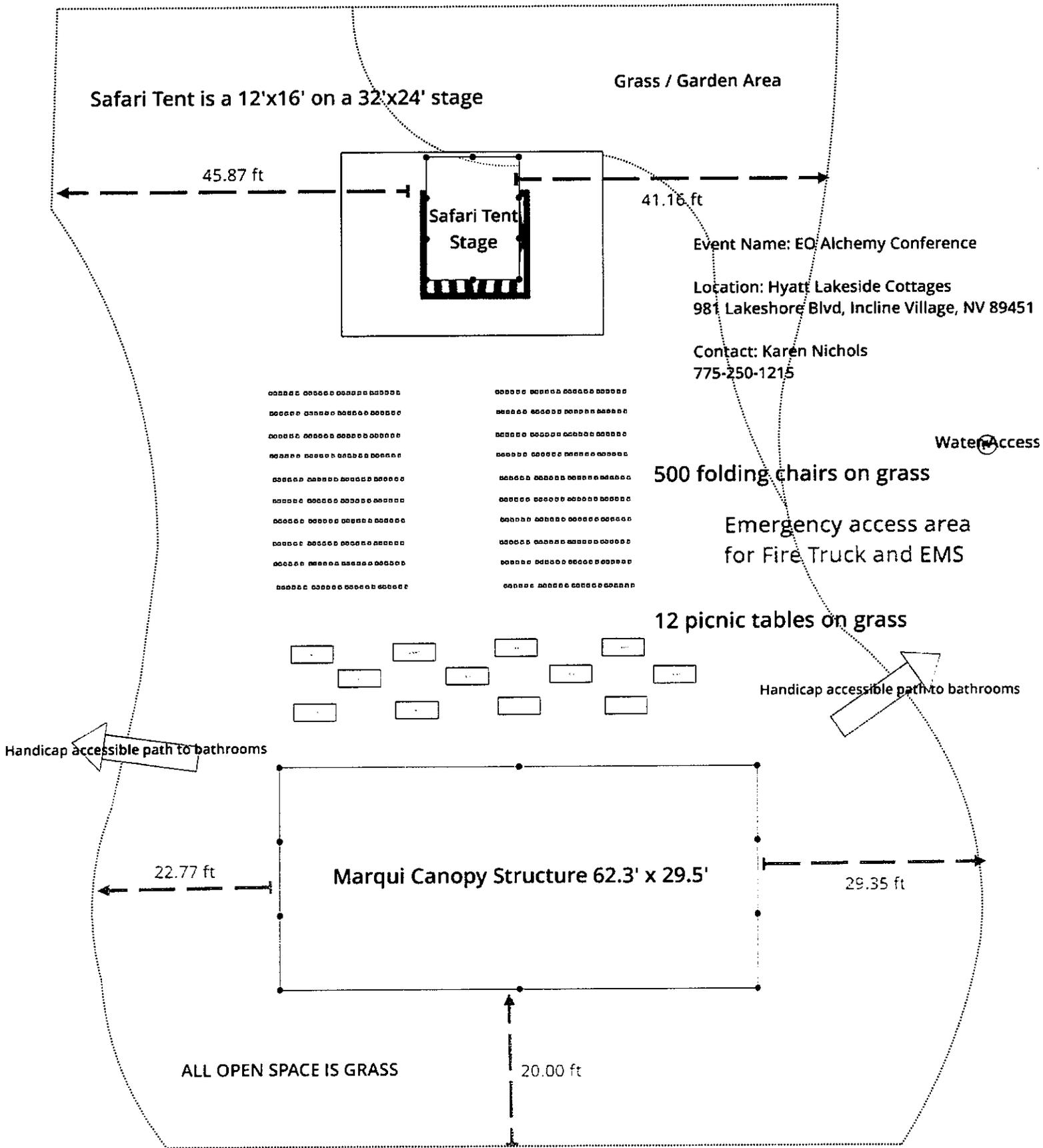
Please make checks payable to:
WASHOE COUNTY TREASURER

Mailing Address:
P.O. Box 30039
Reno, NV 89520-3039

Overnight Address:
1001 E. Ninth St., Ste D140
Reno, NV 89512-2845



BEACH - NO STRUCTURES HERE



10 Feet

ATTACHMENT A

WADMIN21-0011

Powered by Seismic Solutions



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
10/20/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Chicago IL Office 200 East Randolph Chicago IL 60601 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED Hyatt Corporation dba Hyatt Regency Lake Tahoe 150 N. Riverside Plaza Chicago IL 60606 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Union Fire Ins Co of Pittsburgh		19445
	INSURER B: Safety National Casualty Corp		15105
	INSURER C: AIU Insurance Company		19399
	INSURER D: New Hampshire Insurance Company		23841
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER: 570084626354** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:			GL5196516	11/01/2020	11/01/2021	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$35,000,000
							PRODUCTS - COMP/OP AGG	Included
A	AUTOMOBILE LIABILITY			CA 2936014	11/01/2020	11/01/2021	COMBINED SINGLE LIMIT (Ea accident)	\$3,000,000
A	<input checked="" type="checkbox"/> ANY AUTO			CA 2936012	11/01/2020	11/01/2021	BODILY INJURY (Per person)	
A	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		CA 2936013	11/01/2020	11/01/2021	BODILY INJURY (Per accident)	
				VA			PROPERTY DAMAGE (Per accident)	
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE	
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC067940270	11/01/2020	11/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
C	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N	N/A	See Addendum WC067940271 CA	11/01/2020	11/01/2021	E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000
B	Excess WC			SP4063932 See Addendum SIR applies per policy terms & conditions	11/01/2020	11/01/2021	EL Each Accident	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
Hyatt Regency Lake Tahoe 111 Country Club Drive Incline Village NV 89451 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central Inc.</i>

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ACORD 25 (2016/03)

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WADMIN21-0011

ATTACHMENT DB

Holder Identifier : TVLLT

Certificate No : 570084626354



ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED Hyatt Corporation	
POLICY NUMBER See Certificate Number: 570084626354			
CARRIER See Certificate Number: 570084626354	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	WORKERS COMPENSATION						
D		N/A		WC067940275 WA, WI	11/01/2020	11/01/2021	
C		N/A		WC017515930 NY	11/01/2020	11/01/2021	
	OTHER						
B				SP4063931 Excess WC - Florida SIR applies per policy terms & conditions	11/01/2020	11/01/2021	



ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED Hyatt Corporation	
POLICY NUMBER See Certificate Number: 570084626354			
CARRIER See Certificate Number: 570084626354	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance
 Workers Compensation Addendum

Policy Number: WC067940270
 States Covered: CT, KS, MD, MN, MO, NC, NE, NJ, NM, OK, OR, TN, UT.

Policy Number: SP4063932
 States Covered: AZ, CO, DC, GA, HI, IL, IN, KY, LA, MA, MI, NV, OH, PA, SC, TX, VA.

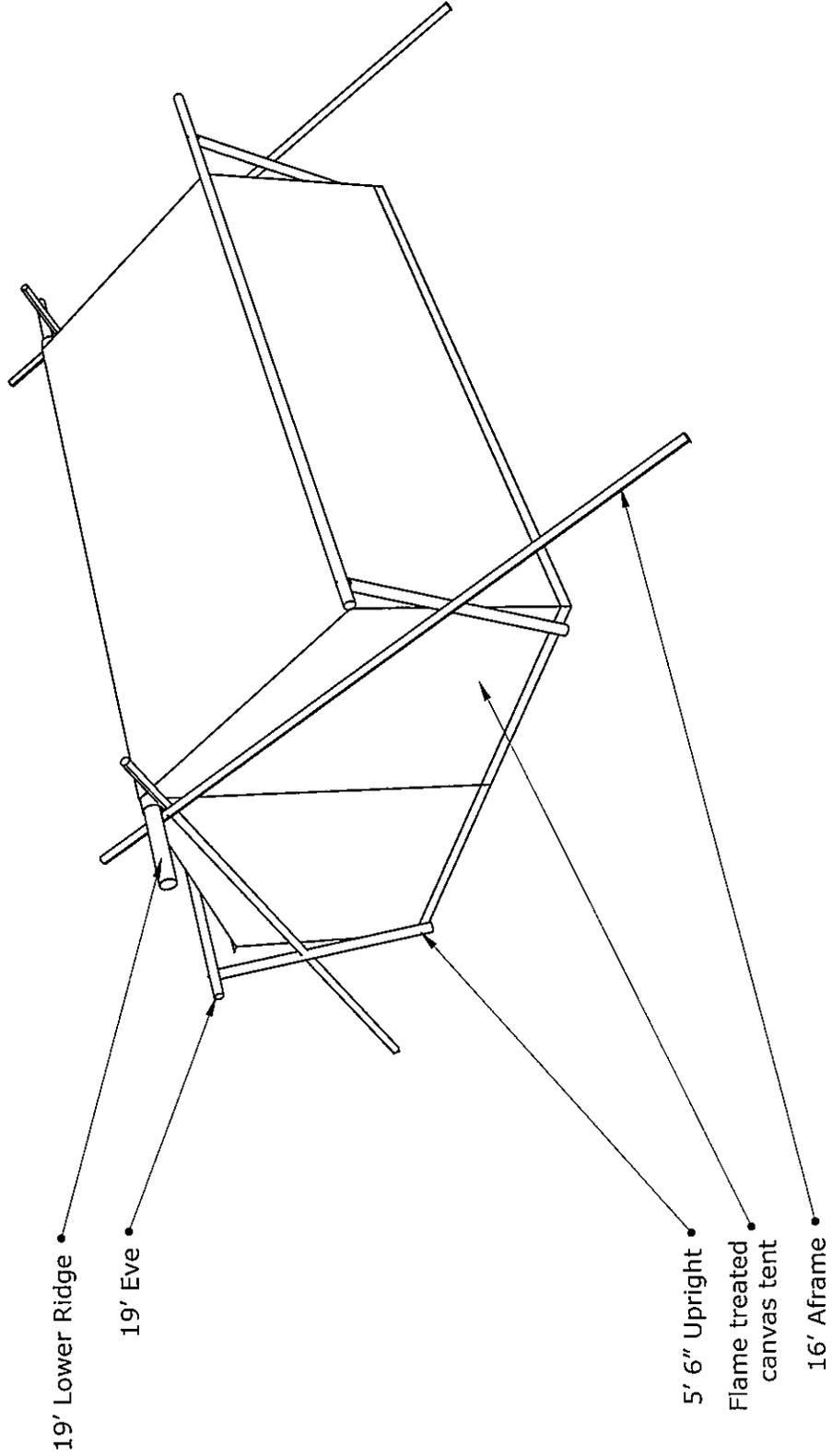


PRODUCT CODE

ESAF

PRODUCT NAME

EVENT SAFARI - OVERVIEW





UNDER CANVAS®

Under Canvas Inc.
1172 Happy Lane
Belgrade MT, 59714

Phone: +1(303)257-0246
Email: events@undercanvas.com

Ref # 5056

Date: April 2nd, 2021

This Order Form is subject to the Equipment Lease Agreement entered into by the Parties on 4/2/2021.

Event Name: EO Alchemy
Client Name: Karen Nichols
Client Phone: 775-355-1501
Client Email: karen@redcarpetdmc.com
Billing Contact: Michaelle Sherven- MichelleS@wetlaboratory.com
Location/Site: Incline Village, Lake Tahoe, NV
Rental Period: 10/11/2021-10/15/2021
Set Up Start Date: 10/11/2021
Event Start Date: 10/12/2021
Event End Date: 10/14/2021
Take Down Start Date: 10/14/2021
Take Down Finish Date: 10/15/2021

QUANTITY	Item Type	Item Description	UNIT PRICE	TOTALS
2	MRQ Partial	Marqui - 30' diameter Includes Canvas Floor OR String Lights	\$4,000.00	\$8,000.00
1	SAF	Tent Set-up ONLY- 12'x16' footprint	\$1,000.00	\$1,000.00
8	Butterfly Chair		\$50.00	\$400.00
	Shipping			\$756.00
	Labor	Set Up and Take Down		\$9,495.60

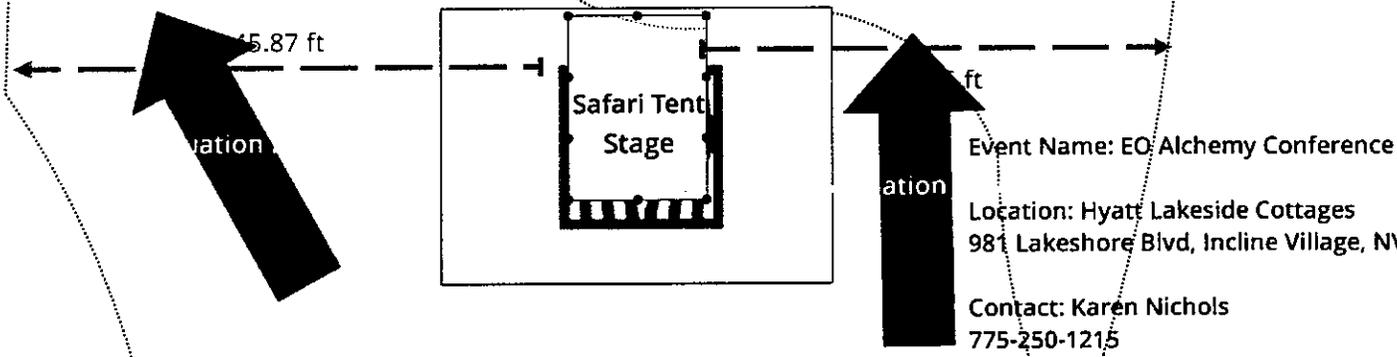
Payment Schedule:

Subtotal	\$19,651.60
Refundable Damage Deposit <i>**Returned within 14 days of event conclusion pending product evaluation**</i>	\$1,965.16
Estimated Applicable Taxes- 7.75% <i>**Taxes may vary slightly based on event location**</i>	\$1,523.00
Bronze Sponsorship- \$5K -1 Minute Video Spot (Under Canvas to provide video in preferred file format) -Logo on Website & Signage -Under Canvas Item included in Swag Bag (Under Canvas to provide quantity requested by EO Alchemy)	(\$5,000.00)
50% Due Upon Contract Signature	\$9,069.88
Remaining Balance due 30 days prior to Event Start Date 9/12/2021	\$9,069.88

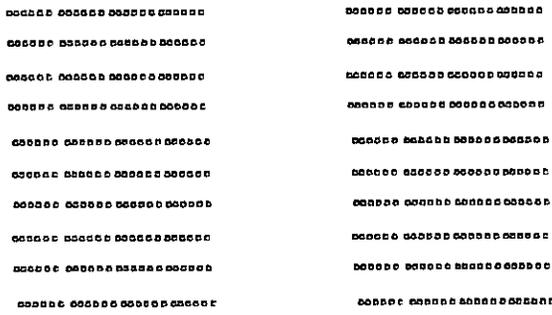
SITE EVACUATION PLAN

Safari Tent is a 12'x16' on a 32'x24' stage

Grass / Garden Area



Event Name: EO Alchemy Conference
 Location: Hyatt Lakeside Cottages
 981 Lakeshore Blvd, Incline Village, NV 89451
 Contact: Karen Nichols
 775-250-1215

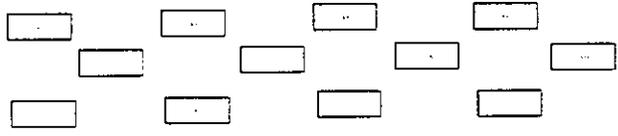


500 folding chairs on grass

Emergency access area for Fire Truck and EMS

Water Access

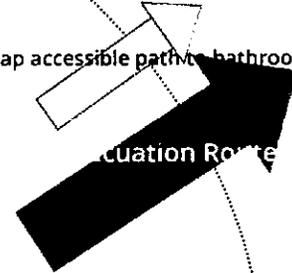
12 picnic tables on grass



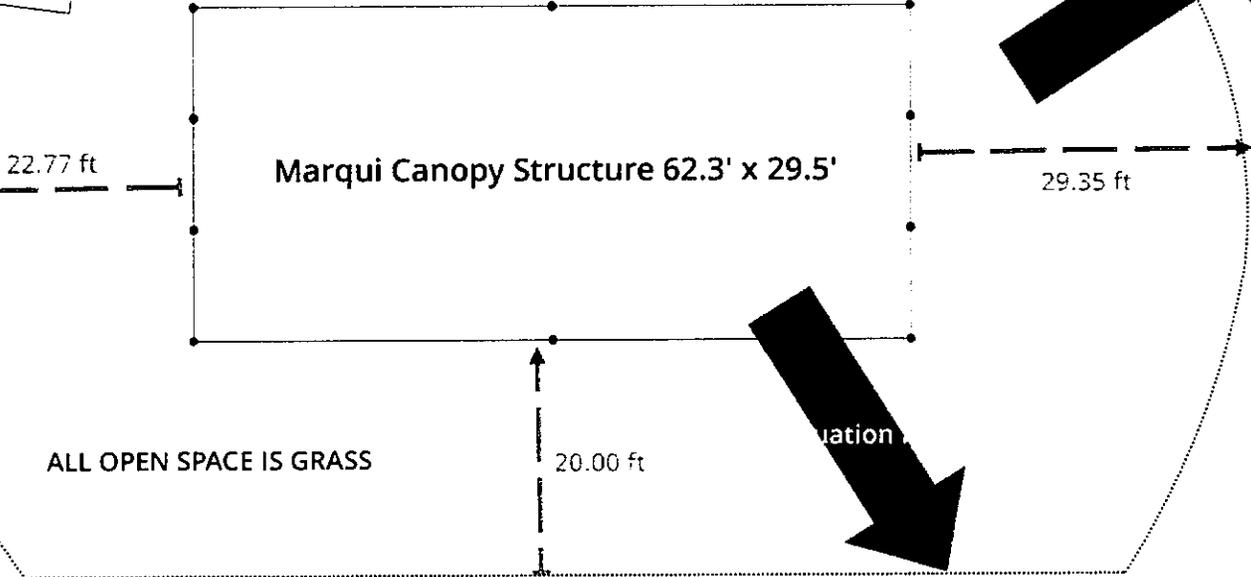
Handicap accessible path to bathrooms



Handicap accessible path to bathrooms



Evacuation Route



ALL OPEN SPACE IS GRASS

5ft pathway surrounding grass (pathway starting at the dotted lines)

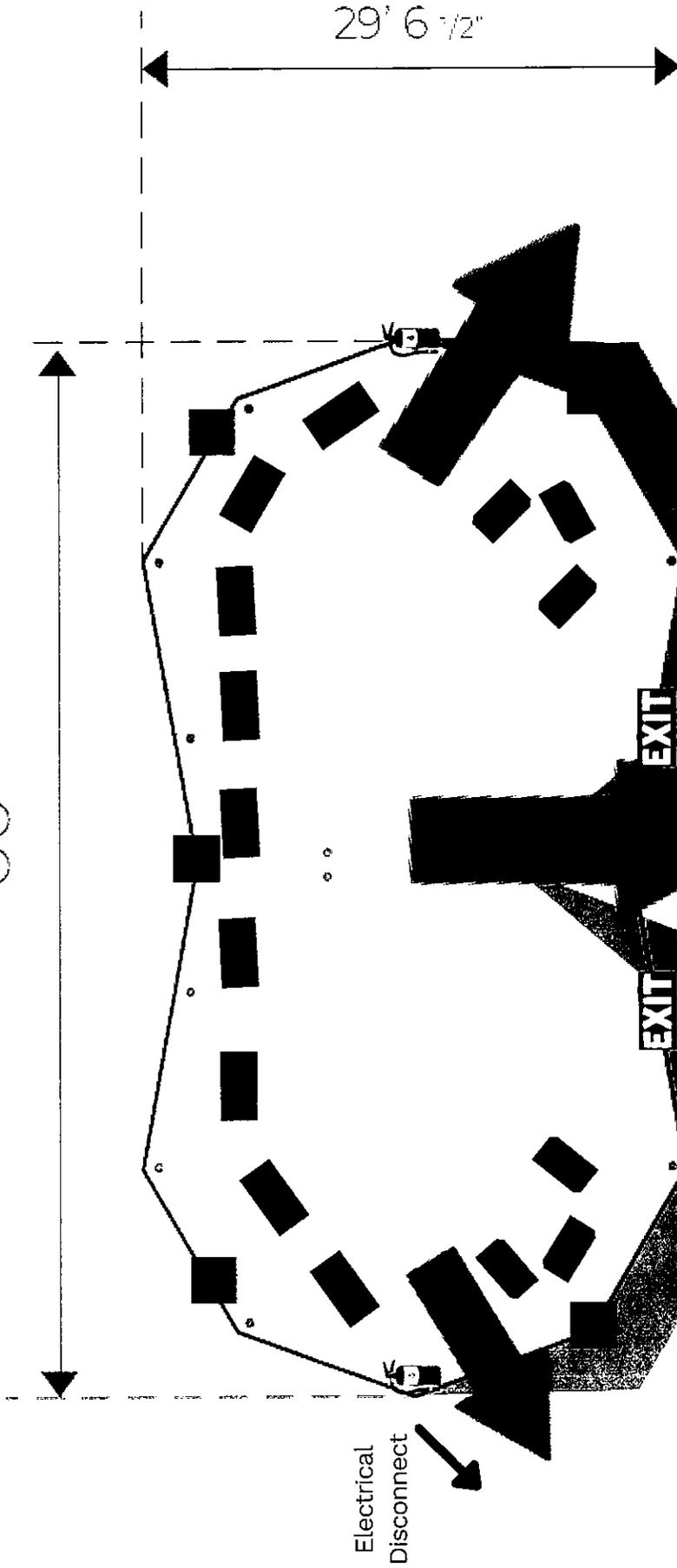
10 Feet

ATTACHMENT D

WADMIN21-0011

Marqui Tent Evacuation Plan

60'



Sides Raised / Egress / Exit

Sides Lowered

Sandbags will be placed at each dotted point to secure tent

EXIT PLAN

Booth - 20" deep x 55" wide (all booths will be 3ft from all sides of tent) - quantity 9

Couch groupings - 6ft long couches - quantity 6

occupant load sign

no smoking signs

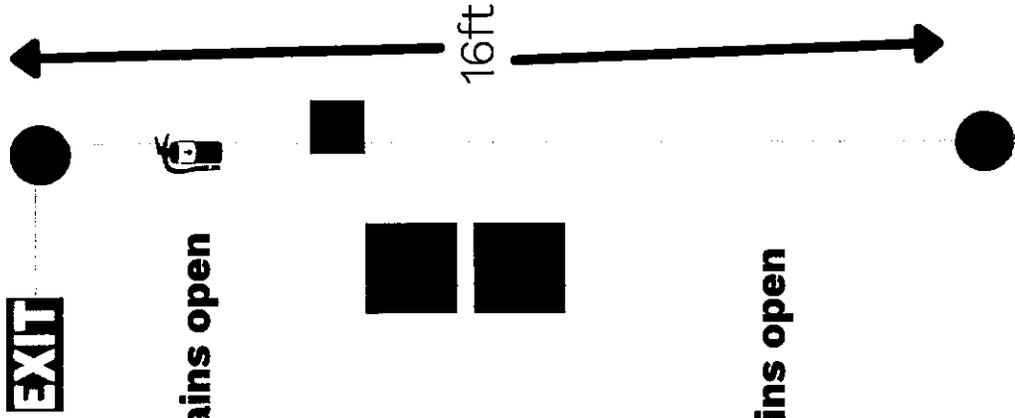
Fire extinguisher quantity 2

EXIT

Illuminated Exit signs will be hung - quantity 2

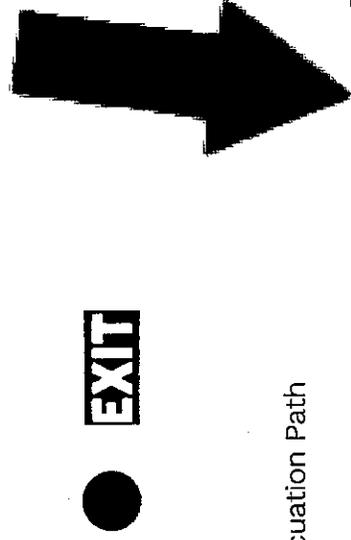
Safari Tent

Evacuation Plan



No electrical
inside tent

Front flap of tent remains open egress / exit



Evacuation Path

Sandbags will be placed at each dotted point
to secure tent

- Lounge Chairs - 3ft from tent drape
- occupant load sign
- no smoking signs



Fire extinguisher quantity 1

EXIT

Illuminated Exit signs will be hung - quantity 2

Project Description

Event Name: The Entrepreneur's Organization 2021 Alchemy Conference

Event Address: Hyatt Regency Lake Tahoe Resort, Spa and Casino, 981-993 Lakeshore Blvd, Incline Village, NV 89451

Contacts: Karen Nichols, karen@redcarpetdmc.com, office (775) 355-1501, cell (775) 250-1215

Event Dates: October 12-14, 2021 (set 10/11/21, strike 10/15/21)

Project Description: This year's countrywide conference, Alchemy, for The Entrepreneur's Organization is being held at the Hyatt Regency Hotel in Incline Village, Nevada. The event runs from October 11-14, 2021, and will host 400 entrepreneurs and their guests, for a total of around 500 people.

We seek permits to put up two tents for the duration of this conference. Both will go up on Monday, October 11, 2021, and come down on Friday, October 15, 2021. They are owned by and will be set up and properly secured (using sandbags and no guy lines) by Under Canvas on the Cottage Green in the Lakeside area at the Hyatt.

The smaller tent, the Safari Tent, is 12' x 16'. It will be set up on a 24' x 32' stage and serve as a sort of "green room" for speakers prepping to go out on stage and address conference attendees. It will hold a few chairs for queued presenters and a handful of personal effects while presenters are out on stage. It will not have electricity, gas, or anything else of that nature and both ends will remain propped open for the duration of the conference. It will be securely planted using the sandbags of the appropriate calculated weight, determined by Under Canvas.

The larger tent, the Marqui Tent, is 62' x 29'. It will be set on grass and hold 9 sponsor booths (each of which are 4.5' x 2') and two clusters of three couches each. It will have electricity provided by the Hyatt, set up by the AV team. The entire long side facing the rest of the Cottage Green will be set open for the duration of the event. It will be securely planted using sandbags of the appropriate weight, as calculated by Under Canvas.

Access to restrooms and port-o-potties can be found on each side of the Cottage Green. Emergency vehicle access is easily reached just behind both sides of the ring of cottages surrounding the Green. A large water valve is also located on the North side of the Cottage Green. Adequate signage ("Exit", "No Smoking", and "Occupant Load" for each tent) as well as fire extinguishers will be prominently posted.

In between the Marqui Tent and the stage containing the Safari Tent will be 500 folding chairs set in the grass and 12 picnic tables. Tents will not be occupied (except by set up and strike crews) on Monday, October 11 and Friday, October 15, but will have conference attendees engaged in outdoor general sessions on Tuesday through Thursday, October 12-14, 2021.

ATTACHMENT
ADMIN 21-0051
EXHIBIT D



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Hotel Security and Event Planning Guide

Hotel Contact Information

Hotel Name:	Hyatt Regency Lake Tahoe Resort, Spa & Casino	General Manager:	Michael Murphy
Hotel Street Address:	111 Country Club Drive	Telephone Number:	(775) 886-6755
Hotel City / Country:	Incline, Village, NV, USA	Director of OPS:	Tyler Stirrett / Andrew DeLapp
Hotel Main Tele #:	(775) 832-1234	Telephone Number:	(775) 886-6743
Hotel Fax Number:	(775) 831-2171	Security Manager:	Scott MacFarlane
Hotel E-mail Address:	www.laketahoe.hyatt.com	Telephone Number:	(775) 886-6710

Property Description Information

Located in North Lake Tahoe, the resort features 422 rooms and cottages, a 20,000 square foot spa, 24-hour casino, four restaurants, including Long Eagle Grille, 24-hour Stayfit fitness center, year-round heated pool, two hot tubs, three outdoor fire pits, 66,200 square feet of meeting space, private beach and Camp Hyatt.

Facility Attributes

Total number of floors in main building: 9 Total number of guest rooms for property: 422

Number of floors above ground: 9 Number of floors below ground: 0

Number of stairways for use in an emergency in main building: 2

Hotel has an emergency generator to support basic infrastructure (lighting, lifts, etc.) YES NO

Local Contact Information:

Law Enforcement		Fire Brigade	
Authority Name:	Washoe County Sheriff's Department	Authority Name:	North Lake Tahoe Fire Protection District
Authority Address:	625 Mount Rose Hwy. Incline Village, NV	Authority Address:	886 Oriole Way, Incline Village, NV
Authority Tele #:	(775) 832-4107 In the event of an Emergency, contact #911	Authority Tele #:	(775) 831-0351 In the event of an Emergency, contact #911
Approximate Distance to Hotel and Travel Time:	3.7 miles, 8 minutes	Approximate Distance to Hotel and Travel Time:	1.5 miles, 5 minutes



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 LAKE TAHOE
 RESORT, SPA & CASINO

Ambulance Service		Hospital	
Service Name:	North Lake Tahoe Fire Protection District	Name:	Incline Village Community Hospital
Service Address:	886 Oriole Way, Incline Village, NV	Address:	880 Alder Ave. Incline Village, NV
Service Tele #:	(775) 831-0351 In the event of an Emergency, contact #911	Telephone #:	(775) 883-4100 In the event of an Emergency, contact #911
Approximate Distance to Hotel and Travel Time:	1.5 miles, 5 minutes	Approximate Distance From Hotel and Travel Time:	1.2 miles, 4 minutes

Fire, Life Safety, and Security Considerations

Fire Systems

<input checked="" type="checkbox"/> The hotel has a fire emergency plan (which includes evacuation assembly areas) that may be reviewed at the office of the General Manager.	<input checked="" type="checkbox"/> Corridors have no dead end more than 10 meters from evacuation stairway. (A dead end is an area where escape in an emergency is only possible in one direction).
Heat detectors are located in:	<input checked="" type="checkbox"/> Maintenance/Inspection records for fire system and fire equipment are available for review at the office of the hotel General Manager.
<input checked="" type="checkbox"/> Boiler Room	<input checked="" type="checkbox"/> Corridors and stairways are fitted with emergency lighting units.
<input checked="" type="checkbox"/> Kitchen areas	<input checked="" type="checkbox"/> Public Areas, corridors and stairways contain signs indicating evacuation routes.
<input type="checkbox"/> Laundry area (has sprinklers)	<input checked="" type="checkbox"/> Exit doors are unobstructed and final Exit doors are unobstructed externally.
The Hotel has Smoke Detectors:	<input checked="" type="checkbox"/> Emergency stairways have self-closing fire resistant doors.
<input checked="" type="checkbox"/> In Guest Rooms	<input checked="" type="checkbox"/> Emergency stairways are fitted with handrails and kept clear of obstructions.
<input checked="" type="checkbox"/> In Public Areas	<input checked="" type="checkbox"/> Emergency stairways discharge to outside of building (open air).
The Hotel has Sprinklers:	<input checked="" type="checkbox"/> Emergency exit doors are fitted with locks that enable immediate release and opening.
<input checked="" type="checkbox"/> In Guest Rooms	<input checked="" type="checkbox"/> Emergency exit doors are fitted with locks that enable immediate release and opening.
<input checked="" type="checkbox"/> In Public Areas	<input checked="" type="checkbox"/> The Hotel has systems and procedures to enunciate an alarm in the case of a fire or other emergency.
<input checked="" type="checkbox"/> The fire alarm system has a PA (public address) functionality to enable emergency announcements.	<input checked="" type="checkbox"/> The Hotel fire alarm system is tested on a regular basis.
<input checked="" type="checkbox"/> Emergency lighting and fire extinguishers comply with local fire code and are regularly inspected.	<input checked="" type="checkbox"/> The Hotel has fire extinguishers on guest floors, in public areas, and in key BOH areas.



Health and Life Safety

- | | | | |
|-------------------------------------|---|-------------------------------------|--|
| <input checked="" type="checkbox"/> | The Hotel has a food safety management system based on HACCP principles. | <input checked="" type="checkbox"/> | The Hotel has procedures to mitigate Legionella. |
| <input checked="" type="checkbox"/> | The Hotel conducts regular hygiene inspections. | <input checked="" type="checkbox"/> | The Hotel has pest control measures in place which cover Food Control areas, public areas, and guest room areas. |
| <input checked="" type="checkbox"/> | Upon request, a private licensed Physician or medical care provider can be summoned to the hotel. | | |

Guest Room Security

- | | | | |
|-------------------------------------|---|-------------------------------------|---|
| Guest Rooms have: | | <input checked="" type="checkbox"/> | Guest Room connecting room doors have a deadbolt lock. |
| <input checked="" type="checkbox"/> | Deadbolt Locks | <input checked="" type="checkbox"/> | Guest Rooms are fitted with a convenience safe. |
| <input checked="" type="checkbox"/> | Door Chain or Wishbone Latch | <input checked="" type="checkbox"/> | Guest Room appliances have instructions for use in English. |
| <input checked="" type="checkbox"/> | Door Closure Mechanism | <input checked="" type="checkbox"/> | Guest Room has a compendium which contains guidance for guests to follow in case of Fire and other emergencies. |
| <input type="checkbox"/> | View Ports with Privacy Flap | <input checked="" type="checkbox"/> | Guest rooms have Safety Exit maps on back of door. |
| <input checked="" type="checkbox"/> | Guest Rooms with balconies have internal locking devices to deter forced entry. | <input checked="" type="checkbox"/> | The height of guest room balcony surround is greater than 1.0 meter. |
| <input checked="" type="checkbox"/> | The guest room balcony façade has no gap greater than 100mm. | <input checked="" type="checkbox"/> | Guest rooms have no gas-operated appliances or water heater. |

Hotel Elevators/Lifts

Hotel elevators have following notices displayed outside the lift on each floor:

- DO NOT USE IN CASE OF FIRE
- NO SMOKING (in the lift)
- NO UNACCOMPANIED CHILDREN

The number of elevators/lifts is: 9

(operating certificates are available and may be reviewed at the office of the hotel General Manager)

- Hotel elevators/lifts have an emergency alarm and communication system.

Security Systems and Equipment

- | | | | |
|-------------------------------------|---|---|--|
| <input checked="" type="checkbox"/> | The hotel has emergency response protocols and procedures for natural disasters and other security contingencies, and for safety-related incidents that may be reviewed at the office of the General Manager. | Swimming Pool and Fitness Center | |
| <input checked="" type="checkbox"/> | The Hotel has on-site security staff 24 hours per day. | <input checked="" type="checkbox"/> | Pool water is checked as per local regulations for ph and chlorine. |
| <input checked="" type="checkbox"/> | The Hotel has a process for increasing security manpower for meetings or events upon request. | <input checked="" type="checkbox"/> | Pool has clearly designated depth markings visible from within the pool and around it. |



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<input checked="" type="checkbox"/>	The Hotel has a Security Awareness training program for Associates.	<input checked="" type="checkbox"/>	Buoyancy aids are provided at the pool side.
<input checked="" type="checkbox"/>	The Hotel utilizes CCTV surveillance systems.	<input checked="" type="checkbox"/>	Pool surround area has non-slip surface.
<input checked="" type="checkbox"/>	All Hotel staff receives training in actions to be taken in the event of a Fire and other emergencies, and key staff receives First Aid and CPR training.	<input checked="" type="checkbox"/>	Pool has general "pool regulations" notice board and signage that advises whether or not there is a lifeguard on duty during operating hours.
<input checked="" type="checkbox"/>	An internal emergency telephone number is available and continually staffed.	<input checked="" type="checkbox"/>	Fitness Center has controlled access and alarm system to summon emergency assistance.
<input checked="" type="checkbox"/>	The Hotel is able to secure Function Rooms to provide "client-only" access.	Nightclubs and Conference Rooms	
<input checked="" type="checkbox"/>	The Hotel car parks have entry and exit controls.	<input type="checkbox"/>	Hotel has discotheque or nightclub on premises
<input checked="" type="checkbox"/>	The Hotel conducts periodic Security & Safety inspections.	<input type="checkbox"/>	Hotel has separate access controls/procedures for the discotheque/nightclub.
<input checked="" type="checkbox"/>	The Hotel is a member of the Overseas Security Advisory Council (OSAC).	<input checked="" type="checkbox"/>	Conference rooms are fitted with A/V capabilities & have support staff available to provide assistance.

Reporting Security or Safety Incidents

The security and safety of our guests and associates is of utmost importance to us. If a health, safety, or security situation arises which should be brought to our attention, we ask that you observe the following reporting protocol:

If the situation is an emergency --- dial 55 from any hotel phone and immediately report it. If the matter is NOT an emergency, dial 0 from any hotel phone, ask to speak to the Security Manager on Duty, and report the matter accordingly.

For Further Assistance:

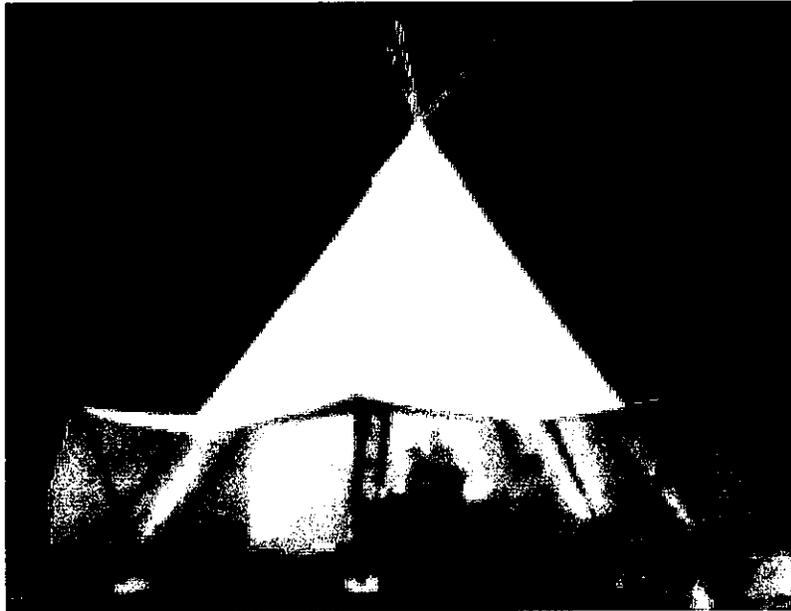
As you can appreciate, to avoid compromising Hotel security and safety systems, there are limits on what the Hotel may disclose (such as information concerning security camera or alarm system plans) or routinely provide upon demand (such as copies of security plans or procedures, staffing information, training information, etc.).

These limitations are in the interest of protecting guests and associates. We recognize, however, that you may wish to further discuss security or safety matters.

If so, you are welcome to contact the Hotel General Manager.

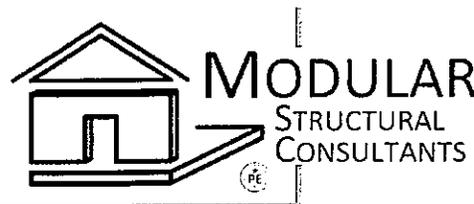
STRUCTURAL CALCULATIONS PACKAGE

Customer : Under Canvas, Inc.
Project No : UC19009
Project Name : Event Tent
Location : Palm Springs, CA
Application : Tensile Membrane Structures
Model : MarquiCanopy

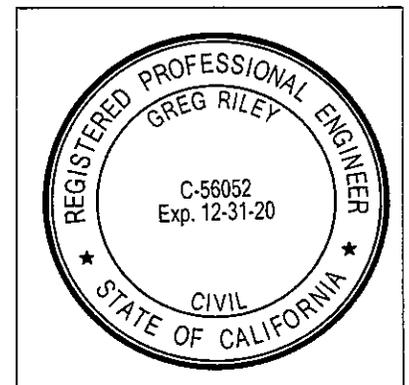


Greg Riley

Prepared By :



Yuri Yurianto, S.E., P.E., M.Sc.
5760 Legacy Dr, Ste. B3-333. Plano, TX 75024
(972) 896-7373
yurianto@modularconsultant.com
MSC Project No : UC19009
Date: 12/30/2019
Rev: Final



ATTACHMENT ADMIN21-0011
EXHIBIT D

Company:	Modular Structural Consultants, LLC	Project Number:	UC19009	MSC# UC19009
Engineer:	Yuri Yurianto, S.E., P.E., M.Sc.	Project Name:	Event Tent	
Address:	5760 Legacy Dr, Ste. B3-333. Plano, TX 75024	Location:	Palm Springs, CA	
Phone:	(972) 896-7373	Model:	MarquiCanopy	
Email:	yurianto@modularconsultant.com	Date:	12/30/2019	Final

TABLE OF CONTENT

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Site Specific Climatic Info

Design Criteria

Design Loads Calculations

 Live

 Wind

Finite Element Analysis (FEA)

 Geometry

 Timber AWC Check

 Support Reactions

Anchor Tie-Down Design

Company: Modular Structural Consultants, LLC
 Engineer: Yuri Yurianto, S.E., P.E., M.Sc.
 Address: 5760 Legacy Dr, Ste. B3-333. Plano, TX 75024
 Phone: (972) 896-7373
 Email: yurianto@modularconsultant.com

Project Number: UC19009 MSC# UC19009
 Project Name: Event Tent
 Location: Palm Springs, CA
 Model: MarquiCanopy
 Date: 12/30/2019 Final

ATC HAZARDS BY LOCATION

<https://hazards.atcouncil.org/>

Address: Palm Springs, CA

Design load code **ASCE 7-16**
 Risk Category **I**

Wind Speed **75** mph

Ground Elevation **479** ft from sea level
 Wind Exposure Category **B**

ATC Hazards by Location

[Our Sponsors](#) [About ATC](#) [Contact](#) [API](#)

MRI	Wind Speed (mph)
MRI 10-Year	66 mph
MRI 25-Year	73 mph
MRI 50-Year	78 mph
MRI 100-Year	83 mph
Risk Category I	91 mph
Risk Category II	97 mph
Risk Category III	104 mph
Risk Category IV	108 mph

Seismic $S_s = 1.774$ g
 $S_1 = 0.846$ g

Ground Snow $p_g = 0.00$ psf
 Non Reducible Roof Snow n/a

Symbol	Value	Description
S_S	1.774	$MCE_{\bar{R}}$ ground motion (period=0.2s)
S_1	0.846	$MCE_{\bar{R}}$ ground motion (period=1.0s)
S_{MS}	1.774	Site-modified spectral acceleration value
S_{M1}	1.268	Site-modified spectral acceleration value
S_{DS}	1.183	Numeric seismic design value at 0.2s SA
S_{D1}	0.846	Numeric seismic design value at 1.0s SA

ASCE 7-16
 Ground Snow Load $\Delta 0$ lb/ft²

Company:	Modular Structural Consultants, LLC	Project Number:	UC19009	MSC# UC19009
Engineer:	Yuri Yurianto, S.E., P.E., M.Sc.	Project Name:	Event Tent	
Address:	5760 Legacy Dr, Ste. B3-333. Plano, TX 75024	Location:	Palm Springs, CA	
Phone:	(972) 896-7373	Model:	MarquiCanopy	
Email:	yurianto@modularconsultant.com	Date:	12/30/2019	Final

DESIGN CRITERIA

Design load code ASCE 7-16

Roof Live Load Min. Uniform load $L_{o\ roof} = 5$ psf Reduction permitted ? No
 Min. Concentated load $L_{conc} = 300$ lb Applied to skeleton structure

Wind Load

Note:

Design Situation	Frame <u>with</u> fabric
Risk category	I
Wind exposure category	B
Basic wind speed	$V = 75$ mph
Ground elevation above sea level	$z_g = 479$ ft
Wind importance factor	$I_w = 1.00$
Gust-effect factor	$G = 0.85$
Wind exposure category	$K_{zt} = 0.57$
Ground Elevation Factor	$K_e = 0.98$
Wind Directional Factor	$K_d = 0.85$
Internal Pressure Coefficient	$(G C_{pi}) = +/- 0.55$
Topographic factor	$K_{zt} = 1.0$
Mean roof velocity pressure	$q_h = 6.91$ psf

Company:	Modular Structural Consultants, LLC	Project Number:	UC19009	MSC# UC19009
Engineer:	Yuri Yurianto, S.E., P.E., M.Sc.	Project Name:	Event Tent	
Address:	5760 Legacy Dr, Ste. B3-333. Plano, TX 75024	Location:	Palm Springs, CA	
Phone:	(972) 896-7373	Model:	MarquiCanopy	
Email:	yurianto@modularconsultant.com	Date:	12/30/2019	Final

LIVE LOAD

Roof Live Load

[Section 4.8, pg. 17]

Design load code	ASCE 7-16			
Roof type	Canopies - Fabric construction supported by a skeleton structure.			
Roof shape	Flat or Pitched			
Pitched roof angle	$\theta =$	54.46	degrees	
Min. Uniform load	$L_{o\ roof} =$	5	psf	Reduction permitted ? No [Table 4.3-1, pg. 15]
Min. Concentated load	$L_{conc} =$	300	lb	Applied to skeleton structure

Note: Uniform load is to be applied on horizontal projection supported by the member.

Company:	Modular Structural Consultants, LLC	Project Number:	UC19009	MSC# UC19009
Engineer:	Yuri Yurianto, S.E., P.E., M.Sc.	Project Name:	Event Tent	
Address:	5760 Legacy Dr, Ste. B3-333. Plano, TX 75024	Location:	Palm Springs, CA	
Phone:	(972) 896-7373	Model:	MarquiCanopy	
Email:	yurianto@modularconsultant.com	Date:	12/30/2019	Final

WIND LOAD	ID #	Main Building			
Design load code		ASCE 7-16			
Structural type		Buildings - Main Wind Force Resisting System			[Table 26.6-1, pg. 266]
Roof type		Gable			
Risk category		I			[Table 1.5-1, pg. 4]
Enclosure classification		Partially enclosed buildings			[Table 26.13-1, pg. 271]
Wind exposure category		B			[Section 26.7.3, pg. 266]
Basic wind speed		V = 75 mph			[Figure 26.5-1, pg. 247-249]
Building span		L = 30.0 ft			
Building length		B = 30.0 ft			
Roof peak height		$h_r = 21.0$ ft			
Roof eave height		$z = 0.0$ ft			
Mean roof height		$h = 10.5$ ft			
Roof slope		$\theta = 54.5$ degrees	y (ft) 21.00 x (ft) 15.00	$\tan^{-1}(y/x)$ 54.46	
Ground elevation above sea level		$z_g = 479$ ft			
Wind importance factor		$I_w = 1.00$			[Table 1.5-2, pg. 5]
Gust-effect factor		$G = 0.85$			[Section 26.11.1, pg. 269]
Wind exposure category		$K_h = 2.01 (h / z_g)^{2/\alpha}$ $\alpha = 7$ $z_g = 1200$ $K_h = 0.57$	$K_z = 2.01 (z / z_g)^{2/\alpha}$ $\alpha = 7$ $z_g = 1200$ $K_z = 0.57$		[Table 26.10-1, pg. 268]
Ground Elevation Factor		$K_e = e^{-0.0000362 z_g}$ $K_e = 0.98$			[Table 26.9-1, pg. 268]
Wind Directional Factor		$K_d = 0.85$			[Table 26.6-1, pg. 266]
Internal Pressure Coefficient		$(G C_{pi}) = +/- 0.55$			[Table 26.13-1, pg. 271]
Topographic factor		$K_{zt} = 1.0$			[Section 26.8.2, pg. 268]
Velocity pressure		$q_h = 6.91$ psf	$q_z = 6.91$ psf		[Eq. 26.10-1, pg. 268]
ASCE 7-16		$q_{h (or z)} = 0.00256 K_h (or z) K_{zt} K_d K_e V^2$			

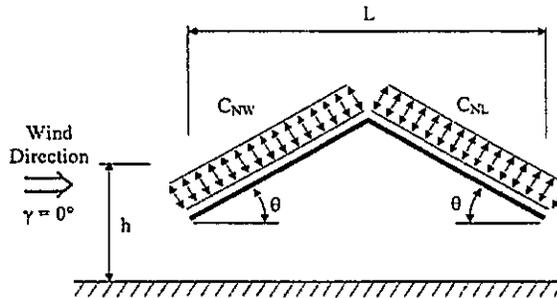
Company: Modular Structural Consultants, LLC
 Engineer: Yuri Yurianto, S.E., P.E., M.Sc.
 Address: 5760 Legacy Dr, Ste. B3-333. Plano, TX 75024
 Phone: (972) 896-7373
 Email: yurianto@modularconsultant.com

Project Number: UC19009 MSC# UC19009
 Project Name: Event Tent
 Location: Palm Springs, CA
 Model: MarquiCanopy
 Date: 12/30/2019 Final

Net Design Pressures for MWFRS - Pitched Free Roofs

I. Wind direction normal to ridge ($\theta \leq 45^\circ$, $\gamma = 0^\circ, 180^\circ$)

$p = q_h G C_N$ (psf)



Eq. (27.4-3) page 262]

a. Clear Wind Flow

b. Obstructed Wind Flow

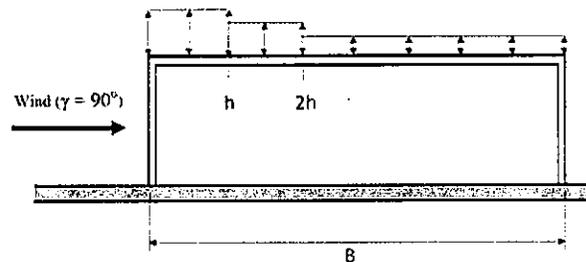
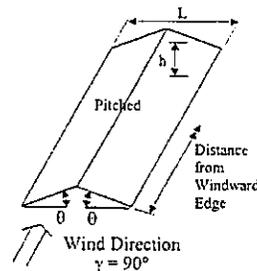
Case A	$p_{NW} = 6.46$ psf
	$p_{NL} = 5.29$ psf
Case B	$p_{NW} = -1.76$ psf
	$p_{NL} = -2.94$ psf

Case A	$p_{NW} = -2.94$ psf
	$p_{NL} = -2.94$ psf
Case B	$p_{NW} = -1.76$ psf
	$p_{NL} = -4.11$ psf

Plus and minus signs signify pressures acting toward and away from surfaces, respectively

II. Wind direction parallel to ridge ($\theta \leq 45^\circ$, $\gamma = 90^\circ$)

[Fig. 27.4-7, page 270]



Horizontal Distance from Windward Edge

a. Clear Wind Flow

	$\leq h$ Less or equal to h h = 10.50 ft	$>h, \leq 2h$ More than h, less or equal to 2h	$>2h$ More than 2h 2h = 21.00 ft
Case A	$p_N = -4.70$ psf	$p_N = -3.53$ psf	$p_N = -1.76$ psf
Case B	$p_N = 4.70$ psf	$p_N = 2.94$ psf	$p_N = 1.76$ psf

b. Obstructed Wind Flow

Case A	$p_N = -7.05$ psf	$p_N = -5.29$ psf	$p_N = -3.53$ psf
Case B	$p_N = 2.94$ psf	$p_N = 2.94$ psf	$p_N = 1.76$ psf

Company:	Modular Structural Consultants, LLC	Project Number:	UC19009	MSC# UC19009
Engineer:	Yuri Yurianto, S.E., P.E., M.Sc.	Project Name:	Event Tent	
Address:	5760 Legacy Dr, Ste. B3-333. Plano, TX 75024	Location:	Palm Springs, CA	
Phone:	(972) 896-7373	Model:	MarquiCanopy	
Email:	yurianto@modularconsultant.com	Date:	12/30/2019	Final

Wind Tunnel Procedure

[ASCE 7 - Chapter 31]

31.1 SCOPE

The Wind Tunnel Procedure shall be used where required by Sections 27.1.3, 28.1.3, and 29.1.3. The Wind Tunnel Procedure shall be permitted for any building or other structure in lieu of the design procedures specified in Chapter 27 (main wind force resisting system [MWFRS] for buildings of all heights and simple diaphragm buildings with $h \leq 160$ ft (48.8 m)), Chapter 28 (MWFRS of low-rise buildings and simple diaphragm, low-rise buildings), Chapter 29 (MWFRS for all other structures), and Chapter 30 (components and cladding [C&C] for all building types and other structures).

User Note: Chapter 31 may always be used for determining wind pressures for the MWFRS and/or for C&C of any building or other structure. This method is considered to produce the most accurate wind pressures of any method specified in this standard.

31.4 LOAD EFFECTS

31.4.1 Mean Recurrence Intervals of Load Effects.

The load effect required for strength design shall be determined for the same mean recurrence interval as for the analytical method by using a rational analysis method, defined in the recognized literature, for combining the directional wind tunnel data with the directional meteorological data or probabilistic models based thereon. The load effect required for allowable stress design shall be equal to the load effect required for strength design divided by 1.6. For buildings or other structures that are sensitive to possible variations in the values of the dynamic parameters, sensitivity studies shall be required to provide a rational basis for design recommendations.

31.4.2 Limitations on Wind Speeds. The wind speeds and probabilistic estimates based thereon shall be subject to the limitations described in Section 26.5.3.

31.4.3 Wind Directionality. The directional wind climate based on recorded or simulated directional wind speed data shall be considered in determining wind loads, and the data shall be presented as part of the wind tunnel report submitted to the Authority Having Jurisdiction. The method for combining wind tunnel model data with information on wind speed and direction at the project site shall also be clearly stated in the Wind Tunnel Report. Variation in the wind direction, based upon uncertainty in the wind climate data, shall be considered when determining the wind loading, and the design wind loads shall be based on the largest values that result from this uncertainty. Consideration of uncertainty in the wind direction is not required in the determination of serviceability related wind effects.

31.4.4 Limitations on Loads. Loads for the MWFRS determined by wind tunnel testing shall be limited such that the overall principal loads in the x and y directions are not less than 80% of those that would be obtained from Part 1 of Chapter 27 or Part 1 of Chapter 28 for buildings or Chapter 29 for other structures. The overall principal load for buildings shall be based on the overturning moment for flexible buildings and the base shear for other buildings. The overall principal load for other structures shall be based on the overturning moment for flexible structures and the base shear for other structures. Pressures for C&C determined by wind tunnel testing shall be limited to not less than 80% of those calculated for Zone 4 for walls and Zone 1 for roofs using the procedure of Chapter 30. These zones refer to those shown in Figs. 30.3-1, 30.3-2A-C, 30.3-3, 30.3-4, 30.3-5A-B, 30.3-6, 30.3-7, and 30.5-1.

The limiting values of 80% may be reduced to 50% for the MWFRS and 65% for C&C if either of the following conditions applies:

1. There were no specific influential buildings or objects within the detailed proximity model.
2. Loads and pressures from supplemental tests for all significant wind directions in which specific influential buildings or objects are replaced by the roughness representative of the adjacent roughness condition, but not rougher than Exposure B, are included in the test results.

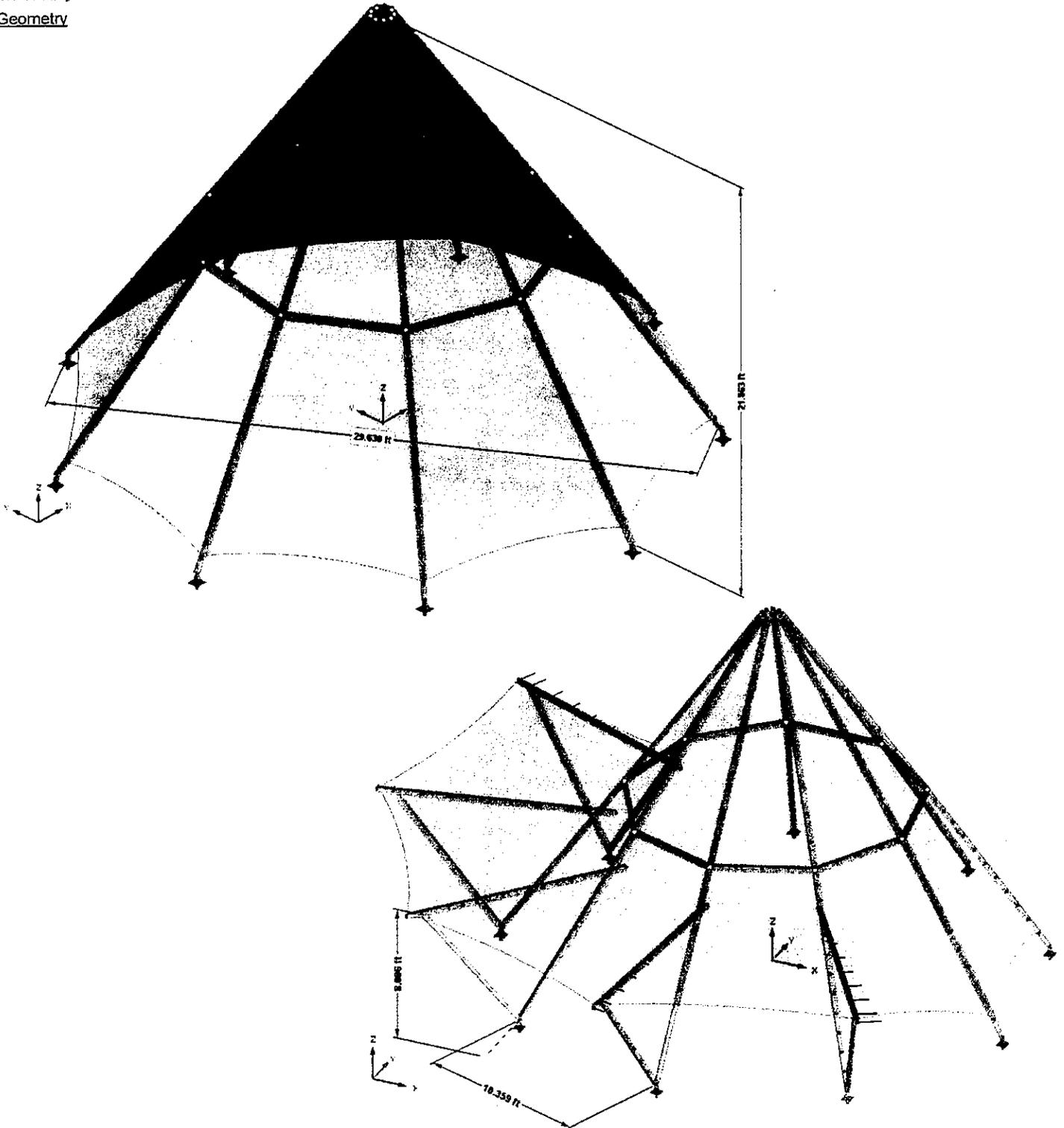
Company: Modular Structural Consultants, LLC
Engineer: Yuri Yurianto, S.E., P.E., M.Sc.
Address: 5760 Legacy Dr, Ste. B3-333. Plano, TX 75024
Phone: (972) 896-7373
Email: yurianto@modularconsultant.com

Project Number: UC19009 MSC# UC19009
Project Name: Event Tent
Location: Palm Springs, CA
Model: MarquiCanopy
Date: 12/30/2019 Final

Finite Element Analysis (FEA)

LC1 : Form finding

Geometry



Company: Modular Structural Consultants, LLC
 Engineer: Yuri Yurianto, S.E., P.E., M.Sc.
 Address: 5760 Legacy Dr, Ste. B3-333. Plano, TX 75024
 Phone: (972) 896-7373
 Email: yurianto@modularconsultant.com

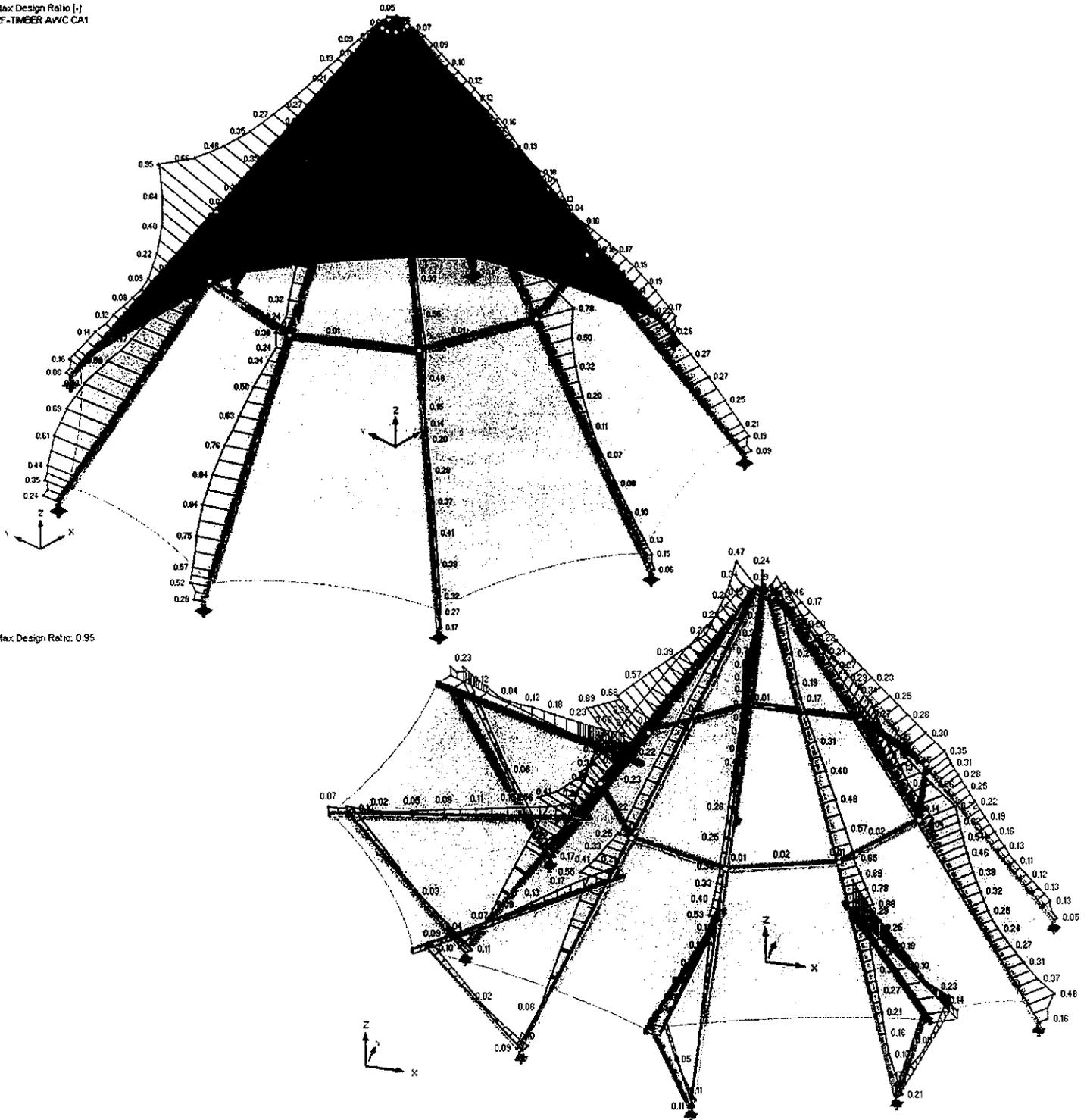
Project Number: UC19009 MSC# UC19009
 Project Name: Event Tent
 Location: Palm Springs, CA
 Model: MarquiCanopy
 Date: 12/30/2019 Final

Timber AWC Check

ID : Frame with fabric

Load Combination **IBC Section 1605.3.1 (ASD)**

Max Design Ratio [.]
 RF-TIMBER AWC CA1



Max Design Ratio: 0.95

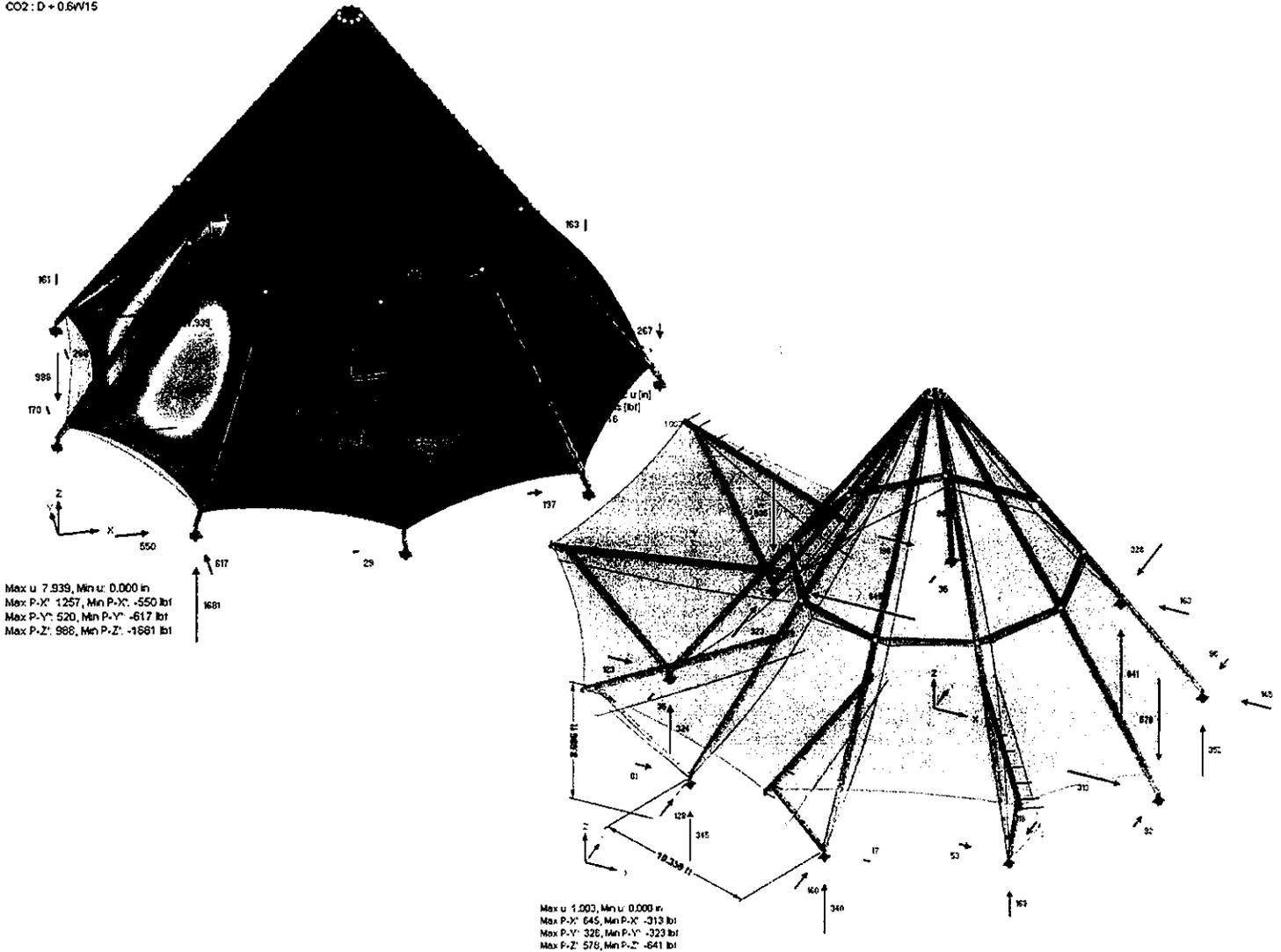
Max Design Ratio: 0.89

Company: Modular Structural Consultants, LLC
 Engineer: Yuri Yurianto, S.E., P.E., M.Sc.
 Address: 5760 Legacy Dr, Ste. B3-333. Plano, TX 75024
 Phone: (972) 896-7373
 Email: yurianto@modularconsultant.com

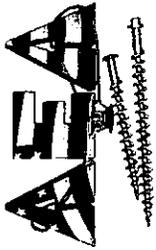
Project Number: UC19009 MSC# UC19009
 Project Name: Event Tent
 Location: Palm Springs, CA
 Model: MarquiCanopy
 Date: 12/30/2019 Final

Support Reactions ID : Maximum Downward Case

Global Deformations u [in]
 Support Reactions [lbf]
 CO2 : D + 0.6V15



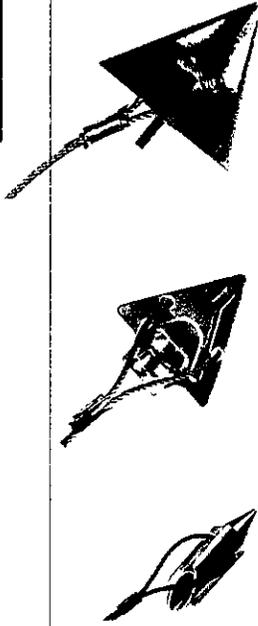
Column Label	Node No.	Load Combination			IBC Section 1605.3.2 (ASD)			Load Combination			IBC Section 1605.2 (LRFD)			
		Support Forces (lb)			(+) Uplift	Support Moment (lb-ft)			Support Forces (lb)			(+) Uplift	Support Moment (lb-ft)	
		P _x	P _y	P _z		M _x	M _y	M _z	P _x	P _y	P _z	M _x	M _y	M _z
	5	-197	133	79	0	0	0							
	7	-349	42	267	0	0	0							
	11	-283	-101	163	0	0	0							
	14	164	520	-1017	0	0	0							
	18	51	-241	157	0	0	0							
	37	508	-268	161	0	0	0							
	248	1257	170	988	0	0	0							
	289	-550	-617	-1681	0	0	0							
	330	-29	343	372	0	0	0							



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LOAD CAPACITY



Cabled Anchors Bullets and Arrowheads

SOIL CLASSIFICATION per ASTM D-2487/2488	Bullets			Steel arrowheads			Aluminum mil-spec arrowheads		
	Thimble loop or cable clamps	Quickvise or disk + Quickvise	Minimum depth	Thimble loop or cable clamps	Quickvise or disk + Quickvise	Minimum depth	Thimble loop or cable clamps	Quickvise or disk + Quickvise	Minimum depth
1 Hardpan Asphalt	3" → 2,000 lb	3" → 1,100 lb	2' → 2,000 lb	3" → 2,000 lb	3" → 1,100 lb	2' → 2,000 lb	4" → 3,500 lb	4" → 2,200 lb	2.5' → 3,500 lb
2 Sandy gravel Very dense sand	3" → 1,800 lb	3" → 1,100 lb	2' → 1,800 lb	4" → 2,200 lb	3" → 1,100 lb	2' → 1,100 lb	4" → 2,200 lb	4" → 2,200 lb	2.5' → 2,200 lb
3 Silty or clayey sand Silty gravel	3" → 1,700 lb	3" → 1,100 lb	2' → 1,700 lb	4" → 1,900 lb	3" → 1,100 lb	2' → 1,100 lb	4" → 1,900 lb	4" → 900 lb	2.5' → 900 lb
4 Loose to med dense sands Loose sands	3" → 600 lb	3" → 600 lb	2' → 600 lb	4" → 900 lb	3" → 600 lb	2' → 600 lb	4" → 900 lb	4" → 900 lb	2.5' → 900 lb
5 Firm clays Uncompacted fill	3" → 350 lb	3" → 350 lb	2' → 350 lb	4" → 475 lb	3" → 350 lb	2' → 350 lb	4" → 475 lb	4" → 475 lb	2.5' → 475 lb
							6" → 5,000 lb	6" → 3,000 lb	3.5' → 5,000 lb
							8" → 9,000 lb	8" → 6,500 lb	4' → 9,000 lb
							10" → 14,000 lb	10" → 11,000 lb	5' → 14,000 lb

About LOAD CAPACITY

Determining load capacity is an inexact science limited by an inexact environment, but carefully conducted testing can provide useful decision-making data. A further awareness of the many variables involved can guide an informed choice of an effective anchoring solution.

Due to the array of unknowns both below and above the surface of any anchoring application – the soil medium, installation method, local climate, connections to the anchored structure – no one can guarantee a specific holding strength. Our published load capacity numbers, tested in actual field conditions to the best standards that real dirt can provide, are offered as an informed guideline, not a guarantee.

Load capacity is not a simple function of “soil class” (the general type of soil, listed at the lower left of these strength charts) but also of real-time moisture content, compaction, root penetration, installation method, pullout load angle, and other factors unique to the installation’s time and place.

The only method of accurately predicting the load capacity of an anchor at a specific site is by an on-site proof test of the anchor under local conditions, installed and loaded in the same manner as the intended application.

Please contact us with any questions you may have about the challenges, unknowns, and choices involved in your anchoring application.



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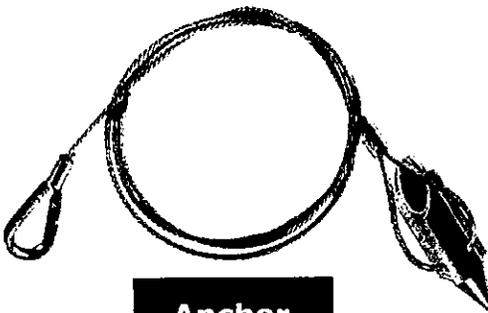
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QUICK REFERENCE

3AL-36TH | Specifications

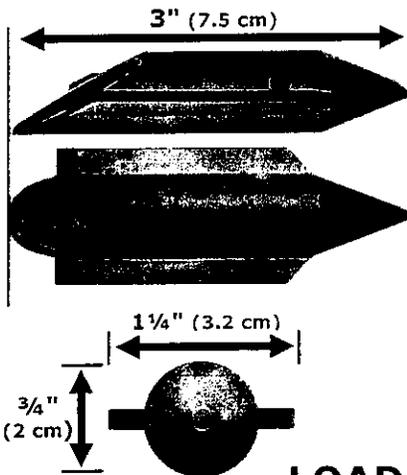
3" bullet with 3' cable and thimble



Anchor

Anodized cast aluminum

- Aircraft-quality 356 alloy
- Heat-treated to T6 specification



LOAD CAPACITY

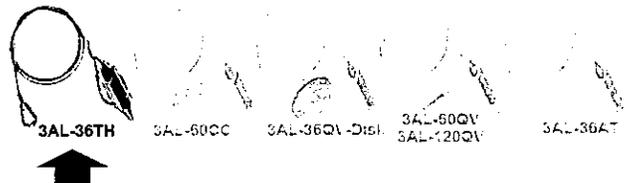
Pullout strength at MINIMUM DEPTH 2' (.6 m)

Soil Class 1	Soil Class 2	Soil Class 3	Soil Class 4	Soil Class 4
Hardpan Asphalt	Sandy gravel Very dense sand	Silty/clayey sand Silty gravel	Loose/med dense sands Loose sands Firm clays	Loose fine un- compacted sand
2,000 lb 8.90 kN	1,800 lb 8.01 kN	1,700 lb 7.56 kN	600 lb 2.67 kN	350 lb 1.56 kN

Soil classification per ASTM D-2487/2488

Bullets

All have the same bullet anchor, with different cable lengths or type of cable termination



Bullet vs. arrowhead

Streamlined bullet shape is designed for driving through compact or stony soils, gravel, hard clay, and other dense or difficult conditions

.5 lb
(.23 kg)



Cable

Galvanized steel
aircraft cable



Diameter: 1/8" (3 mm)

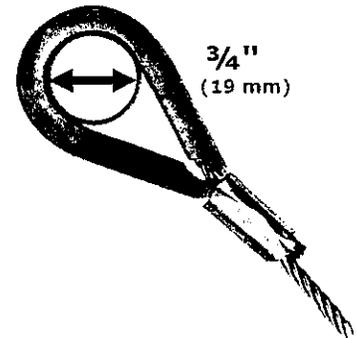
Length: 3' (.9 m)

Breaking strength:
2,000 lb (8.9 kN)

Available in stainless steel
as special order

Thimble

Galvanized steel



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Contact us for CUSTOM WORK

Size, length, shape, material,
prototypes, cable assemblies



866-520-8511

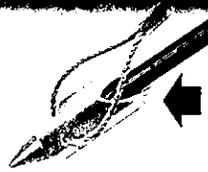


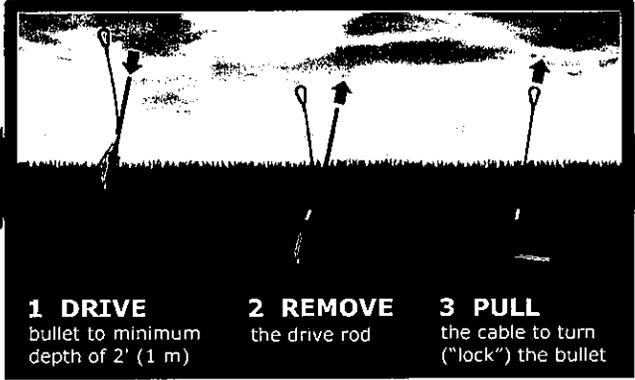
+1 508-520-8511
WADMIN21-0011

EXHIBIT D

3AL-36TH | Installation

 **Don't use rebar - it can get stuck in the bullet!**

 **Drive rod fits into back of the bullet**



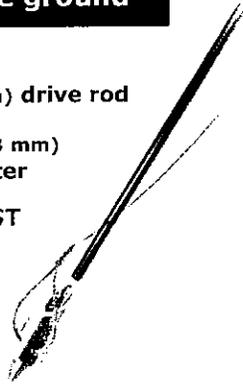
1 DRIVE
bullet to minimum depth of 2' (1 m)

2 REMOVE
the drive rod

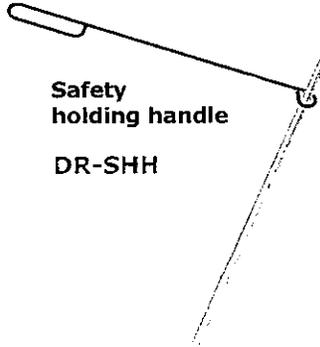
3 PULL
the cable to turn ("lock") the bullet

Into the ground

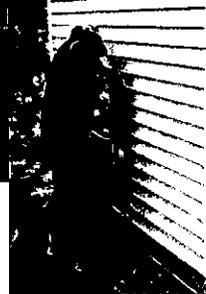
3' (.9 m) drive rod
1/2" (13 mm) diameter
DR-3ST



Safety holding handle
DR-SHH



Sledge hammer

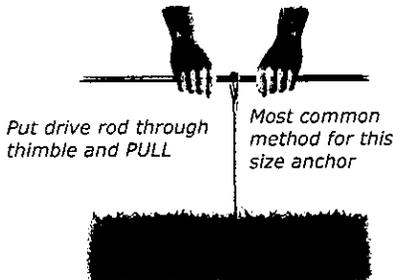


Demolition hammer

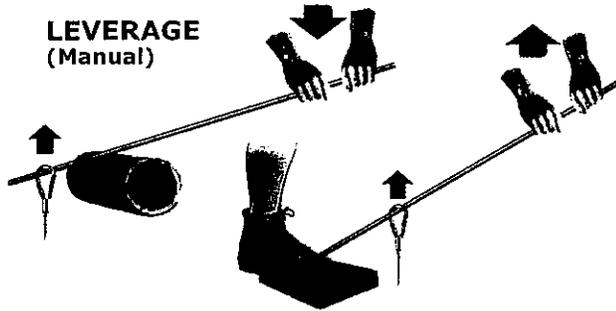
Locking the anchor

 *During locking, anchor will pull up as it turns, settles, and locks. Depending on soil type, this can typically be 1-4 inches (3-10 cm).*

SIMPLE PULL

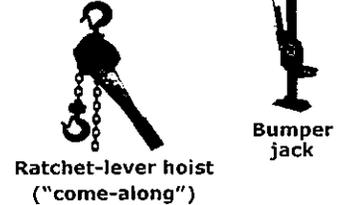


LEVERAGE (Manual)



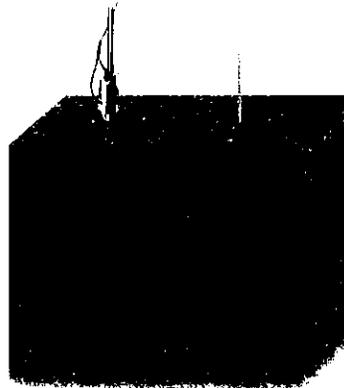
LEVERAGE (Mechanical)

Not usually needed for this size anchor



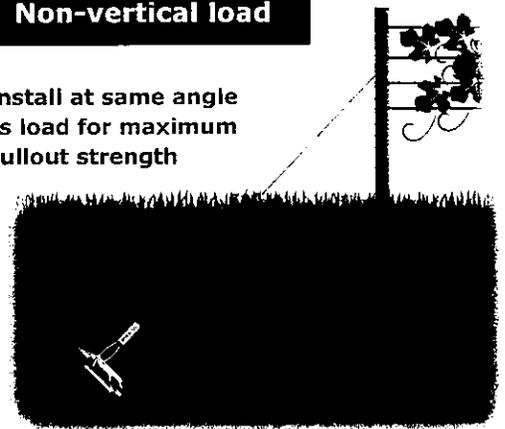
Through asphalt

Drill PILOT HOLE through asphalt
1" (2.5 cm) diameter



Non-vertical load

Install at same angle as load for maximum pullout strength



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EXHIBIT D



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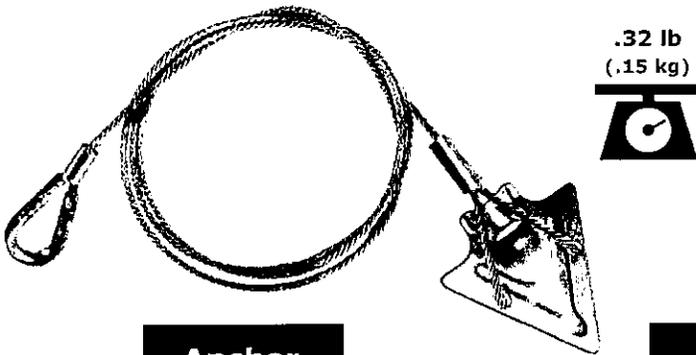
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QUICK REFERENCE

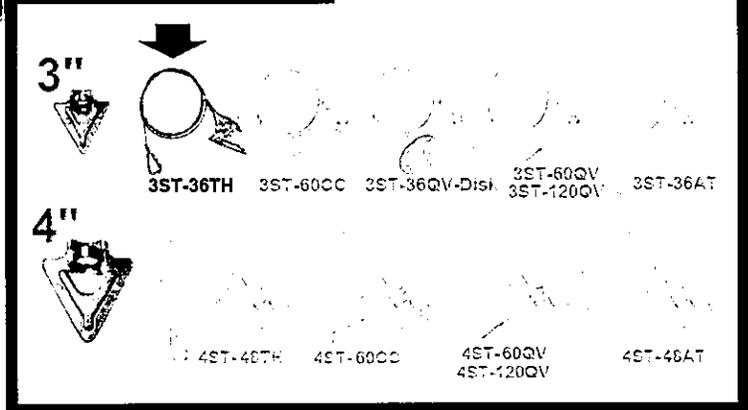
3ST-36TH | Specifications

3" steel arrowhead with 3' cable and thimble



.32 lb
(.15 kg)

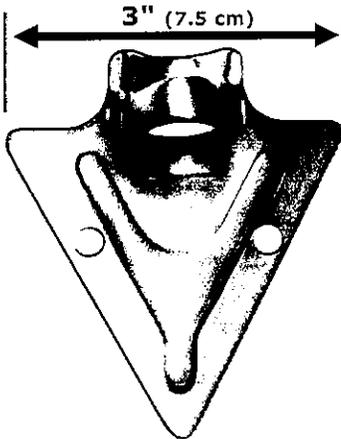
Steel Arrowheads



Anchor

Galvanized steel

3" (7.5 cm)



Cable

Galvanized steel
aircraft cable



Diameter: 1/8" (3 mm)

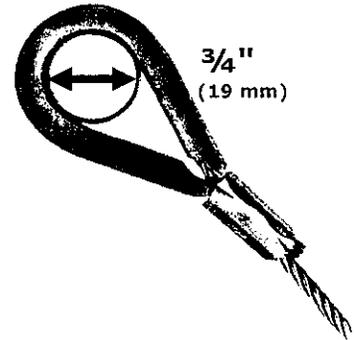
Length: 3' (.9 m)

Breaking strength:
2,000 lb (8.9 kN)

Available in stainless steel
as special order

Thimble

Galvanized steel



3/4"
(19 mm)

LOAD CAPACITY

Pullout strength at MINIMUM DEPTH 2' (.6 m)

Soil Class 1	Soil Class 2	Soil Class 3	Soil Class 4	Soil Class 4
Hardpan Asphalt	Sandy gravel Very dense sand	Silty/clayey sand Silty gravel	Loose/med dense sands Loose sands Firm clays	Loose fine un- compacted sand
2,000 lb 8.90 kN	1,800 lb 8.01 kN	1,700 lb 7.56 kN	600 lb 2.67 kN	350 lb 1.56 kN

Soil classification per ASTM D-2487/2488



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Size, length, shape, material,
prototypes, cable assemblies



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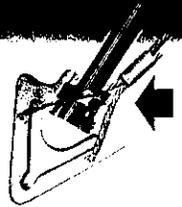
+1 508-520-8511
WADMIN21-0011

EXHIBIT D

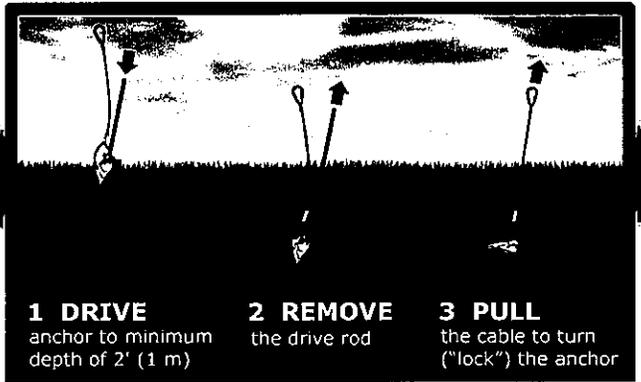
3ST-36TH | Installation



Don't use rebar - it can get stuck in the anchor!



Drive rod fits into back of arrowhead



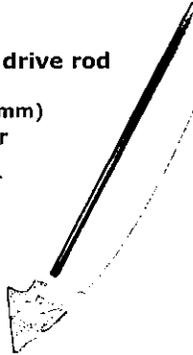
1 DRIVE
anchor to minimum depth of 2' (1 m)

2 REMOVE
the drive rod

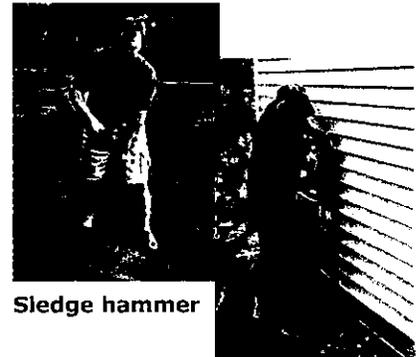
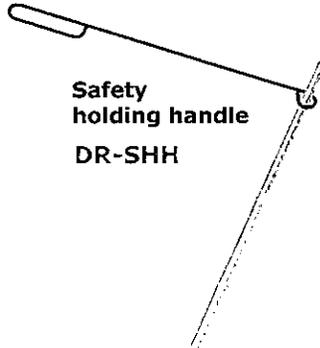
3 PULL
the cable to turn ("lock") the anchor

Into the ground

3' (.9 m) drive rod
1/2" (13 mm) diameter
DR-3ST



Safety holding handle
DR-SHH



Sledge hammer

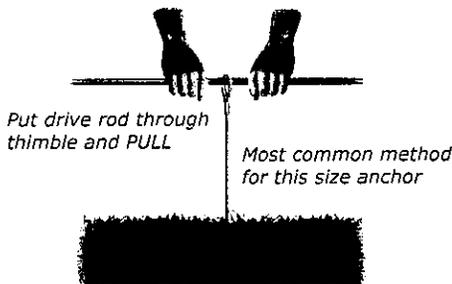
Demolition hammer

Locking the anchor

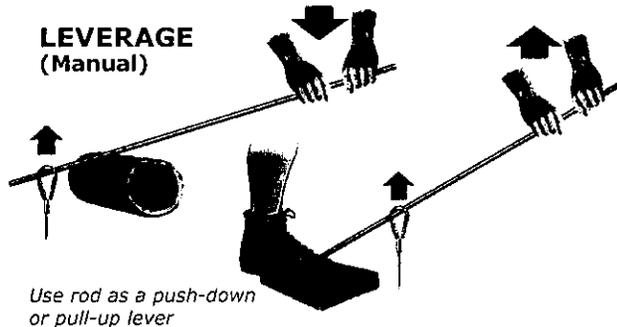


During locking, anchor will pull up as it turns, settles, and locks. Depending on soil type, this can typically be 1-4 inches (3-10 cm).

SIMPLE PULL

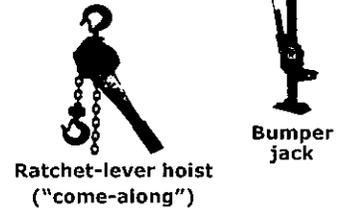


LEVERAGE (Manual)



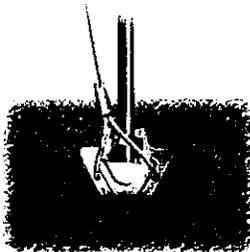
LEVERAGE (Mechanical)

Not usually needed for this size anchor

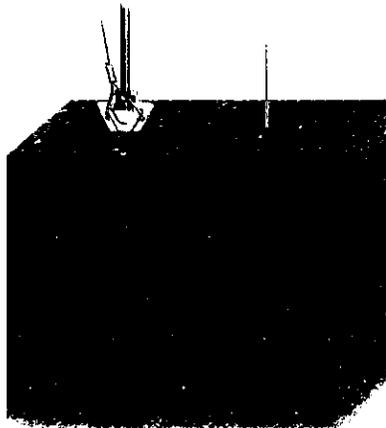


Through asphalt

Make slot through asphalt



One method:
Jackhammer with chisel



Non-vertical load

Install at same angle as load for maximum pullout strength



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Size, length, shape, material,
prototypes, cable assemblies



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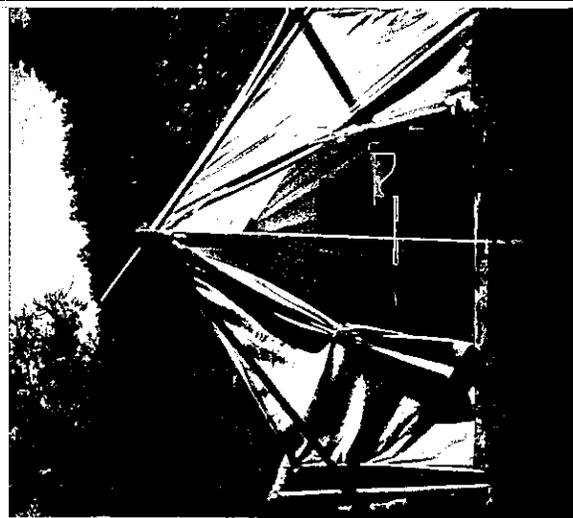
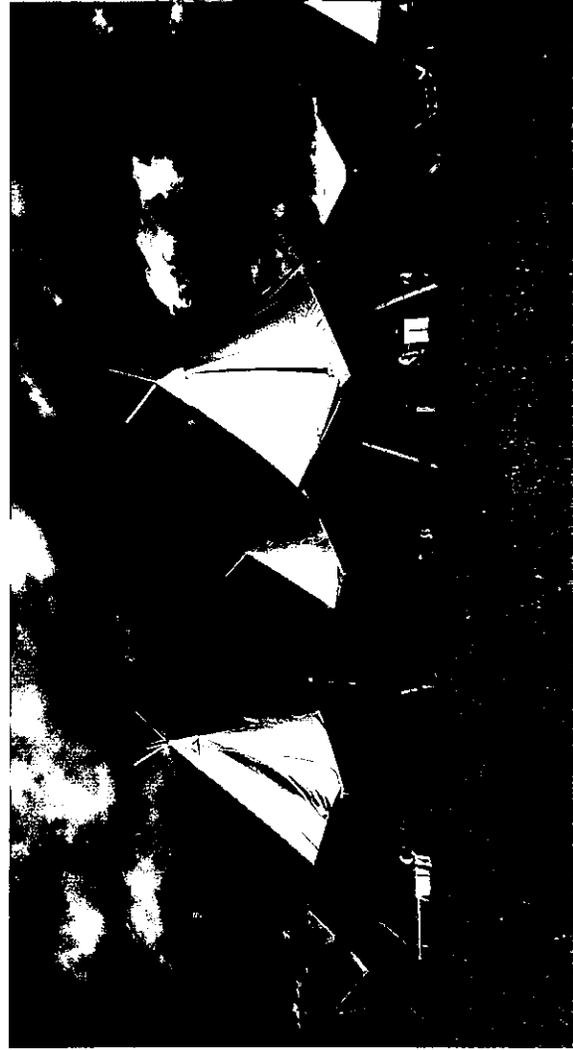
EXHIBIT D

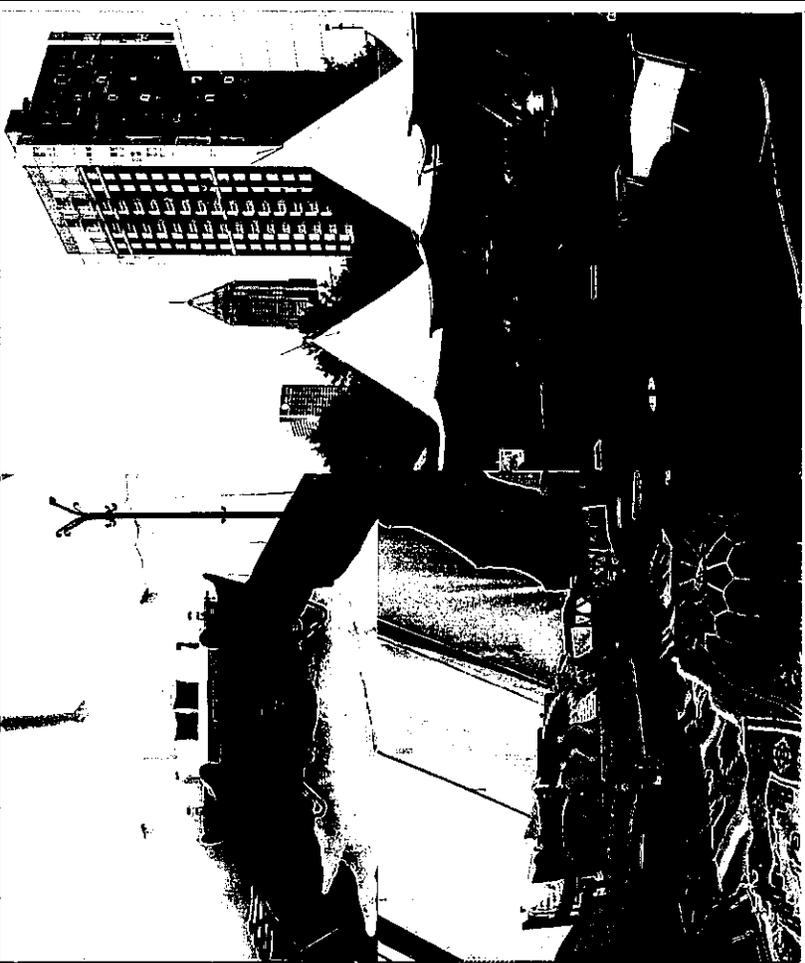


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events@undercanvas.com

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Furnishings



Coat Stand



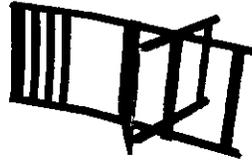
Wool Blankets



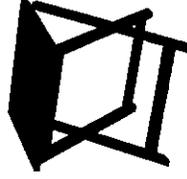
Lanterns



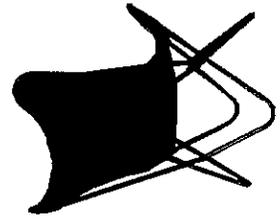
Cowhide Rugs



Folding Chair



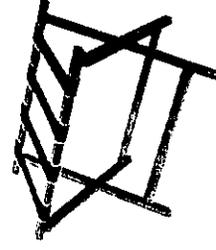
Folding Footstool



Butterfly Chair



Bedside Table



Luggage Rack

Safari Tent Pricing

Pricing Range

\$1,000 - \$2,500

Prices decrease as your order increases.

Each tent comes fully equipped with luxury finishes.

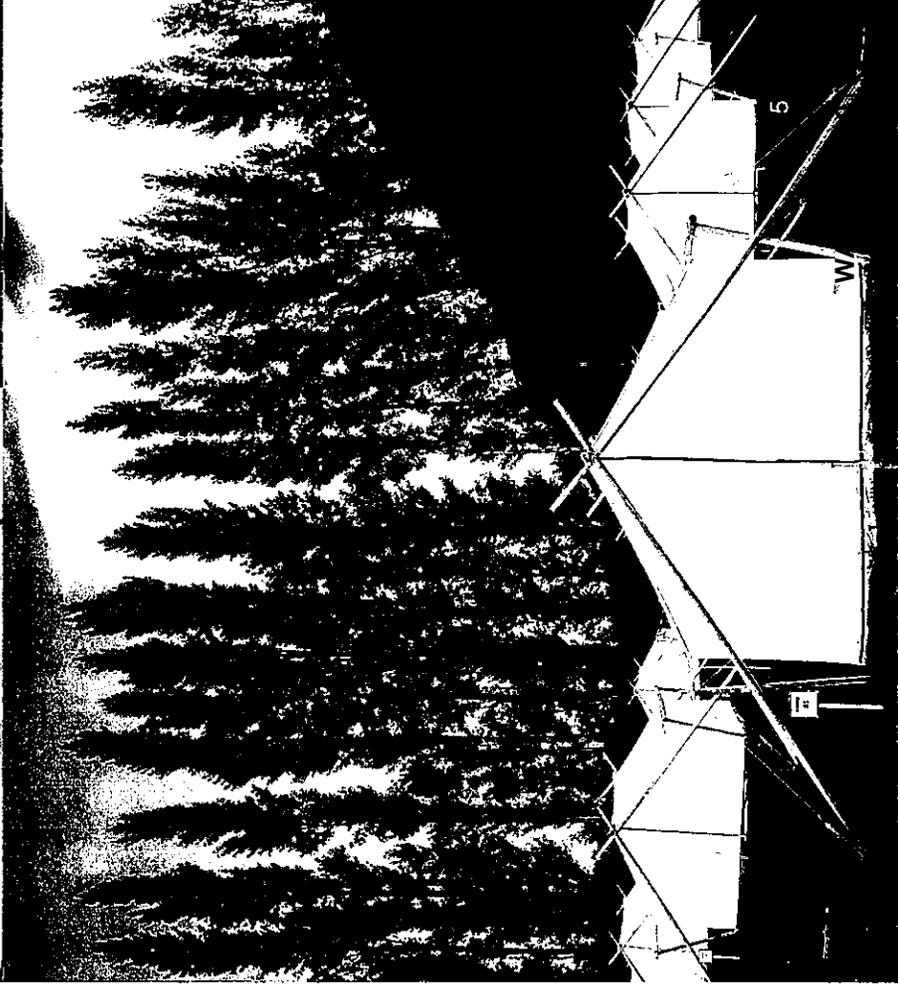
Bedding options include:

1 King bed | 2 Twin beds | 3 Twin beds | 4 Twin beds

Unfurnished options available for lounge chairs, bar, bar stool, hot tub, handball court, etc. (in select locations).

Custom pricing available for long term rentals.

All prices are before labor, shipping and tax (where applicable) -- rates are for 5 days.



CanopyMarqui™ Pricing

Pricing Range

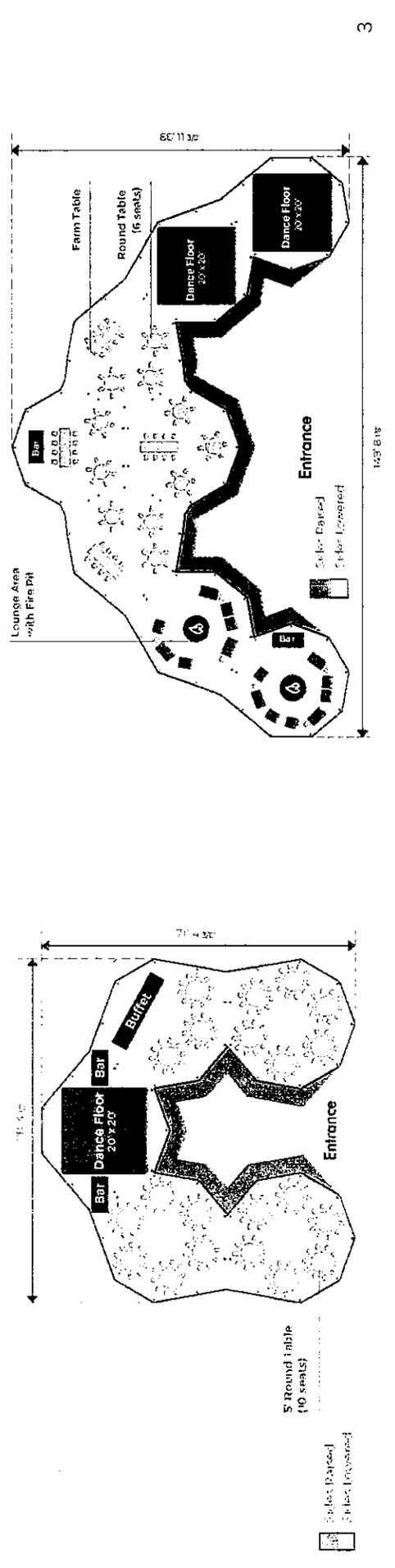
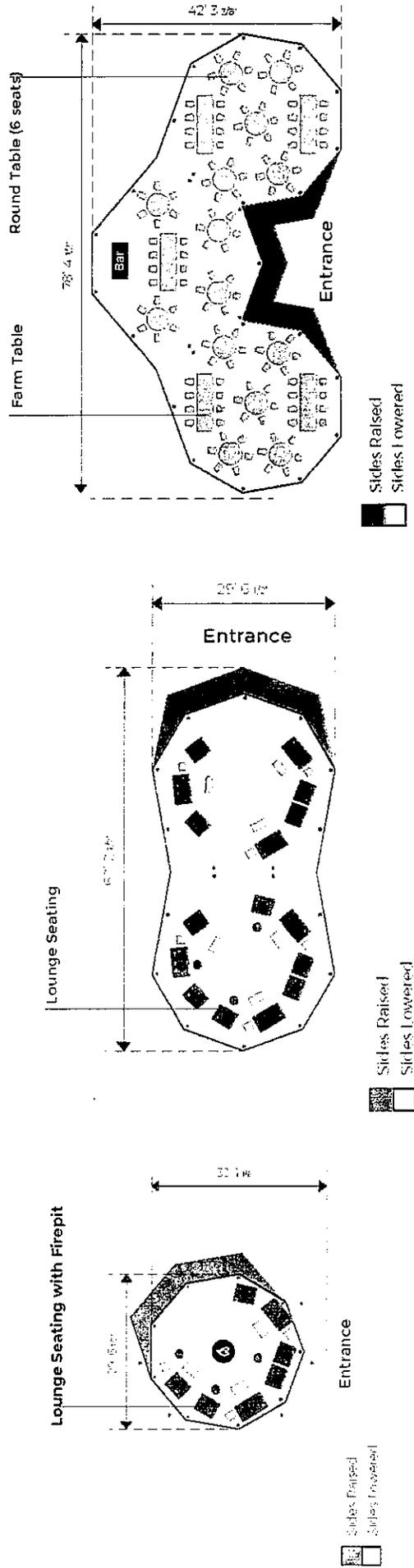
\$3,000 - \$6,000

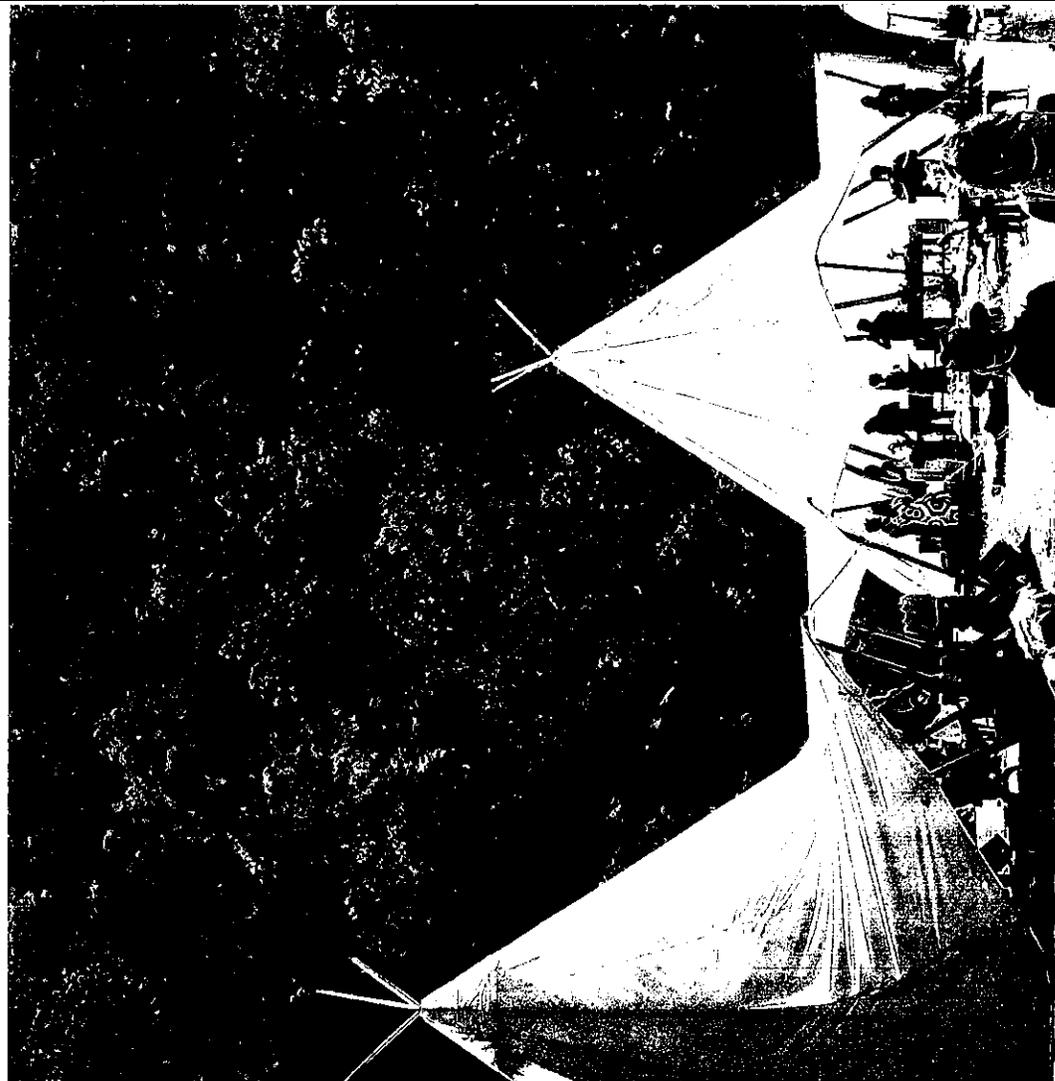
CanopyMarqui tents can be conjoined to accommodate any sized party.

All prices are before labor, shipping and tax (where applicable) – rates are for 5 days.



CanopyMarqui™ Sample layouts





WADMINZT-0011
EXHIBIT D



UNDER CANVAS

POP-UP EVENT RENTALS



Stage Max Load

Dustie Eleen <dustie@cruxevents.com>

Wed 8/4/2021 2:35 PM

To: Emily Srok <Emily@redcarpetdmc.com>

Hi Emily,

This is what I've been able to find regarding the max load of the stage for the Oct. 15th event:

A 4'x8' Portable Stage Panel has a standard uniform load rating of **153 lbs/sq ft**. This means the stage panel can safely support up to 153 lbs of evenly distributed weight per square foot of surface area.

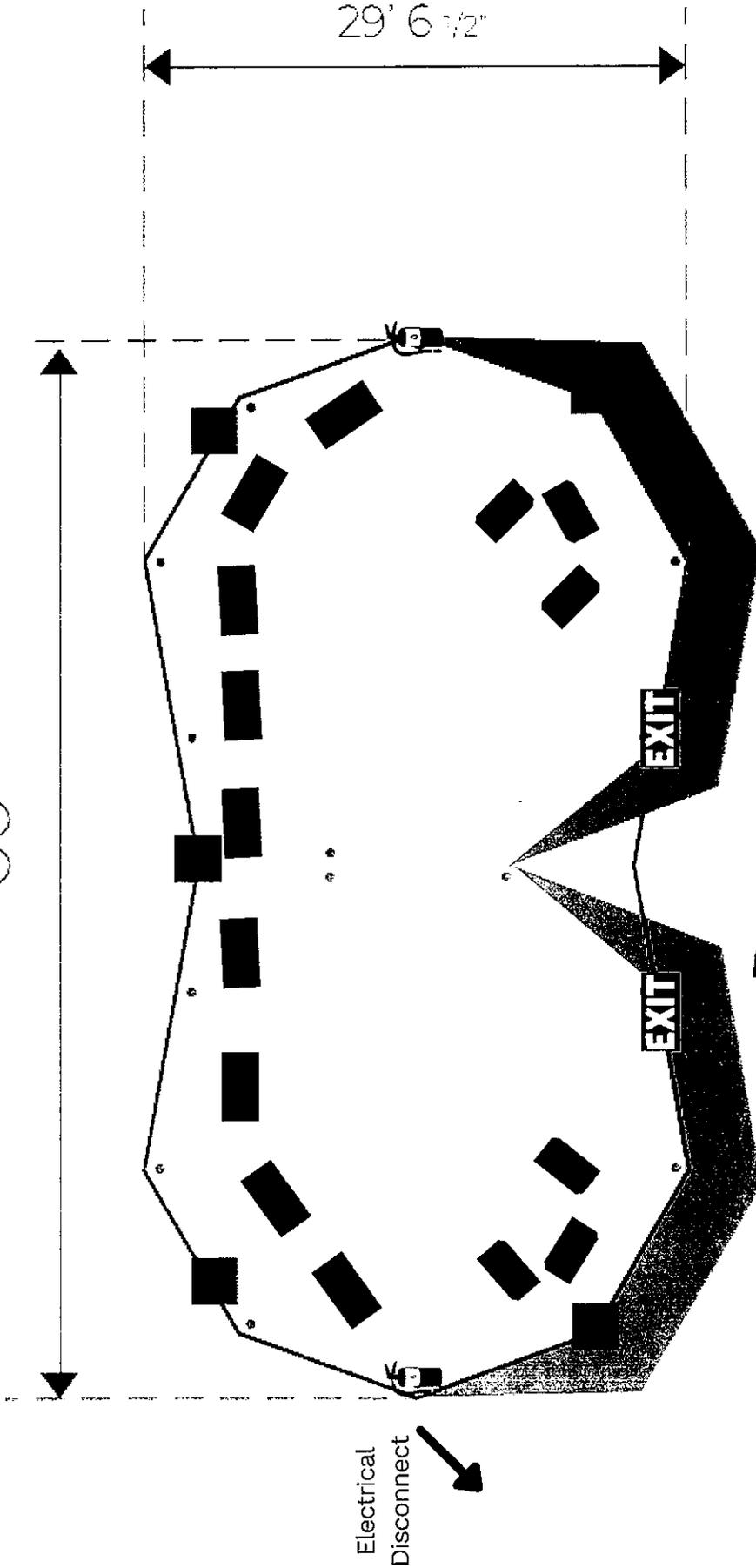
I hope this is what you are looking for. Let me know if you have any questions.

--

Dustie Eleen
Accounting / Office Manager
Crux Events & Party Rents, LLC
530-587-8700 - Office
775-842-3192 - Mobile

Marqui Tent

60'



Entrance



Sides Raised / Egress / Exit

Sides Lowered

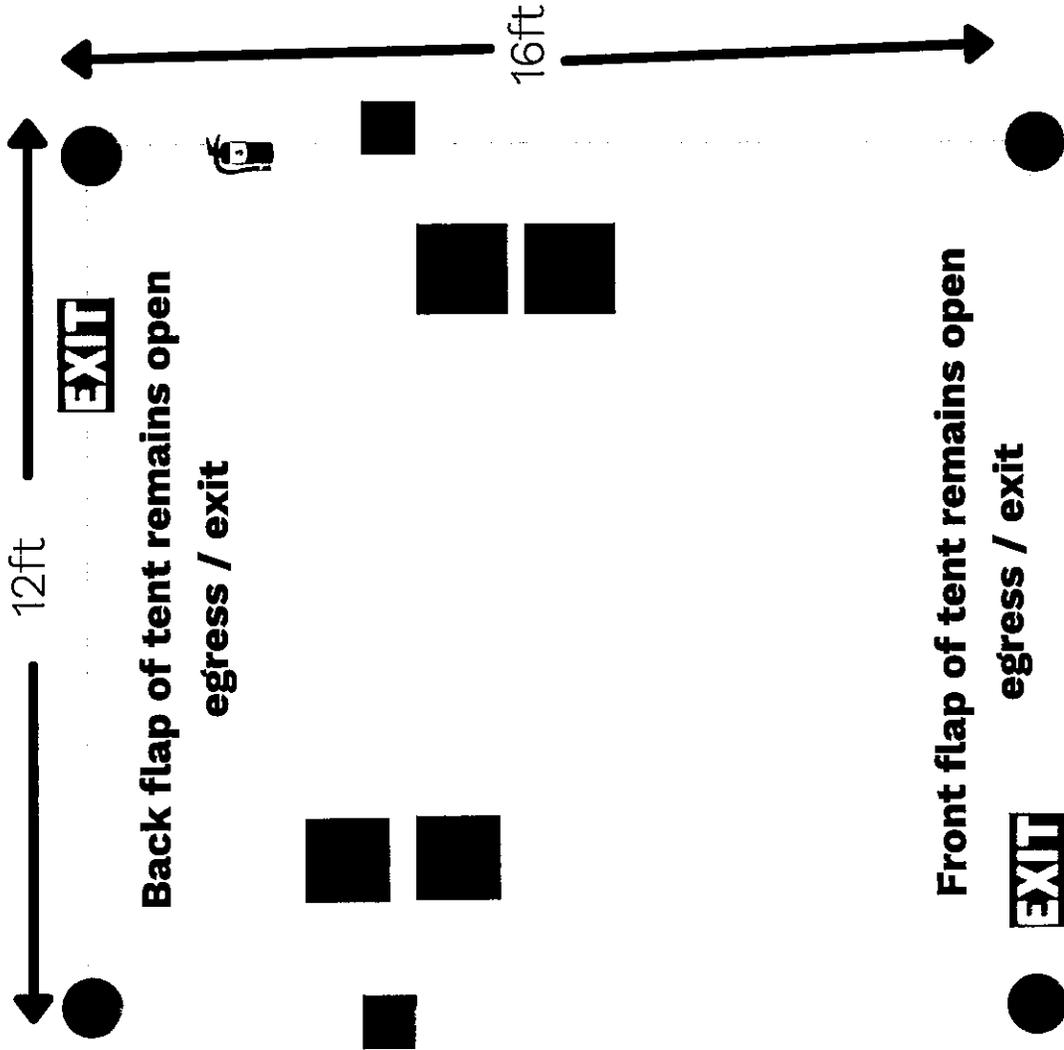
Sandbags will be placed at each dotted point to secure tent

Booth - 20" deep x 55" wide (all booths will be 3ft from all sides of tent) - quantity 9

Couch groupings - 6ft long couches - quantity 6 occupant load sign no smoking signs

Fire extinguisher quantity 2 **EXIT** Illuminated Exit signs will be hung - quantity 2

SafariTent



No electrical inside tent

- Sandbags will be placed at each dotted point to secure tent
- Lounge Chairs - 3ft from tent drape
- occupant load sign
- no smoking signs

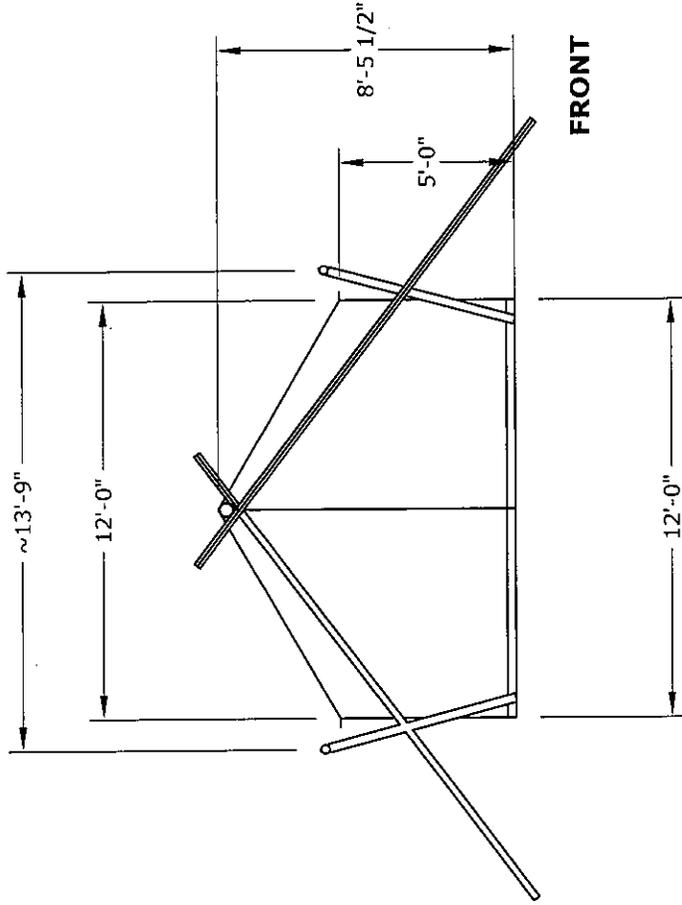


PRODUCT CODE

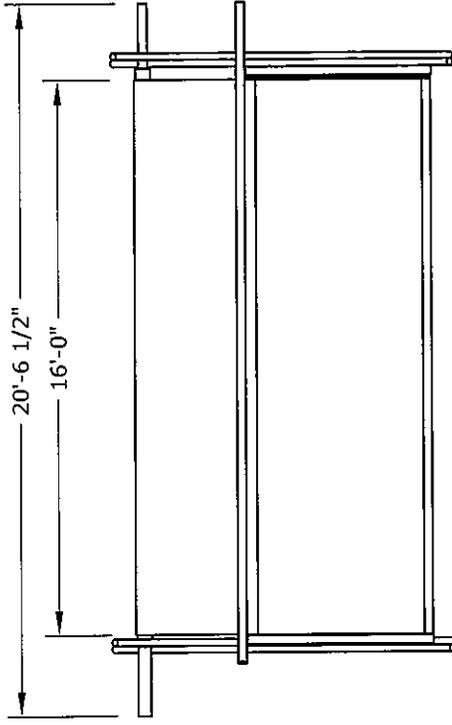
ESAF

PRODUCT NAME

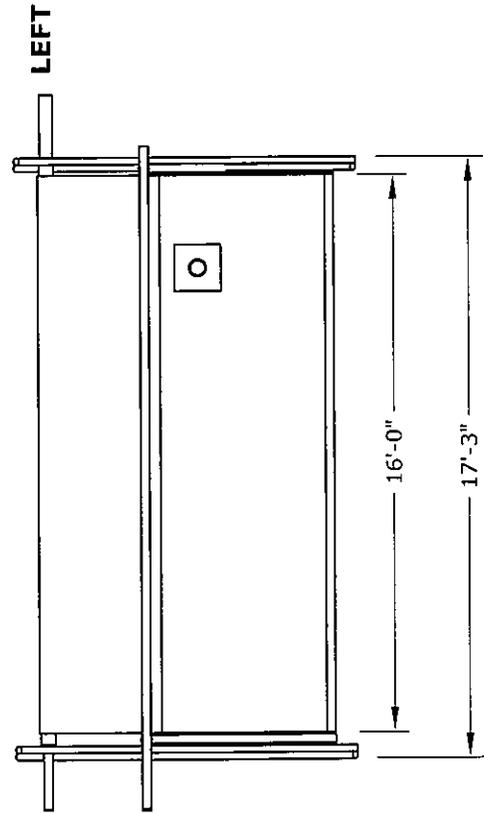
EVENT SAFARI - DIMENSIONS



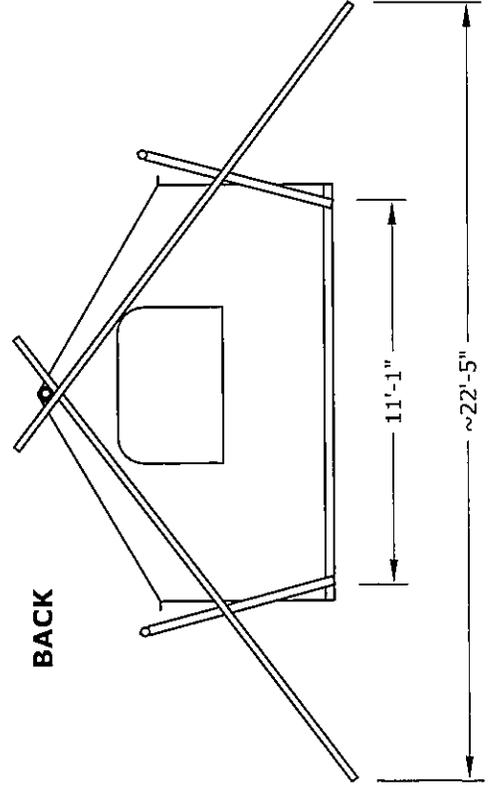
FRONT



RIGHT



LEFT



BACK

These materials contain confidential, privileged or proprietary information. You may not copy, duplicate or distribute this information. Should you desire to do so please seek approval from a Company Director.

May 17, 2021
ADMIN 21-0011
EXHIBIT D

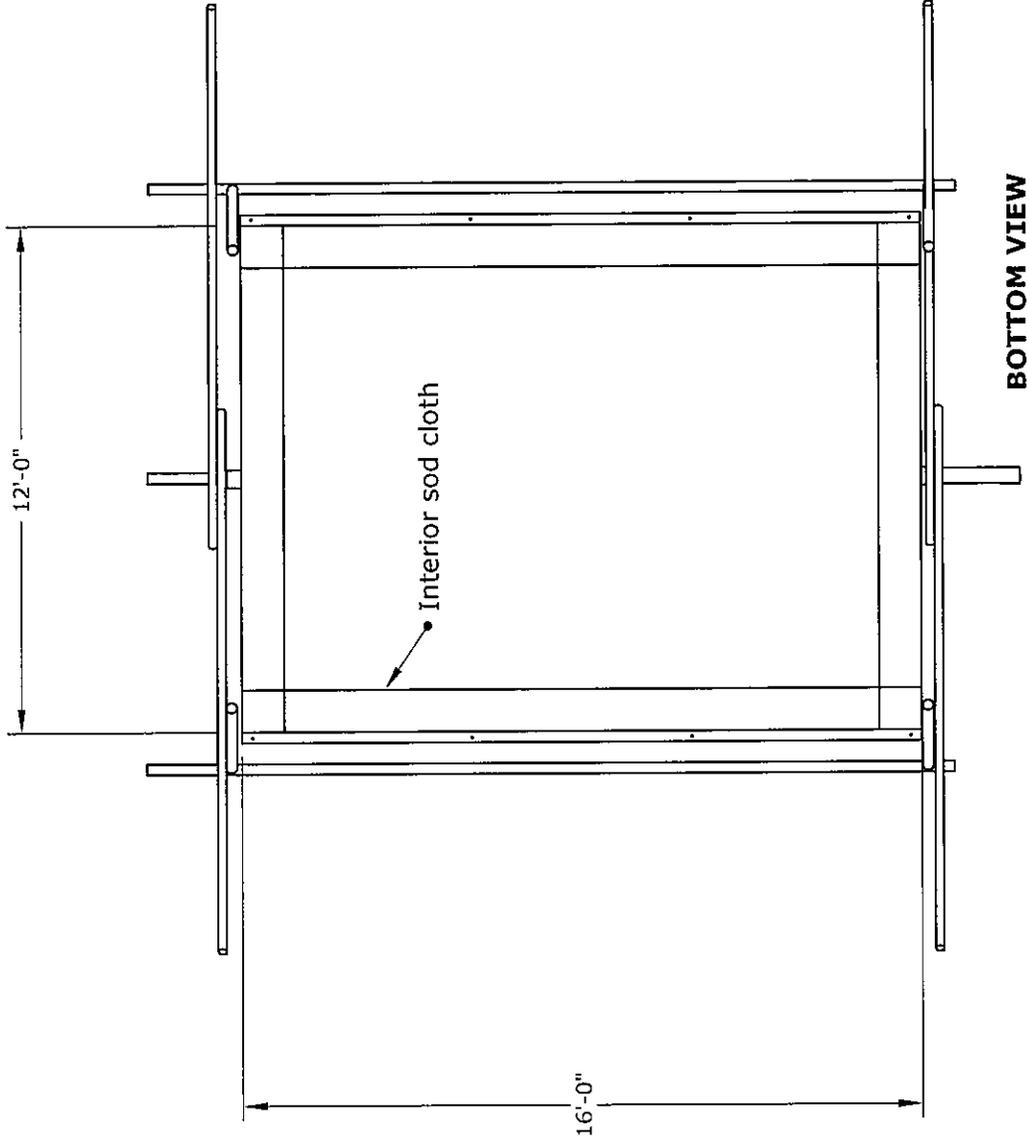


PRODUCT CODE

ESAF

PRODUCT NAME

EVENT SAFARI - FOOTPRINT



From: [Karen Nichols](#)
To: [Stark, Katherine](#)
Subject: Re: Hyatt Regency Alchemy Conference - WADMIN21-0011
Date: Wednesday, September 8, 2021 12:42:01 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[EOAlchemy - cottage green RV2.png](#)
[21-22 E&O - Washoe County.pdf](#)
[Report from EO Alchemy.pdf](#)
[20x60HipTent.pdf](#)
[Flame Cert - Clear Vinyl.pdf](#)
[Flame Cert - Jumbo Clear & Solid Wall.pdf](#)
[BRN30055CFC4F8C_007050.pdf](#)

[**NOTICE:** This message originated outside of Washoe County -- **DO NOT CLICK on links or open attachments** unless you are sure the content is safe.]

Hi Katherine, here are the documents that I have understood are needed to complete the permit for this corporate event at the Hyatt. Again, this is a corporate event with one 20' x 60' tent being used for the sponsors only. The only reason that the majority of the event is being held outdoors is due to an overabundance of caution with covid 19 regulations. Here is a list of the items requested on the checklist:

Attachment #1- Diagram of the event on the Cottage Green at the Hyatt Lake Tahoe

Security and fire protection provided by Hyatt

Sanitation facilities provided by Hyatt using existing restrooms located inside the Lone Eagle Grille as well as an outdoor restroom entry near the west end of the Lone Eagle Grille building. Additionally we will be getting an Executive Restroom from Quickspace with 4 stalls, located in the parking lot of the Lone Eagle Grille.

Medical facilities and services provided by the city of Incline Village

Vehicle parking will be in the hotel lot as well as the Lone Eagle Grille parking lot, existing facilities. The majority of the guests attending the event will be staying at the hotel.

Vehicle access will be through the existing parking lot. No traffic control is needed.

Communication system will be through headsets provided to the meeting planners, the Alchemy Committee and AV personnel as well as other staff that they want to provide these radios to.

Illuminating the premises will be done through LED market lighting

No Camping

Cleanup and rubbish removal will be completed by the existing Hyatt staff.

Certified articles of incorporation, NA

Copy of partnership papers, NA

Attachment #2- Insurance policy attached for the local Reno Tahoe chapter of the Entrepreneurs Organization, with Washoe County listed as additional insured

Property ownership affidavit has already been submitted by the Hyatt and is on file with the county

Vendor List- See completed document on application

Attachment #3- Statement of Assets and Liabilities

Personal history of all applicants- See completed document on application

Names and Address of person having a financial gain greater than \$500 in producing the event- See completed document on application

Names and Address of person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event- See completed document on application

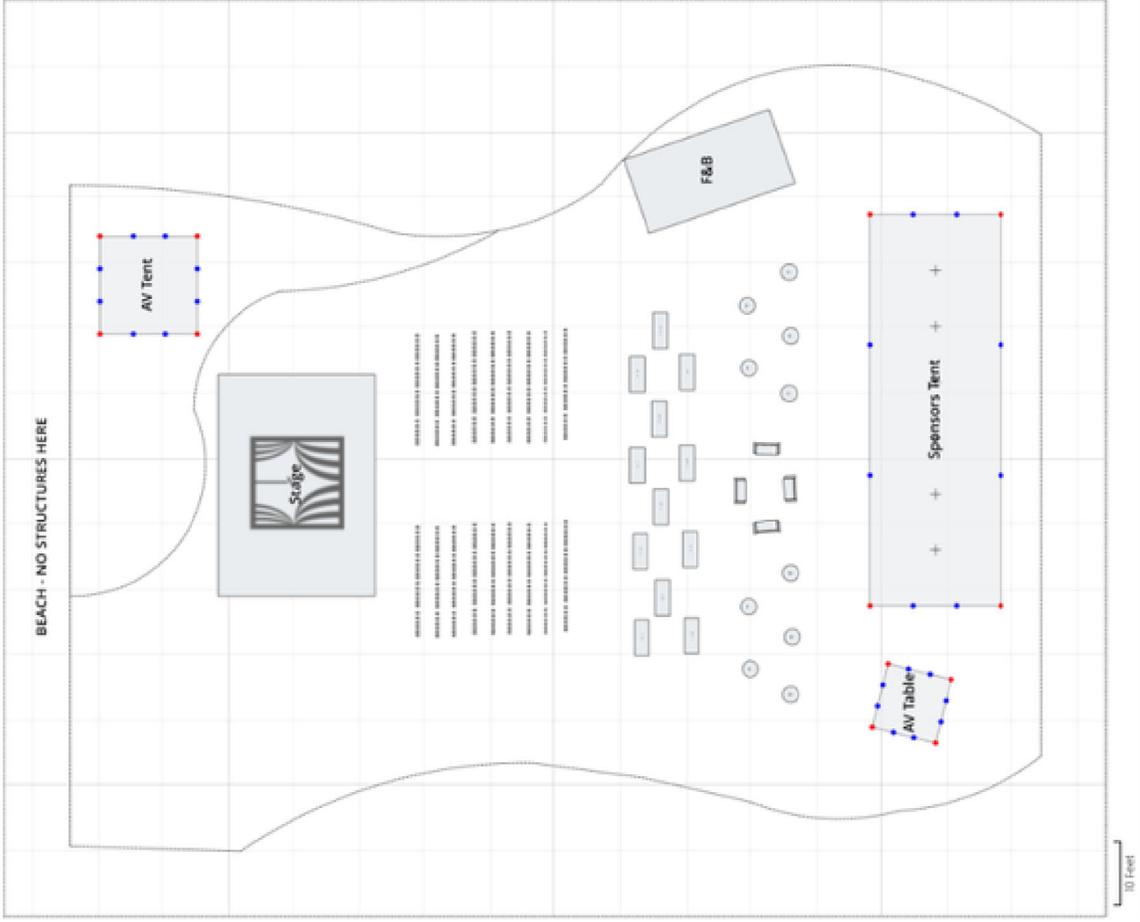
I've also added the tent specifications for the 20' x 60' tent that Celebrations will be installing, upon approval.

Please let me know if there's anything else that I can provide- so appreciate your help with this!

Karen



Karen Nichols President
(775) 355-1501 | karen@redcarpetdmc.com
redcarpeteventsanddesign.com



BEACH - NO STRUCTURES HERE

Upper Cottage Green for EO Alchemy - October 11, 2021, 4:00 PM

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL GENERAL LIABILITY EXTENSION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

INDEX

<u>SUBJECT</u>	<u>PAGE</u>
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NON-OWNED WATERCRAFT	2
PROPERTY DAMAGE LIABILITY – ELEVATORS	2
EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant's Property Damage)	2
MEDICAL PAYMENTS EXTENSION	3
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ADDITIONAL INSUREDS – BY CONTRACT, AGREEMENT OR PERMIT	3
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WHO IS AN INSURED – INCIDENTAL MEDICAL ERRORS/MALPRACTICE AND WHO IS AN INSURED – FELLOW EMPLOYEE EXTENSION – MANAGEMENT EMPLOYEES	6
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BODILY INJURY REDEFINED	7
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WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US – WHEN REQUIRED IN A CONTRACT OR AGREEMENT WITH YOU	8

With respect to coverage afforded by this endorsement, the provisions of the policy apply unless modified by the endorsement.

A. NON-OWNED AIRCRAFT

Under Paragraph **2. Exclusions** of **Section I – Coverage A - Bodily Injury And Property Damage Liability**, exclusion **g. Aircraft, Auto Or Watercraft** does not apply to an aircraft provided:

1. It is not owned by any insured;
2. It is hired, chartered or loaned with a trained paid crew;
3. The pilot in command holds a currently effective certificate, issued by the duly constituted authority of the United States of America or Canada, designating her or him a commercial or airline pilot; and
4. It is not being used to carry persons or property for a charge.

However, the insurance afforded by this provision does not apply if there is available to the insured other valid and collectible insurance, whether primary, excess (other than insurance written to apply specifically in excess of this policy), contingent or on any other basis, that would also apply to the loss covered under this provision.

B. NON-OWNED WATERCRAFT

Under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage Liability**, Subparagraph **(2)** of exclusion **g. Aircraft, Auto Or Watercraft** is replaced by the following:

This exclusion does not apply to:

- (2)** A watercraft you do not own that is:
 - (a)** Less than 52 feet long; and
 - (b)** Not being used to carry persons or property for a charge.

C. PROPERTY DAMAGE LIABILITY – ELEVATORS

1. Under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage Liability**, Subparagraphs **(3)**, **(4)** and **(6)** of exclusion **j. Damage To Property** do not apply if such “property damage” results from the use of elevators. For the purpose of this provision, elevators do not include vehicle lifts. Vehicle lifts are lifts or hoists used in automobile service or repair operations.
2. The following is added to **Section IV – Commercial General Liability Conditions**, Condition **4. Other Insurance**, Paragraph **b. Excess Insurance**:

The insurance afforded by this provision of this endorsement is excess over any property insurance, whether primary, excess, contingent or on any other basis.

D. EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant’s Property Damage)

If Damage To Premises Rented To You is not otherwise excluded from this Coverage Part:

1. Under Paragraph **2. Exclusions of Section I - Coverage A - Bodily Injury and Property Damage Liability**:
 - a.** The fourth from the last paragraph of exclusion **j. Damage To Property** is replaced by the following:

Paragraphs **(1)**, **(3)** and **(4)** of this exclusion do not apply to "property damage" (other than damage by fire, lightning, explosion, smoke, or leakage from an automatic fire protection system) to:

 - (i)** Premises rented to you for a period of 7 or fewer consecutive days; or
 - (ii)** Contents that you rent or lease as part of a premises rental or lease agreement for a period of more than 7 days.

Paragraphs **(1)**, **(3)** and **(4)** of this exclusion do not apply to "property damage" to contents of premises rented to you for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to this coverage as described in **Section III – Limits of Insurance**.

- b. The last paragraph of subsection **2. Exclusions** is replaced by the following:
Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion, smoke or leakage from automatic fire protection systems to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to Damage To Premises Rented To You as described in **Section III – Limits Of Insurance.**
- 2. Paragraph **6.** under **Section III – Limits Of Insurance** is replaced by the following:
 - 6. Subject to Paragraph **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** for damages because of "property damage" to:
 - a. Any one premise:
 - (1) While rented to you; or
 - (2) While rented to you or temporarily occupied by you with permission of the owner for damage by fire, lightning, explosion, smoke or leakage from automatic protection systems; or
 - b. Contents that you rent or lease as part of a premises rental or lease agreement.
- 3. As regards coverage provided by this provision **D. EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant's Property Damage)** - Paragraph **9.a.** of **Definitions** is replaced with the following:
 - 9.a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke, or leakage from automatic fire protection systems to premises while rented to you or temporarily occupied by you with the permission of the owner, or for damage to contents of such premises that are included in your premises rental or lease agreement, is not an "insured contract".

E. MEDICAL PAYMENTS EXTENSION

If **Coverage C Medical Payments** is not otherwise excluded, the Medical Payments provided by this policy are amended as follows:

Under Paragraph **1. Insuring Agreement** of **Section I – Coverage C – Medical Payments**, Subparagraph **(b)** of Paragraph **a.** is replaced by the following:

- (b)** The expenses are incurred and reported within three years of the date of the accident; and

F. EXTENSION OF SUPPLEMENTARY PAYMENTS – COVERAGES A AND B

- 1. Under **Supplementary Payments – Coverages A and B**, Paragraph **1.b.** is replaced by the following:
 - b. Up to **\$3,000** for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.
- 2. Paragraph **1.d.** is replaced by the following:
 - d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to **\$500** a day because of time off from work.

G. ADDITIONAL INSUREDS - BY CONTRACT, AGREEMENT OR PERMIT

- 1. Paragraph **2.** under **Section II – Who Is An Insured** is amended to include as an insured any person or organization whom you have agreed to add as an additional insured in a written contract, written agreement or permit. Such person or organization is an additional insured but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused in whole or in part by:
 - a. Your acts or omissions, or the acts or omissions of those acting on your behalf, in the performance of your on going operations for the additional insured that are the subject of the written contract or written agreement provided that the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" is committed, subsequent to the signing of such written contract or written agreement; or

- b. Premises or facilities rented by you or used by you; or
- c. The maintenance, operation or use by you of equipment rented or leased to you by such person or organization; or
- d. Operations performed by you or on your behalf for which the state or political subdivision has issued a permit subject to the following additional provisions:
 - (1) This insurance does not apply to “bodily injury”, “property damage”, or “personal and advertising injury” arising out of the operations performed for the state or political subdivision;
 - (2) This insurance does not apply to “bodily injury” or “property damage” included within the “completed operations hazard”.
 - (3) Insurance applies to premises you own, rent, or control but only with respect to the following hazards:
 - a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures; or
 - b) The construction, erection, or removal of elevators; or
 - c) The ownership, maintenance, or use of any elevators covered by this insurance.

However:

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

With respect to Paragraph 1.a. above, a person’s or organization’s status as an additional insured under this endorsement ends when:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

With respect to Paragraph 1.b. above, a person’s or organization’s status as an additional insured under this endorsement ends when their written contract or written agreement with you for such premises or facilities ends.

With respects to Paragraph 1.c. above, this insurance does not apply to any “occurrence” which takes place after the equipment rental or lease agreement has expired or you have returned such equipment to the lessor.

The insurance provided by this endorsement applies only if the written contract or written agreement is signed prior to the "bodily injury" or "property damage".

We have no duty to defend an additional insured under this endorsement until we receive written notice of a “suit” by the additional insured as required in Paragraph b. of Condition 2. **Duties In the Event Of Occurrence, Offense, Claim Or Suit** under **Section IV – Commercial General Liability Conditions**.

2. With respect to the insurance provided by this endorsement, the following are added to Paragraph 2. **Exclusions under Section I - Coverage A - Bodily Injury And Property Damage Liability:**

This insurance does not apply to:

- a. "Bodily injury" or "property damage" arising from the sole negligence of the additional insured.
- b. "Bodily injury" or "property damage" that occurs prior to you commencing operations at the location where such "bodily injury" or "property damage" occurs.
- c. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - (2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

- d. "Bodily injury" or "property damage" occurring after:
 - (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- e. Any person or organization specifically designated as an additional insured for ongoing operations by a separate **ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS** endorsement issued by us and made a part of this policy.

3. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- a. Required by the contract or agreement; or
 - b. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

H. PRIMARY AND NON-CONTRIBUTORY ADDITIONAL INSURED EXTENSION

This provision applies to any person or organization who qualifies as an additional insured under any form or endorsement under this policy.

Condition 4. **Other Insurance of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

- a. The following is added to Paragraph a. **Primary Insurance:**

If an additional insured's policy has an Other Insurance provision making its policy excess, and you have agreed in a written contract or written agreement to provide the additional insured coverage on a primary and noncontributory basis, this policy shall be primary and we will not seek contribution from the additional insured's policy for damages we cover.

- b.** The following is added to Paragraph **b. Excess Insurance**:

When a written contract or written agreement, other than a premises lease, facilities rental contract or agreement, an equipment rental or lease contract or agreement, or permit issued by a state or political subdivision between you and an additional insured does not require this insurance to be primary or primary and non-contributory, this insurance is excess over any other insurance for which the additional insured is designated as a Named Insured.

Regardless of the written agreement between you and an additional insured, this insurance is excess over any other insurance whether primary, excess, contingent or on any other basis for which the additional insured has been added as an additional insured on other policies.

I. ADDITIONAL INSUREDS - EXTENDED PROTECTION OF YOUR "LIMITS OF INSURANCE"

This provision applies to any person or organization who qualifies as an additional insured under any form or endorsement under this policy.

- 1.** The following is added to Condition **2. Duties In The Event Of Occurrence, Offense, Claim or Suit**:

An additional insured under this endorsement will as soon as practicable:

- a.** Give written notice of an "occurrence" or an offense that may result in a claim or "suit" under this insurance to us;
 - b.** Tender the defense and indemnity of any claim or "suit" to all insurers whom also have insurance available to the additional insured; and
 - c.** Agree to make available any other insurance which the additional insured has for a loss we cover under this Coverage Part.
 - d.** We have no duty to defend or indemnify an additional insured under this endorsement until we receive written notice of a "suit" by the additional insured.
- 2.** The limits of insurance applicable to the additional insured are those specified in a written contract or written agreement or the limits of insurance as stated in the Declarations of this policy and defined in **Section III – Limits of Insurance** of this policy, whichever are less. These limits are inclusive of and not in addition to the limits of insurance available under this policy.

**J. WHO IS AN INSURED - INCIDENTAL MEDICAL ERRORS / MALPRACTICE
WHO IS AN INSURED - FELLOW EMPLOYEE EXTENSION - MANAGEMENT EMPLOYEES**

Paragraph **2.a.(1)** of **Section II - Who Is An Insured** is replaced with the following:

- (1)** "Bodily injury" or "personal and advertising injury":
- (a)** To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
 - (b)** To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph **(1) (a)** above;
 - (c)** For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs **(1) (a)** or **(b)** above; or
 - (d)** Arising out of his or her providing or failing to provide professional health care services. However, if you are not in the business of providing professional health care services or providing professional health care personnel to others, or if coverage for providing professional health care services is not otherwise excluded by separate endorsement, this provision (Paragraph **(d)**) does not apply.

Paragraphs **(a)** and **(b)** above do not apply to “bodily injury” or “personal and advertising injury” caused by an “employee” who is acting in a supervisory capacity for you. Supervisory capacity as used herein means the “employee’s” job responsibilities assigned by you, includes the direct supervision of other “employees” of yours. However, none of these “employees” are insureds for “bodily injury” or “personal and advertising injury” arising out of their willful conduct, which is defined as the purposeful or willful intent to cause “bodily injury” or “personal and advertising injury”, or caused in whole or in part by their intoxication by liquor or controlled substances.

The coverage provided by provision **J.** is excess over any other valid and collectable insurance available to your “employee”.

K. NEWLY FORMED OR ADDITIONALLY ACQUIRED ENTITIES

Paragraph **3.** of **Section II - Who Is An Insured** is replaced by the following:

- 3.** Any organization you newly acquire or form and over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:
 - a.** Coverage under this provision is afforded only until the expiration of the policy period in which the entity was acquired or formed by you;
 - b.** Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
 - c.** Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.
 - d.** Records and descriptions of operations must be maintained by the first Named Insured.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations or qualifies as an insured under this provision.

L. FAILURE TO DISCLOSE HAZARDS AND PRIOR OCCURRENCES

Under **Section IV – Commercial General Liability Conditions**, the following is added to Condition **6. Representations**:

Your failure to disclose all hazards or prior “occurrences” existing as of the inception date of the policy shall not prejudice the coverage afforded by this policy provided such failure to disclose all hazards or prior “occurrences” is not intentional.

M. KNOWLEDGE OF OCCURRENCE, OFFENSE, CLAIM OR SUIT

Under **Section IV – Commercial General Liability Conditions**, the following is added to Condition **2. Duties In The Event of Occurrence, Offense, Claim Or Suit**:

Knowledge of an “occurrence”, offense, claim or “suit” by an agent, servant or “employee” of any insured shall not in itself constitute knowledge of the insured unless an insured listed under Paragraph **1.** of **Section II – Who Is An Insured** or a person who has been designated by them to receive reports of “occurrences”, offenses, claims or “suits” shall have received such notice from the agent, servant or “employee”.

N. LIBERALIZATION CLAUSE

If we revise this Commercial General Liability Extension Endorsement to provide more coverage without additional premium charge, your policy will automatically provide the coverage as of the day the revision is effective in your state.

O. BODILY INJURY REDEFINED

Under **Section V – Definitions**, Definition **3.** is replaced by the following:

- 3.** “Bodily Injury” means physical injury, sickness or disease sustained by a person. This includes mental anguish, mental injury, shock, fright or death that results from such physical injury, sickness or disease.

P. EXTENDED PROPERTY DAMAGE

Exclusion a. of COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY is replaced by the following:

a. Expected Or Intended Injury

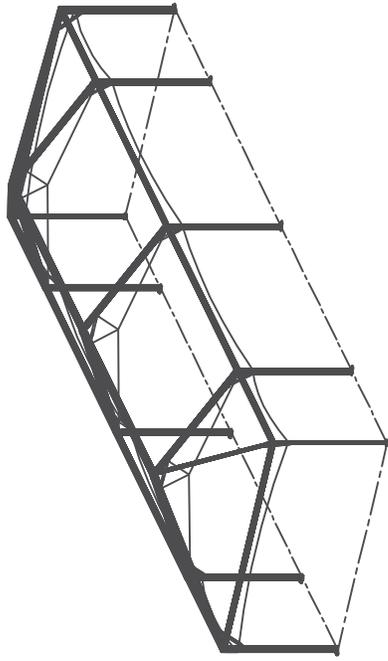
"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

Q. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US – WHEN REQUIRED IN A CONTRACT OR AGREEMENT WITH YOU

Under **Section IV – Commercial General Liability Conditions**, the following is added to Condition **8. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against a person or organization because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard" provided:

1. You and that person or organization have agreed in writing in a contract or agreement that you waive such rights against that person or organization; and
2. The injury or damage occurs subsequent to the execution of the written contract or written agreement.



ISOMETRIC ELEVATION

FRAME:

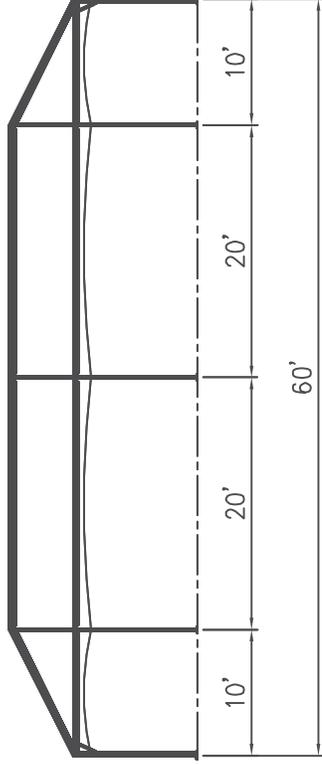
- (10) 7'-8"/9'-4" 3-TRAC (LEGS)
- (4) 14'-4" 1-TRAC (HIP/SPREADER)
- (4) 9'-4" 1-TRAC (SPREADER)
- (6) 10'-6" 3-TRAC (RAFTER)
- (8) 19'-4" 1-TRAC (SPREADER)

FITTINGS:

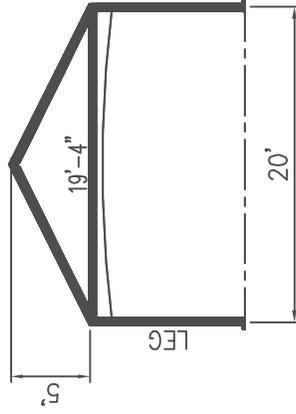
- (4) CORNERS
- (2) 8 WAY CROWNS
- (1) 4 WAY CROWN
- (6) STANDARD 'T' FITTING (WITH CAP)
- (13) BEAM BRACE
- (10) JUMBOTRAC BASE PLATE

- (3) 20x ASSEMBLY CABLE
- (10) RATCHET TENSIONERS
- (6) MID-SPAN TENSIONERS
- (10) 1" IN LINE RATCHETS
- (10) STAKE WITH HEAD
- (1) FABRIC TOOL

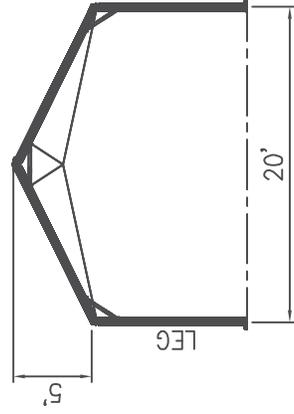
20' x 60' JUMBOTRAC



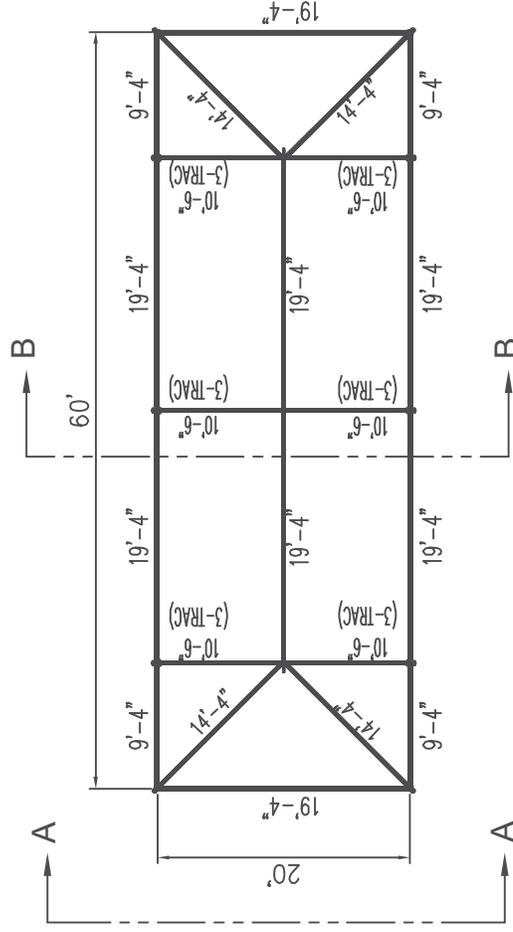
SIDE ELEVATION



VIEW A-A



VIEW B-B



PLAN ELEVATION

STANDARD

JUMBOTRAC / STANDARD
20'W x 60'L x 15' BAYS x HIP ENDS

REV DRAWING NUMBER

AZ-2060 - JUMBOTRAC 1

AZTEC
2665 COLUMBIA ST. TORRANCE, CA. 90503
(800) 228-3687 - FAX (310) 361-0722

ENGINEER CM
DRAWN KT
DATE 07/17/08

101008 1350
JUMBOTRAC\20x\20x60 JT

ALL DATA AND INFORMATION CONTAINED IN OR DISCLOSED HEREIN IS CONFIDENTIAL AND PROPRIETARY INFORMATION OF AZTEC TENTS AND ALL RIGHTS THEREIN ARE EXPRESSLY RESERVED BY ACCEPTING THIS MATERIAL. THE RECIPIENT AGREES THAT THIS MATERIAL AND INFORMATION CONTAINED HEREIN IS HELD IN CONFIDENCE AND IN TRUST, AND WILL NOT BE COPIED, REPRODUCED WHOLE OR IN PART, OR ITS CONTENTS REVEALED IN ANY MANNER TO OTHERS, UNLESS TO MEET THE SPECIFIC PURPOSE FOR WHICH IT WAS OBTAINED.



Certificate of Flame Resistance



ISSUED BY:
Covin Sales & Converting Inc
2055 Randolph Street
Huntington Park, CA 90255

ISSUED BY:
Registered Fabric or
Concern Number

F-77101

Customer Invoice No. LBS/Qty: Color: Date:

This is to certify that the materials described below have been treated with a flame-retardant chemical or are inherently nonflammable.

FOR: ADDRESS:
CITY: STATE:

Certification is hereby made that: (Check "a" or "b")

- (a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.
- (b) The articles described above are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Name of chemical used: _____ Chemical Registration #: _____
Method of application: _____

Trade Name of flame-resistant fabric or material used: Registration #:

The Flame Retardant Process Used WILL NOT Be Removed By Washing
(will or will not)

Name of Applicator or Production Superintendent N/A By: MARISOL NANEZ OFFICE MANAGER
Name Title

Certificate of Flame Resistance PAGE: 1

Date Manufactured

11/05/2009

AZTEC TENTS
2665 COLUMBIA ST
TORRANCE, CA 90503
(800) 228-3687

INV NUMBER: 0178162

P.O. NUMBER:

CUSTOMER NO: CELE956

This is to certify that the materials described below have been flame retardant treated (or are inherently flame retardant).

CELEBRATIONS-ROSEVILLE
7501 GALILEE ROAD
Roseville, CA 95678

Certification is hereby made that the articles described below hereof are made from a flame-retardant fabric or material registered and approved by the California State Fire Marshal for such use. The fabric has been tested and passes NFPA 701 Large Scale. See chart to right for trade name of flame-resistant fabric or material used and additionally referenced on the label of the fabric panel.

Vendor	Trade Name	CA Cert. #
Bruin	Mardi Gras	F-222.02
Bruin	Mesh	F-222.04
California Comb.	Lam-Tex 12, 14, 16, 18oz	F-419.01
Coated Fabrics	Clear Vinyl 16ga / 20ga	F-570.02
DAF	Clear Vinyl 16ga / 20ga	F-593.01
DAF	DAF	F-593.02
Exclusively Expo	PolySateen Liner	F-434.01
Ferrari	Preconstraint 502	F-444.01
Ferrari	Preconstraint 702	F-444.08
Phillips Textiles	Phil-Tex Liner	F-500.01
PVC Tech.	Deco Cloth / Velon	F-504.01
Snyder	Weatherspan	F-140.01
Tri Vantage	Firesist Sunbrella	F-368.05
Tri Vantage	Patio 500	F-121.02
Tri Vantage	Big Top	F-121.10
Tri Vantage	Vanguard Weblon	F-069.01
Tri Vantage	Weblon / Coastline	F-069.01
Verseldag	Duraskin B1673, B1515	F-530.01

THE FLAME RETARDANT PROCESS USED WILL NOT BE REMOVED BY WASHING

David Bradley

Name of Applicator or Production Superintendent

General Manager- Manufacturing

Title of Applicator or Production Superintendent

ITEMS MANUFACTURED

TYPE

PRODUCED

10x10 JT Solid Wall UW- VELCRO Access w/VELCRO,Buckle, & Pipe Pocket	S	1
10x10 JT CLEAR Wall 20MIL with UW Trim Access w/VELCRO, Buckle, & Pipe Pocket 20MIL CLEAR	S	1
10x20 JT Clear Wall 20MIL with UW Trim Access w/VELCRO, Buckle, & Pipe Pocket 20MIL CLEAR	S	6
8x20 JT Clear Wall 20MIL with UW Trim Access w/VELCRO, Buckle, & Pipe Pocket 20MIL CLEAR	S	13
8x10 JT Clear Wall 20MIL with UW Trim Access w/VELCRO, Buckle, & Pipe Pocket 20MIL CLEAR	S	4
8x20 JT Solid Wall UW-Velcro Access w/ Velcro,Buckle, & Pipe Pocket	S	31
8x10 JT Solid Wall UW-Velcro Access w/ Velcro,Buckle, & Pipe Pocket	S	2
8x20 JT Gr Pano Wall UW-VELCRO Access w/ Zipper,Buckle, & Pipe Pocke "E" STYLE GRAND PANORAMAWINDOWS	S	2
JT Assembly Cable 20X	S	4
JT Assembly Cable 40X	S	8
Jumbotrak JT3 21'10"	S	4
40x20 Mid Jumbotrak Top UW	S	3

OUTDOOR COMMUNITY EVENT LICENSE GENERAL PROCEDURES

Definition: "Outdoor community event" means an assembly of more than 100 and less than 1,000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 100 and less than 1,000 persons on any one day the event. There is a \$50.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application and one electronic pdf file (memory stick or DVD) must be turned in at least **90 days** before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least **90 days** in advance of the event.
3. **LICENSING/PERMIT REQUIREMENTS.** An outdoor community event license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event. There are special application processes, depending on the size of the event:
 - a. *Events with between 100 and 299 people on any one day of the event.* These events require an outdoor community event license only. The Director of the Planning and Development Division shall approve, approve with conditions, or deny the license.
 - b. *Events with between 300 and 999 people on any one day of the event.* These events shall obtain both an outdoor community event license and an administrative permit. This application shall suffice for the outdoor community event license application and the administrative permit application. No additional fees are required for filing the administrative permit application. The Board of Adjustment shall approve, approve with conditions, or deny the license and permit.
4. **FEES.** The license fee for an outdoor community event is \$350.00 per day plus any booth fees if applicable. If the event is a carnival, circus or tent show the daily license fee is \$300, to a maximum amount of \$4,200, plus booth fees if applicable.

BOOTH FEES			
1-4 booths	\$ 25	50-59 booths	\$ 300
5-9 booths	\$ 50	60-69 booths	\$ 350
10-19 booths	\$ 100	70-79 booths	\$ 400
20-29 booths	\$ 150	80-89 booths	\$ 450
30-39 booths	\$ 200	90-100 booths	\$ 500
40-49 booths	\$ 250	More than 100 booths	\$ 500 plus \$5 for each booth in excess of 100

5. **INVESTIGATION.** The sheriff's office shall conduct a criminal history background check of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada central repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete.
6. **CONDITIONS.** All conditions imposed by the Director or the Board of Adjustment for the outdoor community event license and/or the administrative permit must be met before the license will be issued.
7. **APPROVALS.** The application will be reviewed by the appropriate agencies. The application will be approved by the Director of the Planning and Development Division or the Board of Adjustment.
8. **ISSUANCE OF LICENSE.** The outdoor community event license will be issued after all fees have been paid and all necessary approvals have been received. The event license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

OUTDOOR COMMUNITY EVENT LICENSE/PERMIT

Materials required for submittal

Fees – check(s) made payable to “Washoe County”

Application fee

\$50 non-refundable application fee

Daily fee(s) \$1100 per day 8/23/21

\$350 daily fee plus appropriate booth fees

Carnival, circus or tent show fees

N/A \$300 daily fee (maximum of \$4200) plus appropriate booth fees

Three packets and one electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:

Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,

Detailed explanations for:

N/A Security and fire protection

N/A Water supply and facilities

Sanitation facilities

N/A Medical facilities and services

Vehicle parking spaces

Vehicle access and on-site traffic control

N/A Communication system

Illuminating the premises (if applicable)

N/A Camping (if applicable)

N/A Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition

Certified copies of articles of incorporation filed in Nevada (if applicable)

N/A Copy of partnership papers (if applicable)

Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license)

Submission Materials (continued)

- _____ Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)
- _____ Vendor list
- N/A _____ Statement of Assets
- N/A _____ Statement of Liabilities
- N/A _____ Personal history of all applicants (to include corporate officers and partners)
- _____ Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event
- _____ Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event
- _____ Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized

OUTDOOR COMMUNITY EVENT APPLICATION

(Requires a non-refundable \$50 application fee)

Application date: August 25, 2021

Applicant Information

Applicant's name: Reno Tahoe Entrepreneurs Organization
Mailing address: P.O. Box
Street or PO Box City State Zip code
Phone: _____ (Business) _____ (Home) _____ (Cell)
Email: _____

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n): Corporation Partnership Individual

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title

Event Information

Name of Event: EO Reno Tahoe Alchemy
Date(s) of Event: October 12-14, 2021 Hours of operation: 9 AM - 10 PM
Location of Event: Hyatt Regency Lake Tahoe
Assessor Parcel Number(s): _____
Description of Event: Learning and networking event for members of Entrepreneurs Organization.

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Kyle M. Clelland

Will an admission fee be charged for your event? Yes No

If yes, amount and type of fee(s): \$1600 Registration fee

When will fee be collected? Pre-sales At entrance

Approximate number of participants and other persons: 500

Approximate number of customers and spectators: 0

Approximate maximum number of persons on any one day of the event: 500

Will food and/or beverages be served? Yes No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served? Yes No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music? Yes No

OUTDOOR COMMUNITY EVENT LICENSE

Insurer Information

(see Insurance, Hold Harmless & Indemnification Requirements)

Name of Insurer: Wilkins & Associates - Broker / Ohio Security Policy number: PLS 60 154565

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: 175 Berkeley St. Boston MA 02116
Street City State Zip code

Limits of liability: \$ 1 million / \$ 3 million

HISTORY OF SIMILAR EVENTS

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

The Real Value Entrepreneurs Organization produces monthly events for their members. The worldwide organization produces events for their members around the world on a regular basis.

Vendor List

(attach additional sheets if needed)

Name of Vendor	Type of service or product
<u>CEO Coaching</u>	<u>Consulting Services</u>
<u>Accounting Department . com</u>	<u>Outsourced Accounting</u>
<u>Wampgan Bank</u>	<u>Banking</u>
<u>Dell</u>	<u>Computer Service Retailer</u>
<u>CCPED</u>	<u>Healthcare Service</u>
<u>Tahoe Trail Bars</u>	<u>Health Bars</u>
<u>Multi Funding</u>	
<u>Merri Seltzer</u>	<u>Hard Seltzer Retailer</u>
<u>EDAWIN</u>	<u>Economic Development</u>
<u>RSLVA</u>	<u>Convention & Visitors Bureau</u>

See Statement Attached in email

OUTDOOR COMMUNITY EVENT STATEMENT OF LIABILITIES

As of _____, 20____

(Describe fully, indicate secured liabilities)

(If additional space is required, attached supporting pages or documents)

Current liabilities

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Other notes payable (indicate name, address and how secured)

_____ \$ _____

_____ \$ _____

Accounts payable \$ _____

Liability for Federal Income Tax (delinquent) \$ _____

Provision for current year's Federal Income Tax \$ _____

Provisions for other current taxes \$ _____

Liability for other delinquent taxes \$ _____

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)

_____ \$ _____

_____ \$ _____

Other liabilities

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Liabilities \$ _____

Contingent liabilities (describe)

Print Name _____

Signature _____

Date _____

OUTDOOR COMMUNITY EVENT
PERSONAL HISTORY

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: Kyle Christopher McLelland
First Middle Last

List ALL other names you have been known by: _____

Residence address: 1775 Canyon Terrace Dr. Sparks NV 89434
Street City State Zip Code

Residence phone: 775-750-3117 Business phone: 775-355-6300

Name of your present business or employer: Have Lights Will Travel

Business address: 605 Boxington Way #110 Sparks, NV 89434
Street City State Zip Code

Type of business: Electrical Contractor Position: President

How long engaged in this business: 15 years

Date of birth: 4/19/86 Age: 35 Place of birth: _____

List cities in which you have lived during the last ten years:

Dates From and To City State
All of my life Reno NV

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

Kyle McLelland
Printed name of applicant

[Signature]
Signature of applicant

9/1/2021
Date

OUTDOOR COMMUNITY EVENT

RELEASE OF CLAIMS

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

AUTHORIZATION TO RELEASE INFORMATION

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at _____ on the _____ day of _____, 20_____.

Printed name of applicant

Signature of applicant

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public in and for said county and state

My commission expires: _____

**OUTDOOR COMMUNITY EVENT
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

AUTHORIZATION TO RELEASE INFORMATION

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at 605 Boxington Way 110 Sparks NV on the 15th day of September, 20 21.

Kyle McNeilland
Printed name of applicant

[Signature]
Signature of applicant

Subscribed and sworn to before me this 15th day of September, 20 21

Victoria Fox
Notary Public in and for said county and state

My commission expires: 2/8/2023



See attached document

OUTDOOR COMMUNITY EVENT INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS

Pursuant to Washoe County Code section 25.303, any applicant for a Washoe County outdoor community event license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor community event license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions stated above:

Name of Event	Date(s) of Event
Applicant's name (printed)	Applicant's signature

Date: _____

**OUTDOOR COMMUNITY EVENT
(Outdoor Festivals)**

WASHOE COUNTY CODE CHAPTERS 25 & 110

EXTRACT FROM WASHOE COUNTY CODE CHAPTER 25

25.013 Definitions. (extract, definitions for Outdoor Festivals only)

14. "Outdoor community event" means an assembly of more than 100 and less than 1000 persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

15. "Outdoor festival" means an assembly of 1,000 or more persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

25.263 Definitions. As used in sections 25.263 to 25.305, inclusive:

1. The terms "outdoor community event" and "outdoor festival" have the meanings ascribed to them in section 25.013.

2. "Carnival" means a traveling business providing commercial entertainment consisting of sideshows, concessions, rides, games of chance, and other amusements. When held outdoors, a carnival is a type of outdoor festival or outdoor community event.

3. "Circus" means a traveling business providing commercial performances by acrobats, trained animals, clowns, jugglers, and others within a tent or arena. When held outdoors or in a tent, a circus is a type of outdoor festival or outdoor community event.

4. "Tent show" means a traveling business providing music, lectures, or entertainment in a tent, and is a type of outdoor festival or outdoor community event.

[§4, Ord. No. 1099; A. Ord. No. 1138]

25.265 License required for certain outdoor events. In addition to complying with the general provisions of this chapter, a person must secure a license in accordance with sections 25.263 to 25.305, inclusive, to operate or conduct:

1. An outdoor festival including, without limitation, an outdoor circus, carnival, or other outdoor entertainment event for 1000 or more persons on any one (1) day of the event for which an outdoor festival license is required pursuant to sections 110.310.15 and 110.310.20 inclusive.

2. An outdoor community event. The license is in addition to any administrative permit granted pursuant to section 110.310.15.

[§5, Ord. No. 1099; A. Ord. Nos. 1138, 1260]

25.267 License valid for one event only. A license issued under sections 25.263 to 25.305 is valid only for the event authorized and not for any other event.

[§6, Ord. No. 1099]

25.269 Applicability. A person must secure a license under section 25.283 to conduct or operate any outdoor event listed in section 25.265 proposed to take place on public or private lands in the unincorporated area of Washoe County, except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands.

[§7, Ord. No. 1099]

25.271 Unlawful acts. It is unlawful for any licensee, employee, agent or person associated with a licensee to:

1. Unless authorized to do so by Washoe County, conduct, operate, participate in, or provide supplies or services to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to conduct, operate, participate in, or provide supplies or services to such an event for which a license has been suspended or revoked.
2. Except for advance ticket sales by mail or similar means, to sell tickets or admit persons to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to sell tickets or admit persons to such an event for which a license has been suspended or revoked.
3. Operate, conduct, or carry on an event for which a license is required under section 25.265 in such a manner as to create a nuisance.
4. Allow any person on the premises of an event for which a license has been issued under section 25.283 to cause or create a disturbance in, around or near any place of the event by offensive or disorderly conduct.
5. Knowingly allow any person to sell, consume or be in possession of intoxicating liquor while in a place of an event for which a license has been issued under section 25.283, except where such sale, consumption or possession is expressly authorized under chapters 25 and 30 and the laws of the State of Nevada.
6. Knowingly allow any person in, around, or near an event for which a license has been issued under section 25.283 to use, sell, or be in possession of any controlled substance or dangerous drug.
[§8, Ord. No. 1099]

25.272 Outdoor community events; license required; application; fees; approval or denial; revocation; unlawful acts.

1. The provisions of this section and the provisions of sections 25.010 to 25.445, inclusive, apply to an application for a license to hold an outdoor community event.
2. No outdoor community event shall be held or conducted unless the sponsor has first obtained a business license pursuant to this section. An outdoor community event with more than 300 and less than 1000 persons on any one (1) day of the event shall also obtain an administrative permit pursuant to section 110.310.20.
3. Application for a license to conduct an outdoor community event shall be made to the license division on forms designated by the license division and shall be accompanied by a nonrefundable application fee of \$50 and any other business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn. The application shall require the same information required under section 25.273. For those events requiring an administrative permit pursuant to section 2, the license application shall suffice for the administrative permit application and no additional fees are required for filing the administrative permit application.
4. The director of community development or the board of adjustment shall approve or deny the application. Grounds for denial are the same as those set forth in section 25.281 and notice thereof shall be made in accordance with section 25.279. Approval may include the imposition by the license division of any condition set forth in sections 25.289 to 25.305, inclusive.
5. The license may be suspended or revoked in the manner provided in section 25.287.
6. The acts declared unlawful in section 25.271 shall also be unlawful if done during or in conjunction with an outdoor community event.
[§165, Ord. No. 1138]

25.273 Application and fee.

1. An application to conduct an event for which a license is required under section 25.265 must be made in writing to the license division on forms provided by the division. The license division must receive a complete application at least 90 days prior to commencement of the event. No application shall be processed until the application is deemed complete by the license division. Except as provided in subsection 4, the license application must be accompanied by:

(a) A nonrefundable application fee of \$1,000 for a license required pursuant to subsection 1 of section 25.265, and

(b) Any business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn.

2. The application shall contain:

(a) The name, age, residence and mailing address of the person making the application. If the applicant is a partnership, the application must include the names and addresses of the partners, and the partners must join in the application as individual licensees. If the applicant is a corporation, the application must include a certified copy of the articles of incorporation and the names and addresses of the president, vice president, secretary and treasurer thereof, and these officers must join in the application as individual licensees.

(b) A statement of the nature and purpose of the proposed event.

(c) The address and assessor's parcel number or numbers of the place where the proposed event is to be conducted, operated, or carried on. The application must include proof of ownership of the place where the event is to be conducted or a statement signed by the owner indicating his consent for the site to be used for the proposed event.

(d) The date or dates and the hours during which the event is to be conducted.

(e) An estimate of the number of customers, spectators, participants and other persons expected to attend the event for each day it is conducted.

(f) The names and addresses of anyone contributing, investing or having an expected financial interest greater than \$500 in producing the event.

(g) The name and address of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the festival.

(h) If other than the applicant, the name of a designated event representative who must be on the site of the event during the course of the event and who has authority to bind the applicant.

(i) An event plan in accordance with section 25.275.

(j) A statement covering the history of all similar events conducted, operated, or promoted by the applicant in any location including, at a minimum, event names, types, dates, locations, and permits issued.

3. After the application is submitted with required fees and deemed complete by the license division, the license division must:

(a) Transmit one copy of the application and a copy of the receipt for the application fee to the county clerk; and

(b) Promptly give notice of the application to the sheriff, the district health officer, and other local, regional, state, and federal officers as appropriate, with a request for written recommendations related to their official functions as to the granting of a license and the conditions thereof. The license division may establish a deadline by which recommendations must be received.

4. Upon written application from any executive officer of any local post or unit of any national organization of ex-servicemen, acting in his official capacity, a license shall be issued without charge for a tent show or circus for not to exceed 2 weeks in any calendar year, if the local post or unit is to participate in such show or the proceeds thereof.

[§9, Ord. No. 1099; A. Ord. No. 1138]

25.275 Event plans. Each application submitted under section 25.273 must include fifteen copies of an event plan which must include:

1. A detailed explanation of the applicant's plans to provide security, fire protection, water supply, water facilities, sanitation facilities, medical facilities, medical services, vehicle parking, vehicle access, traffic control and, if the event will operate after dark or if persons will remain overnight, illumination and camping facilities.

2. Provisions and a cost estimate for cleaning up the premises and removing rubbish after the event.

3. A site plan showing the arrangement of all facilities, including those for egress, ingress, parking, and camping.

[§10, Ord. No. 1099]

25.276 Investigation.

1. Upon receiving the notice of the application as provided for in subsection 3(b) of section 25.273, the sheriff shall conduct a criminal history background check of the applicants in accordance with section 25.023 to determine whether cause for denial exists. The reasonable costs of the investigation shall be the responsibility of the applicant and shall be paid to the sheriff in advance.

2. The sheriff shall also conduct an investigation of the history of similar events operated, conducted, or promoted by the applicant to determine the truthfulness of the facts submitted by the applicant and to determine whether those events would have met the standards for outdoor festivals set forth in sections 25.263 to 25.305, inclusive.

3. For a second or subsequent application by an applicant, and provided that the applicant, owner, officer and/or director have not changed, the license division or the sheriff may waive the requirements of subsection 2 of this section and modify the requirements of subsection 1 of this section as follows:

(a) At the discretion of the Sheriff, a criminal history records check need not be processed in accordance with section 25.023, but the Sheriff shall review local police records including, without limitation, warrants and warrants to determine whether cause for denial exists.

[§168, Ord. No. 1138; A. Ord. No. 1383]

25.277 Review procedures: Events for 1,000 or more persons. After an application for an event listed in subsection 1 of section 25.265 is submitted with required fees and deemed complete by the license division:

1. The license division must consult with the county clerk and set the application for public hearing at a regular meeting of the board to occur not more than 30 days after the application is deemed complete.

2. At least 10 days in advance of the hearing, the license division must give notice of the public hearing to the applicant and to affected property owners in the manner set forth in section 110.810.25 for special use permits.

3. Based upon the testimony of witnesses, the evidence presented at the hearing, and the report of the license division, the board must approve the issuance of a license with conditions or deny the application. The board may continue a decision on the application to its next regularly scheduled meeting.

4. If the board denies the application, the license division shall mail written notice of denial to the applicant within 5 working days of the denial. The notice must include a statement of the reasons the application was denied.

[§11, Ord. No. 1099; A. Ord. No. 1138]

25.279 Review procedures: Events for more than 100 but less than 1,000 persons. After an application for an event listed in subsection 2 of section 25.265 is submitted with required fees and deemed complete by the license division, the license division must review the application, following substantially the same procedures set forth in sections 110.808.30 to 110.808.45, inclusive, for administrative permits. The director of community development or, where applicable, the board of adjustment must approve the issuance of a license with conditions or deny the application.

[§12, Ord. No. 1099; A. Ord. No. 1138]

25.281 Grounds for denial. The board, the board of adjustment or the director of community development may deny issuance of a license for any of the following reasons:

1. The proposed event will be conducted in a manner or location not meeting the health, zoning, fire, building or safety standards established by Washoe County or state law.

2. The applicant has knowingly made a false, misleading, or fraudulent statement of material fact in the application for a license or in any other document required pursuant to sections 25.263 to 25.305, inclusive.

3. The applicant or any person connected or associated with the applicant as partner, director, officer, associate or manager, or having a financial interest as described in subsection 2(f) of section 25.273 has previously conducted or been interested in the type of event for which a license is being applied for which resulted in the creation of a public or private nuisance.

4. The applicant or any person associated with the applicant as a partner, director, or officer has been convicted within the past ten (10) years of any of the following crimes:

- (a) Involving the presentation, exhibition or performance of an obscene production, motion picture or place, or of selling obscene matter;
- (b) Involving lewd conduct;
- (c) Involving the use of force and violence upon the person of another;
- (d) Involving misconduct with children; or
- (e) Involving illegal use of controlled substances or dangerous drugs.

5. The applicant or any person associated with the applicant as a partner, director, or officer has a history of conducting similar events that would not meet the standards established in sections 25.263 to 25.305, inclusive.

[§13, Ord. No. 1099; A. Ord. No. 1138]

25.283 Issuance of license, posting, fee.

1. To make a determination that the conditions of license approval have been met, the license division must receive from the applicant proof of compliance with each condition imposed under section 25.277 or 25.279. Such proof must:

- (a) Include executed contracts or agreements with all providers of required services and facilities, or other evidence approved by the director of community development;
- (b) Where the sheriff, district health officer, director of community development, fire chief, or other officer has determined the condition, include the written approval or acknowledgement of that person; and
- (c) Be received by the license division at least 5 working days prior to commencement of the event.

2. Upon a determination by the license division that the conditions of license approval have been met, and that all applicable fees and deposits have been paid, the license division must issue a license specifying the name and address of the licensee, the kind of festival licensed, and the dates and hours for which operation is authorized. The licensee must post the license in a conspicuous place upon the premises where the event is conducted.

3. The board hereby delegates to the director of community development the authority to determine whether an applicant has met the conditions of license approval. The applicant or his agent may appeal a decision of the director under this subsection in substantially the same manner as set forth in section 110.808.45 for administrative permits.

[§14, Ord. No. 1099]

25.285 Revocation of license: Cause. The board may revoke or further condition any license issued pursuant to section 25.283 when any of the following causes exists:

1. The licensee fails to pay to the license division any of the fees or deposits required under sections 25.263 to 25.305, inclusive.

2. The licensee, his employee or agent fails to fulfill any of the conditions of approval or to maintain required facilities pursuant to sections 25.263 to 25.305, inclusive, or to comply with any provision of any contract for police protection or other services.

3. The licensee allows the event to be conducted in a manner that violates any law or regulation established by Washoe County or the State of Nevada.

4. The licensee allows the festival to be conducted in a disorderly manner or knowingly allows any person to remain on the premises of the event while under the influence of intoxicating liquor or any controlled substance or dangerous drug.

5. The licensee, his employee or agent is convicted of any of the offenses enumerated under subsection 4 of section 25.281.

6. The licensee fails to provide the required number of facilities or personnel by reason of admitting persons in excess of the number estimated in the application.

[§15, Ord. No. 1099]

25.287 Suspension and revocation of outdoor community event or outdoor festival license: Procedures.

1. Whenever the continued operation of the event constitutes an imminent threat to the public health or safety, a license issued under section 25.283 is subject to immediate suspension by the license division, sheriff, chief of the responsible fire protection agency, or district health officer as set forth in this section.

A license issued under section 25.283 is also subject to immediate suspension by the license division or sheriff when any of the causes listed in section 25.285 exist.

2. Any person may file with the license division, sheriff, chief of the responsible fire protection agency, or district health officer a petition for suspension or revocation of the license of any licensee.

3. Whether initiated by petition or otherwise, the procedures for suspension and revocation shall be those set forth in sections 25.0380 through 25.0387, inclusive, except as follows:

(a) The causes for revocation are set forth in 25.285; and

(b) The license division may modify the time schedules set forth in subsections 4 and 6 of section 25.0381 if the event is scheduled to commence before the hearing would be held, or request a special hearing pursuant to NRS 244.090 if the event has not commenced and reasonable notice is possible. [§16, Ord. No. 1099; A. Ord. No. 1138, 1336]

25.289 Licensing conditions: Generally.

1. For an event for which a license is required under section 25.265, the board, the board of zoning adjustment, or the director of community development must establish conditions that must be met prior to the issuance of a license.

2. Conditions imposed under subsection 1 of this section shall be imposed pursuant to Washoe County's general police power as necessary under all the circumstances for the protection of the health, welfare, safety and property of local residents and persons attending festivals in the county, and may include, without limitation, the conditions specified in sections 25.291 to 25.305, inclusive.

3. The licensee must meet conditions imposed under this section at the licensee's expense. [§17, Ord. No. 1099; A. Ord. No. 1138]

25.291 Licensing conditions: Police protection. A licensee must employ sheriff's deputies or other police protection, to include private security firms or agencies, as necessary for the public health, safety, and welfare. The sheriff shall determine the numbers and types of officers or security personnel necessary to preserve order and protect persons and property in and around the place of the festival. [§18, Ord. No. 1099]

25.293 Licensing conditions: Food, water, sanitation, garbage disposal, and medical services.

1. A licensee must provide on the premises of the festival as necessary for the public health, safety, and welfare:

(a) An ample supply of potable water for drinking and sanitation purposes;

(b) A minimum supply of water meeting federal government standards;

(c) Except as provided in subsection 3 of this section, flush-type water closets, lavatories and drinking facilities, and related sewage and drainage systems;

(d) Food concessions or facilities to feed adequately the number of persons expected to attend, considering the event's location, expected attendance, access to and capacity of existing facilities, and distance from public eating places or like establishments;

(e) Sanitation facilities for the sole use of employees of the food concessions or operations;

(f) Trash receptacles;

(g) Removal of trash and refuse;

(h) Emergency medical treatment facilities; doctors, nurses, and other aides needed to staff such facilities; and medical supplies, drugs, ambulances and other equipment, considering the expected attendance, expected ages of attendees, duration of planned events, possibility of exposure to inclement weather and outdoor elements, and availability of other facilities; and

(i) Traffic lanes and other adequate space designated and kept open for access and travel of ambulances, helicopters, and other emergency vehicles to transport patients or staff to appropriate treatment facilities.

2. The district health officer shall determine the types, amounts, numbers, locations, and required quality of supplies, facilities, and services required under subsection 1 of this section.

3. Where flush-type water closets cannot be made available for the persons in attendance, the district health officer may allow the use of portable chemical toilets, which shall be emptied and recharged as necessary pursuant to procedures established by the district health officer. [§19, Ord. No. 1099]

25.295 Licensing conditions: Access, traffic, parking, camping, and illumination.

1. A licensee must provide on the premises of the festival as necessary to protect the public health, safety, and welfare:

- (a) Adequate parking space for persons attending by motor vehicle;
- (b) Adequate ingress and egress to festival premises and parking areas, including necessary roads, driveways, and entranceways to insure the orderly flow of traffic into the premises from a road that is part of or connects with a state or county highway;
- (c) An adequate access way for fire equipment, ambulances, and other emergency vehicles;
- (d) Traffic guards under the employ of the licensee to insure orderly traffic movement and relieve traffic congestion in the vicinity of the event;
- (e) Camping facilities and overnight areas, if necessary, that meet all applicable county and state requirements; and
- (f) Electric illumination of occupied areas, if a licensee will conduct an event after dark or allow persons to remain on the premises after dark.

2. For the purposes of this section, "adequate parking space for persons attending by motor vehicle" means a separate parking space for every two persons expected to attend by motor vehicle, individually and clearly marked, and not less than 12 feet wide and 20 feet long.

3. The director of community development shall consult with the director of public works and the county building officer, and shall determine the necessary parking, ingress, egress, access, traffic, camping, overnight, and illumination facilities and services required under subsection 1 of this section.

[§20, Ord. No. 1099]

25.297 Licensing conditions: Hours of operation. A license issued under section 25.283 must include as a condition the dates and hours of event operation approved by the board, the board of adjustment, or the director of community development.

[§21, Ord. No. 1099]

25.299 Licensing conditions: Fire protection.

1. A licensee must provide adequate fire protection, first aid equipment, and fire extinguishing equipment to protect the public health, safety, and welfare. If the event is to be conducted in a hazardous area as determined by the chief or chiefs of the responsible fire protection agency or agencies, considering all relevant factors, including without limitation the event location and nature, the nature of the surrounding area, and probable weather conditions, a licensee must employ fire guards and must remove flammable vegetation and other fire hazards.

2. The chief or chiefs of the responsible fire protection agency or agencies:

- (a) Shall determine the necessary numbers and types of equipment and personnel required under subsection 1 of this section;
- (b) May determine that an event is proposed in a hazardous fire area;
- (c) Shall approve the suitability of fire guards required to be employed by the licensee; and
- (d) Shall determine the manner and quantity of flammable vegetation and other fire hazards that must be removed.

[§22, Ord. No. 1099]

25.301 Licensing conditions: Financial ability to meet conditions. A licensee must provide proof of the financial ability of the applicants to meet the conditions of the license.

[§23, Ord. No. 1099]

25.303 Licensing conditions: Indemnification and insurance.

1. A licensee must indemnify, hold harmless, and defend the county, its agents, officers, servants and employees and the board, and any other public agencies involved, and their agents, officers, servants and employees, from and against any and all losses, injuries, or damages of any nature whatsoever arising out of, or in any way connected with such event, except such losses, injuries, or damages arising out of the sole negligence of the county or any other public agency involved.

2. A licensee must purchase and provide evidence of insurance coverage in an amount based on the liability exposure or potential losses created by the event.

3. The county risk manager shall determine the form, amount and type of evidence of insurance coverage required under subsection 2 of this section.

[§24, Ord. No. 1099]

25.305 Licensing conditions: Performance security.

1. A licensee must post a performance security in the form of surety bond, letter of credit, certificate of deposit, cash bond in favor of the county, or other instrument approved by the district attorney. The amount of the security shall be adequate to cover the costs of fulfilling specified conditions of license approval including, without limitation, the costs of removing debris, trash or other waste from, in and around the premises of the event.

2. As soon as practicable after completion of the event for which a license is issued under section 25.283, the license division shall inspect the event site and determine whether conditions of approval for which the licensee posted a performance security have been fulfilled.

3. If the license division determines that the conditions of license approval for which the licensee posted a performance security have been fulfilled, the division must promptly cause the release of the security. If the license division determines that the conditions of approval for which the licensee posted a performance security have not been fulfilled, the license division shall recommend to the district attorney that the security be forfeited and used to achieve compliance.

4. The license division shall determine the type and amount of performance security required under subsection 1 of this section.

[§25, Ord. No. 1099; A Ord. No. 1275]

EXTRACT FROM WASHOE COUNTY CODE CHAPTER 110

Section 110.310.15 Allowed Temporary Uses and Structures. Temporary uses and structures shall be subject to all the regulations as would be applied to a permanent principal or accessory use located in the same regulatory zone, except as otherwise provided by the regulations of this article. The following temporary uses and structures shall be allowed as specified by the provisions of this section and Chapter 25 of the Washoe County Code. The duration and frequency of temporary uses is established in this section and Chapter 25 of Washoe County Code. The Director of Community Development may impose additional restrictions on the frequency and duration of a temporary use.

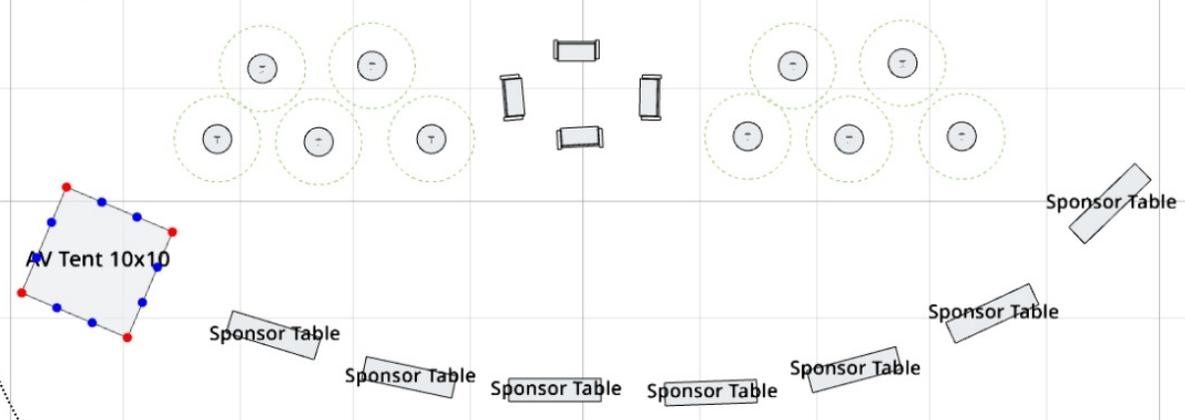
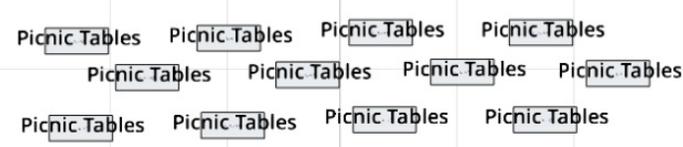
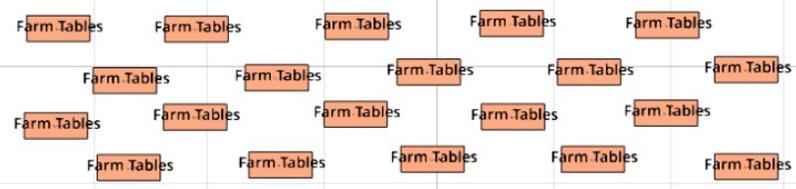
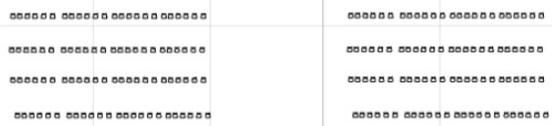
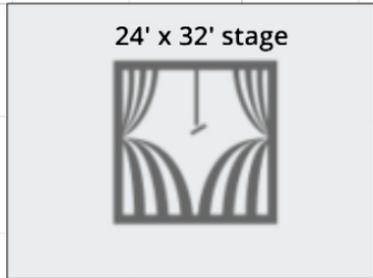
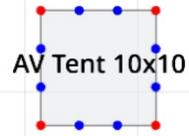
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(d) Circuses, Carnivals and Other Outdoor Entertainment Events. Excluding activities and events occurring in a permanent entertainment facility, the temporary provision of games, eating and drinking facilities, live entertainment, animal exhibitions, or other similar activities in a tent or other temporary structure. Section 110.310.20, Circuses, Carnivals or Other Outdoor Entertainment Events, provides additional regulations.

(e) through (o) omitted

Section 110.310.20 Circuses, Carnivals or Other Outdoor Entertainment Events. A circus, carnival or other outdoor entertainment event may be permitted in all regulatory zones for a period not to exceed ten (10) days. Adequate parking and restroom facilities shall be provided for the expected attendance. An event that will have a combination of between three hundred (300) and nine hundred ninety-nine (999) participants and spectators on any one (1) day of the event shall obtain an administrative permit prior to the event. An administrative permit or outdoor festival license shall not be required for events held at or in facilities designed for such events. These facilities include auditoriums, convention facilities, stadiums and parks, but does not extend to ancillary support areas, such as parking lots, if the event is to be held on or in those ancillary support facilities. An event that will have a combination of more than one thousand (1,000) participants and spectators on any one (1) day of the event shall obtain an outdoor festival license as specified in Chapter 25 of the Washoe County Code, instead of an administrative permit.

BEACH - NO STRUCTURES HERE



10 Feet